

Rappahannock EMS Council  
Guidelines & Training Committee Minutes  
April 23, 2012

**Call to Order:** Meeting was called to order by Chair, Kelly Southard, at 7:00p.m. at the REMS Council Training Center.

**Roll Call and Recognition of Guests:** Members present were: Kelly Southard, Chair, Chris Payne, Pat FitzGerald, Mark Garnett, Greg Leitz, Victor Podbielski and Wayne Perry.

**Approval of Minutes: February 27, 2012** - Motion made by Victor Podbielski to approve the minutes, motion passed.

**Staff Report:**

Training Department Report

- Training Center Updates
  - o FA10 and FA11 Eye Class update
    - 5 of 14 (5 still haven't finished class requirements) have become nationally registered
    - Have 23 enrolled in current class
  - o FA10 and FA11 Pea Class update
    - 4 of 8 (3 still haven't finished class requirements) have become nationally registered
    - Have 9 enrolled in current class – first cadaver lab session was yesterday
  - o GCC used our training center for a Wednesday night class this semester due to earthquake damage to their building.
    - Middle College Program internship is now working with Wayne
  - o Pam Bertone has been hired as our ALS Instructor. Received good feed back from students
  - o Very thin on part-time staff and they are not very active or reactive. Have posted for additional help, but also looking for any suggestions of people or ideas

EMT-B class Going strong with 17 students

**ALS Release Extension Requests:**

1. Michael Shea ( Culpeper) – requesting 2 month extension. Originally started precepting June 2011. Had one 3 month extension. Still needs respiratory calls. If not completed by that time his precepting will start from beginning. Motion made by Victor Podbielski, seconded by Mark Garnett to approve. Motion passed.
2. Tiffany Lyon Rannebarger (Hartwood VFD) – requesting a 6 month extension - started precepting May 2011. Had issues with preceptor's availability. Received a 6 month extension. She had started new job with a long commute which only leaves weekends and she has moved to Fauquier County. Will need to find preceptor there. Motion made by Pat FitzGerald, seconded by Greg Leitz to approve. Motion passed.
3. Clay Woodward – requesting a 3 month extension – 5 calls short. Motion made by Mark Garnett, seconded by Victor Podbielski to approve. Motion passed.
4. Katelyn Sisk – requesting a 6 month extension. Short 11 calls. Motion made by Pat FitzGerald, seconded by Victor Podbielski to approve. Motion passed.
5. Rachel White – requesting a 6 month extension. Lack of calls during shifts – will be running during daytime. Motion made by Chris Payne, seconded by Pat FitzGerald to approve. Motion passed.
6. Kelly Sands – requesting a 3 month extension – lack of calls during shifts. Motion by Greg Leitz, seconded by Mark Garnett to approve. Motion passed.

7. Laurie Bendall – requesting a 6 month extension. Scheduling problems with preceptors. Motion by Victor Podbielski, seconded by Pat FitzGerald to approve. Motion passed.

**ALS Instructor/Coordinator Requests:**

1. William T. Hall, III – Initial endorsement – currently EMT instructor for Caroline High School also need to be able to coordinate recertification classes for the county. He is with the Training Division of Caroline County. Motion by Victor Podbielski, seconded by Greg Leitz to approve, Motion passed.

2. Charles Clatterbuck - Initial – Is affiliated with Warrenton Training Center Fire Dept. Wants to coordinate courses for agency. Motion by Greg Leitz, second by Mark Garnett to approve. Motion passed.

3. John Martin, Jr – re-endorsement – reinstatement – expired Jan. 2012. Motion by Victor Podbielski, second by Pat FitzGerald to approve. Motion passed.

4. Heather Phillips – re-endorsement – Motion by Victor Podbielski, second by Pat FitzGerald to approve. Motion passed.

5. Wayne Perry – re-endorsement. Motion by Victor Podbielski, second by Pat FitzGerald to approve. Motion passed.

6. Charlie Williams – re-endorsement. Motion by Victor Podbielski, second by Pat FitzGerald to approve. Motion passed.

7. Greg Leitz – re-endorsement. Motion by Victor Podbielski, second by Pat FitzGerald to approve. Motion passed.

8. Victor Podbielski – re-endorsement. Motion by Victor Podbielski, second by Pat FitzGerald to approve. Motion passed.

9. Gretchen Wills – extend endorse area – works for AEC. Motion by Victor Podbielski, second by Pat FitzGerald to approve. Motion passed.

**Sub-Committee Reports:** 1.) Protocol- Tom Joyce is the chair. The protocol sub-committee is still working on a date for the video with Dr. Hasan to get the protocol roll-out moving. We are planning to do a train-the-trainer and they will have a video that they can show for the start of the class to set the stage and give some information in a standard format from the medical directors.

2.) ALS Release – Committee met and the ALS release process is being revised.

**Unfinished Business:** None

**New Business:** None

**ALS/EMT-Basic Programs Audit:**

EMT – Leigh Doucet – Caroline High- 9/19/11 – 4/27/12 MTWTF x2  
 EMT – Tim Kimble – Fauquier F&R 2/14/12 – 5/24/12 T-T-S  
 EMT – Becky Raines-Stafford High-9/12/11 – 5/15/12 – MTWTS- x2  
 EMT – Cat Gardner – Colonial Forge – 9/14/11 – 4/27/12- MTWTF – x2  
 EMT – Jenni Hartle – Stafford Hosp – 2/6/12 – 6/9/12-TTS  
 EMT – Doug Lowe – SCTC – 9/12/11 – 5/1/12 – MTWTF  
 EMT – Mike Lawson-Easternview HS-1/30/12-5/16/12 MTWTF==Chris Payne  
 EMT – Mike Lawson-Culpeper RS-1/31/12 – 5/16/12 MWS==Chris Payne  
 EMT – Charles Williams - CCJA- 4/14/12 – 4/27/12 SMTWTF  
 EMT – Charlie Williams – CCJA – 5/10/12 – 5/24/12 - SMTWTFS

EMT – Linda Harris – REMS – 2/22/12 – 6/9/12 MWS = Mark Garnett  
 EMT – Heather Phillips – Amissville VFD 1/10/12 – 5/7/12  
 EMT- Doug Found – Spotsy Training Center – 3/14/12 – 7/21/12 M-W-S ==Victor Podbielski  
 EMT – Charlie Williams – KG F & R – 4/14/12 – 6/30/12 - ?  
 FR – Tom Joyce – Barboursville FD – 3/26/12 – 6/1/12 – TTS==Kelly Southard  
 Intermediate – Wayne Perry – REMS – 9/29/11 – 5/31/12 Th & S  
 Intermediate – Wayne Perry -REMS- 9/29/11 – 5/26/12 TTS  
 I to Paramedic – Wayne Perry-REMS- 9/27/11 – 6/19/12 – Tu&S  
 Intermediate – Khary Stringer – Stafford F&EMS-2/2/12 – 6/29/12 TTF

**REMS BOD Action Item:**

**For the Good of the Order:**

**Adjournment:** Meeting adjourned at 1945hrs. The next meeting is scheduled for **June 25, 2012**, at 1900 hours at the REMS Training & Simulation Center.