



## ***Council Reporting*** ***Minutes of Council Committee Meeting***

### **Rappahannock EMS Council Disaster Committee Meeting January 4, 2005**

**Call to Order:** Billy Shelton called the meeting to order at 1:00 p.m. at the Mary Washington Hospital First Floor West Conference Room.

**Members Present:** Eddie Allen - Fredericksburg Fire Department  
Doug Boggs – Spotsylvania Emergency Services  
Steve Ennis – REMS Board Member  
Ed Fuzy – Caroline Fire & Rescue Department  
Kathy Hatter – Virginia Department of Health (Rappahannock-Rapidan)  
Tom McCoy – Mary Washington Hospital  
Joe Saitta – Virginia Department of Health (Rappahannock)  
Billy Shelton – REMS Board Member and Chairperson  
Carol Shelton – Naval District Washington Dahlgren

**Others Present:** Mark Bledsoe – Fredericksburg Fire Department  
Bruce Sterling – Virginia Department of Emergency Management  
Rob Fines – Fredericksburg Emergency Medical Alliance

**Excused:** Drew Garvie, Gene Monago, Wendy Shepherd

**Unexcused:** Glen Rudner, Chuck Thompson

Billy welcomed everyone. Previous meeting minutes were approved as presented.

**2005 Boy Scout Jamboree** - Tina Skinner provided a written report as she was unable to attend:

- a. A letter has been mailed to all EMS agencies in our Council region announcing the upcoming Jamboree and seeking EMS coverage sign-up. We will need five ambulances during the daytime and two ambulances at nighttime. We also would like 14 ambulances for the arena show-nights. **Action: REMS/Carolyn Marsh handling agency sign up. A member asked to have daytime and nighttime hours defined. Action: Hour answer at next meeting.**
- b. REMS has completed the changes to the Jamboree SOGs as discussed by Committee and forwarded a draft to Dan Glembot at Fort A. P. Hill for his input. REMS has also forwarded a copy to Jamie Shaw our BSA contact. REMS continues to work on including a “definitions” section to the final SOG as suggested. We received 20 2005 National Scout Jamboree binder notebooks from the BSA which will be used to house our SOG document, maps, MCI Plan, and other important documents our participating agencies will require. We will distribute these notebooks at our mandatory orientation meeting just prior to the Jamboree. **Continued Action: REMS**
- c. REMS remains waiting to hear which Army Medical Unit will be assigned to the Jamboree. In the meantime, REMS is working with LT Roark of the 1st U.S. Army Unit to complete preplans for the incoming medical unit. Tina has reviewed his written plans and forwarded our SOG to ensure the resources and needs of the Army Medical Unit are met.

**Virginia Department of Health from BSA Jamboree**

Tina has been provided Paul Young’s name, Director of Public Health as a contact for our local Health District. Once they reopen their offices (closed for the holidays), Tina will provide Mr. Young’s phone number and email address to Joe Saitta. **Action: Tina**

**Regional Drill – Basic Training and Equipment**

Approved by the Board of Directors at the December 2004 meeting. Joe suggested that a regional drill take place prior to the jamborees. Eddie Allen suggested a tabletop and another suggested a communications-check with VDEM’s trailer at the end of the school year but prior to the jamboree. Possible dates and sites were Sunday 6 or 13 March 2005 at the Holiday Inn Select and UMW Campus at Route 17 site. **Action: Bruce Sterling to check on availability of the trailer and report at next meeting. Action: Billy appointed a workgroup comprised of Joe, Steve, and Doug to outline date, facilitator, target attendees, and suggested scenarios to be presented at the next meeting.**

### **Regional MCI Plan Training**

Ed Fuzy stated that Mark Garnett needed additional information on what is needed for his MCI outline submission. Need to discuss at the next meeting how the MCI training program will be implemented. **Action: Billy Shelton to contact Mark and clarify and receive submission and forward to Tina.**

### **Committee Charter Statement**

Completed. Each member should receive a copy. **Action: REMS**

### **Chempak Protocols**

Tom to hear from the CDC to see if the chempaks will be stored at MWH's 2300 Fall Hill Avenue location. Tom to update at next meeting. **Action: Tom**

### **New Business**

- a. Core Disaster Life Support, through VCU's federal grant, will be provided on 16 February 2005, 12:30 p.m. to 4:40 p.m. which was previously scheduled for 7 Jan 05, at Rappahannock Health District Conference room. Joe will provide web site information by email when it becomes available. Other supporting classes will follow (Joe will provide information as it comes available). **Action: Joe**
- b. Quantico Marine Corps Base has scheduled their annual Antiterrorism/Force Protection drill for 10 March 2005. POC is CAPT Rice, 703.784.2475 for information.

The meeting was adjourned at 2:00 p.m. The next meeting is scheduled for February 1, 2005, 1:00 p.m. at Mary Washington Hospital.

Recorder: Carol Shelton