

**RAPPAHANNOCK EMS COUNCIL
Pharmacy Committee Charter
2012 – 2014**

Committee Charter:																						
Mission: How does this committee relate to the mission or purpose of the organization?	Standardize approach to medication, distribution and maintenance within the regional service area.																					
Purpose: What do we expect to accomplish?	Standardization of policies, procedures and meeting legal requirements.																					
Membership:	At least two representatives from each hospital (EMS Liaison and Pharmacy) only one member present would have voting privileges, REMS Council Staff member and EMS provider representation. Representatives may have an alternate present at meetings to represent them those individuals will have voting and decision making authority.																					
Key Customers/Stakeholders: Who are the “critical” customers of this process?	Emergency Medical Services system and healthcare facilities within the region.																					
Resource Support: What (internal/external) administrative, technical, human and financial resources are anticipated to complete the committee’s goals?	REMS Council staff support, ability to host teleconferences, labor and investment provided by the pharmacy.																					
Decision-Making: How will decisions be made between the Committee and Board of Directors?	Committee will endorse all recommended changes with a simple majority of those members present.																					
What level of authority will the committee have to make independent decisions?	The committee will serve in an advisor capacity to the REMS board. Decisions will be made by the committee and forwarded to other committees for review as deemed necessary. The final document (s) will be present to the REMS board members as an action item. The REMS board will have the final decision.																					
Goals/Expected Outcomes: Identify goals and intended results for the next two years?	<ul style="list-style-type: none"> ➤ One for One Exchange program ➤ BLS Medication Kits ➤ Implementation of New Medications in New Protocols once shortage is over ➤ Work toward 100% hospital participation ➤ Continue to monitor drug shortages and availability ➤ Review and revision of Restocking Agreement ➤ Review and revision of the Medication SOG 																					
Proposed Meeting Schedule:	<p>All meeting are held on even months, on the third Thursday of the month, @ 2:30 location alternating between the REMS Council Office and Culpeper Hospital.</p> <table style="margin-left: auto; margin-right: auto; border: none;"> <thead> <tr> <th style="text-align: left;"><u>2012</u></th> <th style="text-align: left;"><u>2013</u></th> <th style="text-align: left;"><u>2014</u></th> </tr> </thead> <tbody> <tr> <td>12/20/12</td> <td>02/21/13</td> <td>02/20/14</td> </tr> <tr> <td></td> <td>04/18/13</td> <td>04/18/14</td> </tr> <tr> <td></td> <td>06/20/13</td> <td>06/19/14</td> </tr> <tr> <td></td> <td>08/22/13</td> <td>08/21/14</td> </tr> <tr> <td></td> <td>10/17/13</td> <td>10/16/14</td> </tr> <tr> <td></td> <td>12/19/13</td> <td>12/18/14</td> </tr> </tbody> </table>	<u>2012</u>	<u>2013</u>	<u>2014</u>	12/20/12	02/21/13	02/20/14		04/18/13	04/18/14		06/20/13	06/19/14		08/22/13	08/21/14		10/17/13	10/16/14		12/19/13	12/18/14
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