

**Rappahannock EMS Council  
Disaster Committee Minutes  
July 10, 2007**

**Call to order:** The meeting was called to order at 1:30 p.m. by Chairman, Billy Shelton at the REMS Council Training Center. Attendees and guests were welcomed and each introduced themselves.

**Members Present:** B. Shelton, B. Sterling, W. Shepherd, J. Walters, Dr. J. Saitta, E. Fuzy, M. Bledsoe

**Members absent/excused:** Eric Lasky, Glen Rudner, and Doug Boggs

**Guests:** Tina Skinner, REMS Staff; Jenni Carter, Stafford

**Approval of Minutes:** The minutes of June 12, 2007 were approved as distributed.

**REMS Executive Director Report:** Tina Skinner reported that the Board of Directors approved the revisions to the MCI Plan and copies have been forwarded via disc to the Agencies, County Administrators, and Hospitals. Construction on the new office building is progressing very well and ahead of schedule. The REMS Office will go from 2,400 square feet to 6,000 square feet with expanded training rooms, a simulation center with a SIM-MAN to support disaster training if needed, and classrooms to support the growth in the district. Tentative opening date is September 1<sup>st</sup>. The report on the study for EMS Councils has not been finalized.

Tina also reported that the Pharmacy Board Representative, Ms. Juran decided not to meet with the Disaster Committee at this time. She has received a copy of our plan and also is willing to answer any questions by email if needed. Ms. Juran also referred our questions to the meeting minutes of Northern Va. EMS Council who met on the same issues. Following discussion, the Council will e-mail the protocol questions to Ms. Juran seeking guidance on the alarm systems, fee structure, and the actual need for permits since the drugs are owned by VDH.

**Jurisdictional Reports:**

**Counties:**

Caroline County reported that training is slow for the summer months. A fee for service was initiated July 1, 2007. Three (3) MCI trailers are now available for deployment. Six (6) new positions for field operations were approved as well as a training officer/volunteer coordinator position.

King George County reported that the new consolidated fire/rescue station has not been completed and no projection date is available.

Stafford County reported that its new Fire and Rescue Website is now operational. Stafford is recruiting 16 new Technician 1 positions.

Spotsylvania was not present.

**City:**

Fredericksburg reported that the 911 Center moved today and the CAD is up and operational. The 4<sup>th</sup> of July was uneventful. Hopefully, the new Police Department will become the primary Emergency Operations Center and the Perry Fire Station will become secondary. The Fire Department Offices may relocate into the Old Police Department while the Executive Plaza is remodeled.

**Virginia Department of Health:**

- Draft Protocol submitted for review by Committee members; suggested changes incorporated.
- Status of pan flu plans requested from area jurisdictions.
- Emergency clinic trailer to be retrofitted.

**Hospitals:**

There was no report available on the Strategic National Stockpile (SNS) questions regarding access and availability since Tom Mc Coy was not present.

**Virginia Department of Emergency Management:**

Bruce Sterling reported that the Training Section of VDEM is being re-structured.

**American Red Cross:** Excused absence due to structural fire relocations in the Fredericksburg Area

**Quantico Marine Corps Base:** Not present

**University of Mary Washington:** Not present

**Counter Terrorism Task Force (CTTF):**

- Incident Response to Terrorist Bombings, **July 12**, in Richmond. Contact VDEM at [www.VDEM.virginia.gov](http://www.VDEM.virginia.gov)

**Pandemic Flu Working Group Subcommittees:**

- June 1<sup>st</sup>: Emergency Services Coordinator, epidemiologist and health educator attended the Caroline School Health Advisory Board Meeting. Emergency preparedness and pandemic flu preparedness plan discussed.
- June 13<sup>th</sup>: Health Educator displayed pandemic flu materials at the Art of the Aging Expo.

- June 14<sup>th</sup>: Emergency Services Coordinator, epidemiologist, MRC analyst, and health educator met to discuss local pandemic flu community assessment survey.
- June 15<sup>th</sup>: Health educator presented a pandemic flu presentation to the DisAbility Resource Center.
- June 19<sup>th</sup>: Emergency Services Coordinator meets with Regional PIO and Regional Trainer to discuss upcoming District Pan Flu Risk Communication program. **See separate flyer.**
- June 20<sup>th</sup>: Emergency Services Coordinator led meeting of the Coalition on Emergency Preparedness in Special Needs Populations.
- June 21<sup>st</sup>: MRC analyst attended meeting of regional jails discussing pandemic flu planning.
- June 29<sup>th</sup>: Emergency Services Coordinator, epidemiologist, and health educator attended monthly public information officers meeting. Pandemic flu preparedness discussed.

