

Strategic Planning Committee
Meeting Minutes
March 20, 2002

Call to Order: Greg Leitz called the meeting to order at 1900. The meeting was held in the Private Dinning Room at Mary Washington Hospital.

Present: Greg Leitz, Chris Eudailey, Mark Garnett, Shawn McDermott, Charlie Robertson, Kelly Southard, and Kevin VanRenan.

Guests Present: None.

Approval of Minutes: January 23, 2002 minutes were approved.

Old Business: Committee reviewed other councils' Mission Statements. After some discussion we have a draft of our proposed new mission statement pending input from the BOD and REMS Agencies.

“The Rappahanock Emergency Medical Services Council, Incorporated exists to facilitate the development and continued operation of a high quality, coordinated emergency response and preparedness system for our service area”.

Discussed the need for a simple survey. This would give the committee an assessment of the EMS Council and facilitate the first stages in the development of a strategic plan.

The survey will be sent to all BOD, Executive Committee, agency captains/chiefs, agency presidents, county administrators, hospitals, and a random sample of providers. All of these would be located in the REMS Council.

A sample survey would include a cover letter explaining the reasons for the survey and what we would hope to accomplish. The following questions would be included:

- What are your expectations of the REMS Council?
- What would you change about the REMS Council?
- What do you feel are the roles of the EMS Council in your area?
- Name three things you would like the EMS Council to accomplish next year.
- What are the positive attributes of the REMS Council?

- Do you feel the mission statement accurately describes our REMS Council? If not, please add your suggestion.

The committee hopes that most of the surveys and reply's will be sent via e-mail.

New Business: Kelly requested that we look into the new proposed OEMS Rules and Regulations as they apply to EMS Councils. This may help us with our strategic plan.

The committee would like to schedule the next meeting to have Tina and Kevin attend. We feel this would benefit our strategy. Tina did notify Chairperson prior to this meeting that she would be unable to attend.

Adjournment: Meeting adjourned at 2015.

Next Meeting: The next meeting will be held after the return deadline for the surveys. Chairperson will notify committee members of date, time and location.