

**Rappahannock EMS Council  
Disaster Committee Meeting  
January 29, 2002**

**Call to Order:** The meeting was called to order at 7:10pm. The new Chairperson for the Disaster Committee, Kaye Horst, from Remington Volunteer Fire & Rescue and member of the Council's Board of Directors was introduced.

**Present:** Eddie Allen, Doug Boggs, Steve Ennis, Carlton Hudson, Kaye Horst, Dr. Phillips, Glen Rudner, Gerald Snellings, and Tina Skinner - staff.

**Staff Report:** Committee resignations forwarded to Council President: Tim Crouch and Dr. David Goldman.

**Boy Scout Jamboree:** Tina Skinner provided a Final Data Report from the 2001 Jamboree. 204 patients logged from July 21<sup>st</sup> through August 1, 2001. Fourteen EMS agencies volunteered services to the Jamboree with a total of 137 providers involved.

Council Director, Council President and Steve Ennis met with Don Wilson, Director of Jamboree, in December. Outlined our concerns and expressed desire to be a "stand-alone" service for future jamborees.

There was much discussion by Committee about the lack of support from the Boy Scout Officials in resolving issues from the past Jamborees and the effects that it has on our services. There was concern expressed about the possible restructuring of the Boy Scout Association Health and Safety Division with the creation of a new Division of Public Safety with Health, Safety, Police, Fire and EMS all coming together. There was also concern expressed that we have not heard from Don Wilson since the December meeting. With local resources already taxed, discussion ensued regarding REMS ability to support the next Jamboree in 2005.

**Module I, II and Train-the-Trainer Updates:** Pilot programs have been done with good attendance in Caroline County class. Also sponsored a location in Spotsylvania for the State. Course has been approved to receive CEU's at Category 1 hours.

**VOAD:** The Volunteer Organization Active in Disasters (VOAD) chapter has now been organized in the Planning District 16 area. This is only the second one organized within the Commonwealth, with the first one being in the Williamsburg area. VOAD is an organization made up of human service agencies, churches and other related groups willing to use their talents for the common good following a disaster. The REMS Council is now a member of this organization.

**MCI Plan:** MOU has been signed by Mary Washington Hospital, however, PD 16 has expanded into PD 9's area to include Culpeper and Fauquier Hospitals. The question was raised on how this might affect the Diversion Plan for our district. It was decided to contact Culpeper and Fauquier Hospitals to find out who is in charge of their Disaster Plans and compare them to what we have. On a motion by Glen Rudner and seconded by Eddie Allen, Steve Ennis is to take a look at these plans to include the Terrorism Annex and the Diversion Plan Annex for possible changes to be made to our MCI Plan. The motion passed 8-0.

**Haz-Mat Checklist:** These were sent out for last April's meeting, they would be copied and discussed at the next meeting.

**New Business:** The Board would like the Disaster Committee to look at developing a Task Force Team for the region. Following discussion a motion was made by Steve Ennis and seconded by Eddie Allen to send out a questionnaire to the council agencies to see if there was interest in the formation of a Task Force. This passed 8-0.

**Adjournment:** The motion to adjourn by Dr. Phillips and seconded by Gerald Snellings passed 8-0. The meeting ended at 8:55pm.

No date was selected for the next meeting.

**RAPPAHANNOCK EMS COUNCIL  
DISASTER COMMITTEE  
MINUTES**

**May 6, 2002**

**Present:** Tina Skinner, Eddie Allen, Dr. Phillips, Jimmy Watters, Don Stern, Steve Ennis, Doug Boggs, James Carlton Hudson, Stephen McInnis

**Excused:** Chairman Kaye Horst, Gerald Snellings, Glen Rudner, Bev Gage, Tom McCoy

The meeting was called to order at 7:10 p.m. Chairman Kaye Horst was unable to attend due to an emergency call. Tina Skinner reviewed the agenda with discussions as follows:

Introduced newly appointed committee members – Dr. Don Stern from the Rappahannock Area Health District; Jimmy Watters from the Fredericksburg Fire Department who was reappointed for another term. Also appointed but not in attendance were Stephen McInnis, Culpeper Volunteer Rescue; Paula Shaver, American Red Cross.

2001 Boy Scout Jamboree – Tina announced that Don Wilson, Director of the National Boy Scout Jamboree, flew in from Texas to present the Council and it's agencies with a beautiful plaque to say thank you for our EMS coverage during the 2001 Jamboree. Mr. Wilson has expressed their support for our suggestions on future jamborees to include allowing us to be responsible for our own assets and logistics with financial support provided by the Boy Scouts. The committee will be working on this and Tina recommended looking at a true Incident Command type structure and concept for planning purposes as well as on site at the 2005 Jamboree. Tina will prepare a list of recommended individuals to serve in positions for the planning phases and present at the next meeting.

**Old Business**

Regional Task Force Team – Letters were sent out to all Council agencies regarding establishing a regional team. To date only one written response has been received showing interest. Motion was made by Phillips, seconded by Allen to not continue pursuit of a Regional Task Force Team at this time and re-evaluate the concept in six months. The committee felt we should be looking at protection for our own locality at this time with discussions on disaster trailers and stock of BLS and trauma items. The committee determined we should evaluate our region's needs based on a survey of what currently exists as well as identify other resources and grant opportunities for mobile capability. Maybe consider standardized foot lockers for initial phase then move on to the concept of a regional trailer.

Regional VOAD – Members of the Disaster Committee have attended the last VOAD meeting and will keep this committee advised as necessary.

MCI Plan – Discussed current draft document, which has been approved by the REMS Council Board of Directors. Need to look at additional hospitals and PD9 since expansion of council region. Steve Ennis noted that working with all three of our hospitals will be dealt with on a State level. Consider working within existing controls of current hospital systems in the meantime.

The Committee suggested sending current document to the new localities to see if the document is one they can work with and how best to incorporate them into the regional plan. Also need to more formally get this document out and reviewed by PD16 localities. The Committee also recommended forming a smaller workgroup to finalize work on this project.

Tina was asked to send out the draft Terrorism Annex again to all the committee members with expected comments back by the end of July.

Motion by Allen, seconded by Ennis to adjourn at 8:25 p.m. Chairman Kaye Horst will be contacted by office staff to establish the next meeting date.

Minutes submitted by  
Tina Skinner  
May 22, 2002

**Disaster Committee  
Meeting Minutes**

**June 10, 2002**

**Present:** Carlton Hudson, Eddie Allen, Jimmy Watters, Carol Shelton, Kaye Horst

**Excused:** Steve Ennis, Paula Shaver, Dr. Stern, Dr. Phillips, Tom McCoy

The meeting was called to order at 1900 hours.

Carol Shelton of NSWC was introduced as a new member as appointed by Council President.

There was discussion of how we can go about the task of stocking items in preparation for a disaster situation. The size of our area being so large and diverse led to the suggestion that we should consider stocking BLS and trauma supplies in two or three locations rather than one centralized location.

In an effort to determine the needs of our region, Eddie Allen made a motion to request permission of the Board of Directors to send a letter to the County Administrators, Emergency Services Coordinators, Fire and Rescue Associations, and Operational Medical Directors offering our assistance to exercise their Emergency Operations Plan or in planning a drill. This motion was seconded by Jimmy Watters and carried. We may request a copy of the Emergency Operations Plans of any areas responding to facilitate familiarization in preparation of any activities.

The next meeting was set for 1900 hours, Monday July 8<sup>th</sup> at the REMS Training Center, if it is available.

There being no further business, the meeting adjourned.

Minutes submitted by  
Kaye Horst  
June 20, 2002