Registration is now open for the upcoming live web cast, "Pandemic Influenza Information for First Responders: The Basics." This program will be broadcast on Thursday, July 19, 2007; 12:00-1:30 p.m. (**Central Time**). To register for this program and to view all upcoming programs, visit the website:

[www.adph.org/alphn](http://www.adph.org/alphn) Offered by the Alabama Public Health Training Network.

- VDEM "Campus CERT train-the-trainer" in Richmond, July 31-August 2.

#### **Unfinished Business:**

VDH will notify the affected jurisdictions when sewage or other health issues impact the waterways e.g. Rappahannock or Potomac Rivers.

Fredericksburg and Stafford County have assumed the control of the parks on the Rappahannock River.

#### **New Business:**

The following agencies have one for one drug exchange: Fredericksburg and Stafford. Spotsylvania is working towards a CSR for one for one. Fredericksburg decided not to delay their project to include with the Cipro and Doxy Warehouse Permit request.

Tina Skinner will work with Council President to encourage participation on the Disaster Committee from Culpeper, Fauquier, and Rappahannock Counties.

**Next Meeting:** August 14, 2007 @1330

**Rappahannock EMS Council  
Disaster Committee Minutes  
August 14, 2007**

**Call to Order:** Billy Shelton called the meeting to order at 1330 and welcomed the attendees. Each attendee introduced themselves.

**Members Present:** B. Shelton, T. Mc Coy, J. Watters, Dr. J. Saitta, E. Peck, M. Bledsoe, B. Sterling, G. Jaskulski, & Tina Skinner, Executive Director.

**Members Absent/Excused:** D. Boggs, G. Rudner, W. Shepherd, E. Fuzy, K. Hatter, & R. Harvey

**Guests:** None

**Approval of Minutes:** Dr. Saitta motioned to accept the July minutes as distributed and B. Sterling seconded. Motion carried unanimously.

**REMS Executive Director Report:**

Tina Skinner reported that Ms. Juran of the Virginia Pharmacy Board, provided information on the alarm system requirements for the CIPRO/DOXY storage. The information was forwarded by email to the committee members working on the project. King George has indicated they can meet the requirements, with Stafford, Spotsylvania, and Fredericksburg pending. Caroline County is questionable. REMS has budgeted to pay the application fee in this Fiscal Year for agencies desiring the license. The REMS Board of Directors is pleased that the Disaster Committee wants to involve Fauquier, Culpeper, Orange, and Rappahannock Counties in the Committee. All future appointments will be made by the Council President.

**Jurisdictional Reports:**

**Counties:**

Stafford County reported on the Force Protection Demonstration being conducted at Stafford Airport this week for three days. Daily attendance can average more than 4,000. Visitors are screened on site for access. Numerous contractors are offering innovative wares for Hazardous Materials, CBRNE, and Weapons of Mass Destruction etc.

Stafford is engaged in starting up its CERT Program.

A regional mutual aid package was forwarded to Spotsylvania from Stafford County (Original concept is credited to Wendy Shepherd).

No reports from Spotsylvania, King George, or Caroline County.

**City:**

Fredericksburg reported that the American Red Cross has surveyed the shelter at James Monroe High School for potential use. The City will commence an eight week Citizen Public Safety Academy soon. Recent drills and exercises included active shooter role ay UMW and a tabletop at James Monroe High School. Some type of drill is planned every quarter. Plans are being formulated for a Harley Davidson Hog Rally in the city in June 2008. Numerous marathons are also planned. Some sponsored by the USMC.

**Virginia Department of Health:**

- Cipro/Doxy transfer process continues.
- Status of pan flu plans requested from area jurisdictions: booklet in works
- Emergency clinic trailer to be retrofitted.

**Hospitals:**

Tom Mc Coy reported that the proposed weather station at MWH is still alive with potential funding from the MWH Foundation thanks to Mr. Xavier Richardson. All antibiotics have been replaced at 2300 Fall Hill Avenue. Senior Staff is completing NIMS. The Surge Plan has been finalized but is subject to constant review/modification. The Strategic National Stockpile (SNS) is available 24/7 through the Emergency Department Doctor. The SNS still needs to be color-codes by jurisdiction for ease of access. MWH is awaiting training criteria from the state.

**Virginia Department of Emergency Management:**

Bruce Sterling reported that a Regional Exercise will be conducted on September 22, 2007 (0800-1500) in Fauquier County. The exercise will involve the Fredericksburg HazMat Unit and entail a hazmat scenario.

The Training Office of VDEM has been reorganized under Hampton Hart as the Director. VDEM calendar for training is being drafted. Funds for training and exercises require an MOU for funding.

Regional Grants must receive Stakeholder review/approval from VDEM. Stafford has a cache of radios for use during disasters with trained personnel to accompany.

VDEM is funding a program to harden shelters.

NIMS-VDFP is now using NWCG curriculum for some 300 & 400 level classes.

FY 07 DHS Grants may have funds for Web EOC. Hospitals statewide are already employing the Web EOC concept and many are tracking daily population.

Tropical Storm Dean is forming in the Atlantic and may impact Virginian next week.

GIS Mapping under the EMMA Program is being formatted.

**American Red Cross:** No one present

**Quantico Marine Corps Base:** No one present

**University of Mary Washington:** No one present

**Counter Terrorism Task Force (CTTF):**

- Anti-Terrorism Training at Rappahannock Regional Criminal Justice Academy. Contact Virginia Center for Policing Innovation at [www.vcpionline.org](http://www.vcpionline.org)
- Germanna Community College, Safety and Security meeting, August 27, tentative start: 9:00 a.m.

**Pandemic Flu Working Group Subcommittees**

- July 10: Planner attends regional EMS Council meeting: discussion about completion of jurisdictional Pan Flu plan covered.
- July 13: Health Director, Epidemiologist, Planner, and Health Educator meet with Social Services, Schools, VOAD, church groups and Office of Newcomer Services to develop "Newcomer/Refugee Advisory Council." Goal is to better integrate newcomers into community, ultimately will include medical screening, health education and disaster preparedness.

**Disaster Preparedness:**

- VDEM "Teen CERT train-the-trainer" in Richmond, August 25-26-27. Contact VDEM at [www.vdem.virginia.gov](http://www.vdem.virginia.gov)
- VDEM also has "Virginia Business Emergency Survival Toolkit" booklets available.
- "Basic Public Information Officer" two-day course to be offered: September 12-13. More information to follow. REMS will assist in advertising.

**Board Action Items:**

- The Committee recommended to the REMS President that Culpeper, Orange, Fauquier, and Rappahannock Counties merge with the Fredericksburg Disaster Committee and meet on a collective basis to enhance disaster preparation. It was suggested that the meetings could be held at different locations to accommodate all. (**Refer to REMS BOD**)
- The Committee recommended that MWH Sim Baby be utilized for training purposes and disaster preparation at the new REMS Simulation Center. Joint training will be beneficial to all first responders and first receivers. (**Refer to REMS BOD**)

**Unfinished Business:**

Strategic National Stockpile- See Mary Washington Hospital Report above.

**New Business:** None

**Next Meeting:** September 11, 2007 – Rappahannock EMS Council Training Center  
2301 Fall Hill Avenue

**Rappahannock EMS Council  
Disaster Committee Minutes  
September 11, 2007**

**Call to Order:** Billy Shelton called the meeting to order at 1330, welcomed the attendees, and asked each to introduce themselves

**Members Present:** B. Shelton, E. Peck, D. Boggs, B. Sterling, T. Mc Coy, Dr. J. Saitta, G. Rudner, and R. Harvey.

**Members Absent/Excused:** T. Skinner, G. Jaskulski, E. Haas, K. Hatter, E. Fuzy, G. Monago, M. Bledsoe, Eric Lasky, and W. Shepherd.

**Guests: None**

**Approval of Minutes:** On a motion by G. Rudner and a second by T. Mc Coy, the August minutes were approved as amended.

**REMS Executive Director Report:** No Report (Excused Absence)

**Jurisdictional Reports:**

**Counties:**

Spotsylvania had no report from EM or Law enforcement.

Stafford reported that two full-scale exercises (school lockdown with an intruder) were planned for October 16 and November 15. Performance measures will be ICS, notifications, and field operations. The second recruit school is progressing well. The County has been awarded a grant through VDEM to establish a "CERT" team in the fall.

Caroline - No Report / Excused

King George – No Report / Excused

Fauquier County will conduct an exercise on November 22 at Pearson School with an intruder and a simultaneous incident with suspicious powder on an aircraft at the Fauquier County Airport.

**City:**

Fredericksburg – No Report / Excused



**Quantico Marine Corps Base:** Kevin King is the new Fire Chief and will be attending a future meeting. The MCB Fire Training Area will be set up for a railcar in the near future for training purposes; the fire training tower is still out of service. The Marine Corps Museum is operational 364 days per year with large groups of attendees. The FBI, DEA, and Military Law Enforcement units are expanding and merging resources on Quantico. BRAC will impact the MCB with an additional 3,000 personnel in the future. Gates are 100% ID checks so traffic is impeded on state roads intersecting the base.

### **Virginia Department of Health:**

- Community Survey mailed.
- Flu shot exercise (2 simultaneous sites). Spotsylvania and Fredericksburg
- Smoke detector distribution: VDH will host the distribution, if desired.
- Cipro/Doxy transfer process continues. The County of Caroline may not be able to host the Cipro/Doxy due to storage restrictions.
- Emergency clinic trailer to be retrofitted at Mary Washington Hospital.
- Working with regional jails to conduct a disease outbreak tabletop exercise.
- Second refugee clinic to be held September 26<sup>th</sup>. First was very successful with the addition of translators and one-stop shopping for the refugees.
- Caroline Alert has Public Health sub-sites.

### **Hospitals:**

NOAA transmitter letter has been sent to Xavier Richardson, VP MWH Foundation, for potential funding. The MWH Foundation has been very instrumental in serving the community with worthwhile projects.

- All grants for hospitals will again be regional.
- The Surge Plan is still a work in progress (WIP).
- Stafford County's new hospital is progressing well with exterior showers for Hazardous Materials decontamination. The projected opening is 2009.

### **Virginia Department of Emergency Management:**

The Public Outreach Conference will be November 14<sup>th</sup> at the Omni Hotel in Newport News.

The Training and Exercise Workshop will be October 10<sup>th</sup> in Williamsburg. The Fredericksburg Area will see more training initiatives from VDEM in the future especially with ICS Level 300 & 400 Classes.

The Office of Commonwealth Preparedness will be conducting regional meetings throughout the state in the near future stressing interoperability. The National Response Plan is being changed to the National Framework Plan with multiple changes.

Concern was expressed that the CERT classes lack an ICS/NIMS component (Glen Rudner has reviewed the curriculum).

The HM Conference will be October 15-19 with 72 classes lasting 1.5 hours for fire, Law Enforcement, EMS, and HM responders.

There is still concern over the potential for contamination for personal protective equipment (PPE) that is not being decontaminated by first responders.

There was considerable discussion on a recent media article concerning agencies supplying Meals Ready to Eat (MRE's). The article was confusing since it alluded that jurisdictions may be feeding its populace.

September is Emergency Preparedness Month.

Mike Callan from Connecticut recently presented a program on "Street Smart HM for your own Safety" that received great reviews. Callan will return to Virginia on October 4-5 at the NOVA Fire Officers Seminar.

**American Red Cross:** No Report / Excused

**University of Mary Washington:** Absent

**Counter Terrorism Task Force (CTTF):**

- Anti-Terrorism Training at Rappahannock Regional Criminal Justice Academy. Contact Virginia Center for Policing Innovation at [www.vcpionline.org](http://www.vcpionline.org)
- Germanna Community College, Safety and Security meeting, next meeting in October or November (no firm date yet).
- Emergency Services Coordinator to attend statewide Criminal Justice Focus Group at VSP Academy, September 20<sup>th</sup>.

**Pandemic Flu Working Group Subcommittees:**

- Epidemiologist chaired meeting of the Coalition on Emergency Preparedness and Vulnerable Populations. Next meeting: September 19<sup>th</sup>
- Epidemiologist attended meeting of Spotsylvania County Pandemic Flu Task Force.

- Director attended the Mary Washington Hospital Infection Control Committee Meeting and provided an update on Pandemic and Avian Influenza.
- Public education materials to be available shortly.

**Disaster Preparedness:**

- VDEM has “Virginia Business Emergency Survival Toolkit” booklets available.
- Stafford sponsoring a VDEM CERT train-the-trainer, September 29-30.

**Unfinished Business:** None

**New Business:**

The Virginia Fusion Center is adding a Fire Analyst to sanitize the sensitive data and get the information out to the first responders.

**Next Meeting: October 9, 2007 at the new REMS Office on Hunter Street**

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**Guests: None**

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**American Red Cross:** No Report / Excused

**University of Mary Washington:** Absent

**Counter Terrorism Task Force (CTTF):**

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- Emergency Services Coordinator to attend statewide Criminal Justice Focus Group at VSP Academy, September 20<sup>th</sup>.

**Pandemic Flu Working Group Subcommittees:**

- Epidemiologist chaired meeting of the Coalition on Emergency Preparedness and Vulnerable Populations. Next meeting: September 19<sup>th</sup>
- Epidemiologist attended meeting of Spotsylvania County Pandemic Flu Task Force.

- Director attended the Mary Washington Hospital Infection Control Committee Meeting and provided an update on Pandemic and Avian Influenza.
- Public education materials to be available shortly.

**Disaster Preparedness:**

- VDEM has “Virginia Business Emergency Survival Toolkit” booklets available.
- Stafford sponsoring a VDEM CERT train-the-trainer, September 29-30.

**Unfinished Business:** None

**New Business:**

The Virginia Fusion Center is adding a Fire Analyst to sanitize the sensitive data and get the information out to the first responders.

**Next Meeting: October 9, 2007 at the new REMS Office on Hunter Street**

**Rappahannock EMS Council  
Disaster Committee Minutes  
October 9, 2007**

**Call to Order:** Dr. Joe Saitta called the meeting to order at 1330 in the excused absence of Chairman Billy Shelton.

**Members Present:** Mark Bledsoe – Fredericksburg, Ed Fuzy – Caroline, Eric Haas – Stafford, Ray Harvey – Quantico, Gerald Jaskulski – Stafford, Wendy Shepherd – King George, Bruce Sterling – VDEM, Jimmy Watters – Mary Washington Hospital

**Others Present:** Tina Skinner, REMS Director

**Members Absent/Excused:** D. Boggs, K. Hatter, Eric Lasky, G. Monago, G. Rudner, P. Shaver, Billy Shelton

**Approval of Minutes:** Motion was made by B. Sterling, seconded by E. Fuzy and carried to accept the minutes of September 11, 2007 as presented.

**REMS Executive Director Report:** No Report

**Jurisdictional Reports:**

**Counties:**

Caroline County reported they now have three MCI Trailers in service and available for assistance to include staging for mass gatherings and other large scale events. Each trailer is equipped to handle up to 50 patients. The Caroline County Alert System is now operational.

King George County reported they are currently moving their staff and services into the new Fire & Rescue Company 1 Headquarters building. A Ribbon Cutting Ceremony has been planned for October 20<sup>th</sup>.

Stafford County reported they have been conducting small in-house drills and working closely with the Police Department in the area of disaster preparedness. In the future are planning to expand this type training to a regional level drill. The county also recently conducted a CERT Train the Trainer with approximately 24 in attendance.

Quantico reported they had completed a 24 hour Haz Mat Course for techs. They are still working with CSX on obtaining a railroad tank car simulator for training.



The City of Fredericksburg reported on a ROAM Secure meeting which has been planned. The Regional Fire Training Center is now open with a planned dedication ceremony on October 13<sup>th</sup>.

### **Virginia Department of Health:**

Rappahannock Area Health District - Dr. Saitta reported Community Survey responses have been received and are being analyzed.

On October 24<sup>th</sup> the Rappahannock Area Health District will conduct two Flu Shot Exercises. One will be a walk-in clinic at the Fredericksburg Expo Center from 9-12 noon; the second a drive-through exercise at the Capital One site from 1:30 – 4:30 p.m. Each site will have 600 shots available. Volunteers both medical and non-medical are needed for the exercise. Tina will assist in getting the information out to our EMS community.

On October 23<sup>rd</sup> a Regional Jail's Disease Outbreak Tabletop Exercise will be conducted. A pan flu scenario is planned.

Dr. Saitta shared a new publication from his agency, "Quick Guide to Public Health Emergencies" with the committee and made additional copies available for each of the regions and their EOCs. Tina will share copies with the Board of Directors at their October meeting.

Rappahannock-Rapidan Health District – No Report (Absent)

### **Hospitals:**

Jimmy Watters reported that Mary Washington Hospital has submitted a grant request to the Hospital Foundation to fund a NOIA Weather Station. They are awaiting official notice on a possible grant award. Mary Washington Hospital was also recently contacted by the Washington Hospital Center regarding a Federal Grant awarded for Digital Radiological Monitoring. Our hospital was selected through this grant to participate as a test site for the equipment. The hospital will be mounting the monitoring devices at the ambulance bay area and the main entrance to the Emergency Department. A brochure of information was shared with the committee on the monitors.

### **Virginia Department of Emergency Management:**

VDEM will conduct a workshop in Williamsburg this week to look at the annual training calendar and needs. Stakeholders have been invited to participate.

A Region 2 Public Safety Interoperability Workshop is also being held next week in Shenandoah County. They are seeking input on regional projects for prioritization and funding. The previously discussed Radio Cache Project has already been submitted from our group. The Regional WEB EOC Project has also been dropped and not being considered for grant funding.

VDEM has been asked to move their annual VERTEX Exercise to coincide with an Interoperability Exercise being planned by FEMA in the Spring of 2008. In return, VDEM has requested a POD Exercise for Region 2. VDEM would like to conduct this in Spotsylvania County, and is currently in the planning stages.

VDEM reported on the current drought situation for the state. The conditions continue to get worse. Bruce shared current graphs and up to date information showing the poor outlook. Will email links on this information to all the committee members.

The Regional II Exercise conducted on September 22, 2007 in Fauquier County went well. Bruce gave a brief overview of the exercise scenarios and the lessons learned. This included ensuring access to school cameras as one of the exercises involved a school explosive incident. Localities present were encouraged to check with their local schools which utilize cameras and ensure access capabilities with their EOCs. The other scenarios provided a good look at command and control structures with identified training needs as multiple command posts occurred in one of the scenarios. Overall a lot of good lessons learned.

The committee entered into discussions regarding ICS structures between different departments, to include locality's Sheriff and Police Departments. Several localities reported they were making gains in the area of training with such Public Safety Departments on the use of the Incident Command System, but more training and buy in is needed. The committee recommended that each locality continue to monitor and report on this item.

#### **Counter Terrorism Task Force (CTTF):**

Anti-Terrorism Training at the Rappahannock Regional Criminal Justice Academy announced for November 8<sup>th</sup>. Contact Virginia Center for Policing Innovation at [www.vepionline.org](http://www.vepionline.org) for more information.

#### **Pandemic Flu Working Group Subcommittees**

- Emergency Service Coordinator, Epidemiologist and Educator attended the Caroline County School Health Advisory Board meeting for further discussion on pandemic preparedness.
- Emergency Service Coordinator, Epidemiologist and Educator attended the Coalition on Emergency Preparedness for Vulnerable Populations meeting. Pan Flu planning for local facilities discussed.
- Emergency Service Coordinator met with local chapter of American Red Cross to discuss District's assistance with ARC Pan Flu courses.
- Emergency Service Coordinator met with Pamunkey Regional Jail medical staff about area-wide Pan Flu tabletop exercise that Rappahannock, Chickahominy, Three Rivers and Richmond HDs will offer in their respective jurisdictions.
- Emergency Service Coordinator met with Germanna Community College Safety and Health Committee to discuss that institution's preparedness plans. The college is working on a Pan Flu plan with input from Rappahannock and Rappahannock-Rapidan HDs.

**Unfinished Business:**

Glen Rudner had sent out correspondence and questioned whether the REMS Council Regional MCI Plan was NIMS compliant. NIMS was addressed during the last and most recent annual review of our plan by the committee.

**New Business:**

The committee discussed the NIMS training requirements. The requirement for NIMS 300 and 400 training for Officers/Commanders has been extended to 2008 for compliance. Bruce Sterling felt there was a big need for this level training in Region 2. Stafford County and Culpeper County have been working with VDEM to sponsor such training in their localities. It was also noted that the FEMA link for the NIMS tests is active, but the tests have changed within the past few weeks. Keep this in mind if you have old tests out to your agency members for completion. If an old test is completed and turned in there is a bubble sheet which can be completed if requested from FEMA in order to process the test.

**Board Action Items:** None

**Next Meeting:** Tuesday, November 13, 2007 at 1:30 p.m. – Rappahannock EMS Council Training Center

**Rappahannock EMS Council  
Disaster Committee Minutes  
November 13, 2007**

**Call to Order:** Dr. Joe Saitta called the meeting to order at 1330 in the excused absence of Chairman Billy Shelton.

**Members Present:** Mark Bledsoe – Fredericksburg, Eric Haas – Stafford, Ray Harvey – Quantico, Paula Shaver – American Red Cross, Dr. Joe Saitta – Rappahannock Health District.

**Others Present:** Tina Skinner, Executive Director – REMS Council

**Members Excused:** Billy Shelton, Doug Boggs, Ed Fuzy, Gerald Jaskulski, Eric Lasky, Glen Rudner, Bruce Sterling

Approval of Minutes: The minutes of October 9, 2007 were approved as presented.

**REMS Executive Director Report:** Tina Skinner

The Council has been contacted by the Boy Scouts of America as they begin more active planning for the 2010 Boy Scout Jamboree. The Jamboree Subcommittee under the Disaster Committee will need to begin review of plans for providing EMS coverage to the event. Tina will need to name an assistant Director to the Jamboree Planning Committee to assist her. She would like to identify a committee member who has been actively involved in past Jamborees and has the time to participate at the level needed. Also discussed putting in place an Incident Command Chart for the Jamboree with input to be sought from the committee members on identifying these key individuals.

Tina announced that President Kevin Dillard has appointed Wayne Green of Culpeper County to serve on the Disaster Committee.

**Jurisdictional Reports:**

Stafford County: A school incident table top exercise is being conducted this week between the Fire, Rescue, Sheriff's Office and schools. The county is also preparing to train some of their constituents for the Stafford CERT in the next few months.

City of Fredericksburg: Working towards a University of Mary Washington Campus CERT program. The university recently exercised their COOP plan – went well.

Quantico: Still outstanding on obtaining a CSX tank car for training. No action to date to report. Recently conducted a Job Fair at the REMS Training Center with a good response. Hoping to get staffing levels back up to par by the end of December.

No representatives were present to report for other jurisdictions in region.

**American Red Cross:** The “Adopt a Shelter Program” is moving forward. Looking at other options for shelters beyond utilizing the schools. Recently conducted a grand opening ceremony for the new Red Cross facility in the region.

#### **Virginia Department of Health:**

- Community Survey being analyzed.
- Cipro/Doxy transfer process continues. Should any localities be interested in warehousing these medications and can meet the Pharmacy Board Regulations for the permit, please contact Dr. Saitta or Tina Skinner. Will seek to close this project by the next meeting as most of the PD16 Jurisdictions have already indicated they cannot meet the requirements.
- Working with regional jails, conducted a disease outbreak exercise, 10/23.

#### **Counterterrorism Task Force**

- “Basic PIO” course at VDEM in Richmond, February 12-14, 2008. Register at: [http://www.vaemergency.com/train/calendar\\_results.cfm](http://www.vaemergency.com/train/calendar_results.cfm)

#### **Pandemic Flu Working Group**

- RAHD organized and carried out two seasonal flu clinics. Both clinics were held on the October 24: the morning clinic was a walk-thru clinic for the City of Fredericksburg (500 vaccines); afternoon clinic was a drive-thru for Spotsylvania County (500 vaccines). Area volunteers from the Rappahannock MRC and area CERT groups were used, along with health department staff and local fire/rescue and law enforcement. These clinics were in preparation for a large scale outbreak (such as a pandemic flu one).
- Epidemiologist attended Caroline County Public Schools Health Advisory Board Meeting. Pandemic Flu Protocol/Plan development continued.
- Health Educator attended county health fair, pandemic influenza materials distributed.
- Public Health Response Team development continued at several meetings throughout the month.
- Planner and Health Educator participated in Regional Jails tabletop exercise.

#### **Disaster Preparedness**

- RAHD working with disability Resource Center to create a special-needs specific supplies and equipment preparedness list.

**New Business:**

At the October meeting of the Council's Board of Directors, discussion ensued as to the level of involvement of EMS providers in case of an actual emergency and the ability to work with the Health Districts in administering vaccinations. Dr. Saitta clarified that EMS providers would not be permitted to give such vaccinations such as in their recent call for volunteers to perform a flu clinic as a dispensing exercise. The Disaster Committee will look for input from each of the localities and Medical Direction to develop a proposed protocol for dispensing and administering medications in a disaster situation.

The next meeting of the Disaster Committee was proposed for December 11, 2007 at 1:30 p.m. at the REMS Council Training Center.

Motion was made by Mark Bledsoe, seconded by Eric Haas and carried to adjourn.

**Rappahannock EMS Council  
Disaster Committee Minutes  
February 12, 2008**

**Call to order:** Ed Fuzy called the meeting to order at 1:30 p.m. at the Rappahannock EMS Council Regional Training & Simulation Center in the excused absence of the Chairman. Each attendee introduced themselves and related the jurisdiction that they represented.

**Members Present:** Ed Fuzy - Caroline, Wayne Green - Culpeper, Ray Harvey - Quantico, Gerald Jaskulski - Stafford, Dr. Joe Saitta – Rappahannock Health District, Paula Shaver – Red Cross, Wendy Shepherd – King George, Bruce Sterling - VDEM, Jimmy Watters – Mary Washington Hospital, Tina Skinner – REMS Staff

**Members Absent/Excused:** M. Bledsoe, D. Boggs, K. Hatter, E. Lasky, T. McCoy, M. McDaniel, G. Rudner, B. Shelton

**Guests:** None

**Approval of Minutes:** The minutes of January 8, 2008 were approved as presented.

**REMS Executive Director Report:** Tina Skinner reported that she had a productive meeting with the representative who recently visited from the Boy Scouts of America. As they begin planning for the 2010 Boy Scout Jamboree, key leaders will be identified. The committee encouraged a review of the 2005 After Action Report and past Standard Operating Guidelines. A copy of these documents will be emailed to the committee for future review and discussion. Dr. Saitta indicated that should the Boy Scouts be seeking 90 day certificates for physicians who will be practicing at the 2010 event, they need to begin coordinating that now with the Health Department.

**Jurisdictional Reports:**

Caroline reported on the recent bad weather with high winds that affected their county. There were 25 brush fires with over 300 acres burned and they lost 2 houses. Mutual aid assistance was utilized as well as Red Cross contacted. The Annual Spring Training School is planned for April 2008. There will be a CERT Train the Trainer conducted with the Spring School as well as many other programs.

King George reported they were also impacted by the recent high winds. Mutual aid was utilized with 8 large brush fires. This was the first time the new EOC was activated (minimal activation/not full) and it worked well.

Stafford reported their CERT class graduated in January 2008 with eleven citizens. They are planning a second CERT class for March 2008 and will advertise and take

registration through the county website. On January 8<sup>th</sup> a five hour full-scale exercise was conducted at North Stafford High School. They are working on the After Action Report and reported the exercise went well and was beneficial. The County has opened a new fire station on Route 17 with 24 hour coverage. The new Public Safety Center has also opened and staff have moved into their new offices and EMS/Fire Headquarters. The center includes space for a new EOC which will be put in place in the future. Stafford also responded to 14 brush fires during the recent high winds which also left many with power outages over the weekend.

Culpeper was also affected by the weekend weather with 2 major brush fires. The county has Firefighter I and II classes ongoing. The EOC continues to support living quarters for the career EMS personnel.

Quantico reported the tank simulator is still outstanding. Last month completed a table top exercise with the Base Commander which included a HazMat scenario. Exercise was beneficial and educated the Commander on limitations and vulnerabilities of the base. Also recently completed a Joint Services Inspection and received a positive report card. Impressed with regional plans in place that Quantico is using through REMS.

#### **Virginia Department of Health:**

Tom Frank is currently covering for the Rappahannock Rapidan Health District as they seek to hire a new Director. Good opportunity for the two health districts to begin working more closely together. RHD will be supporting upcoming VOPEX drills.

#### **Hospitals:**

Jimmy Watters reported on behalf of Tom McCoy. The hospital has been working with the Foundation on a possible grant to fund a radio transmitter for the NOAA project. Will seek to work with REMS to apply for the grant. Incident Command Training for Hospital Executives will be conducted in March. Still working on a policy for the radiological detectors that have been installed in the ED and in test mode.

#### **Virginia Department of Emergency Management:**

Orange and Louisa were also heavily impacted by the recent high winds and required statewide mutual aid resources. The Governor declared a State of Emergency as a result of the storm. Drought conditions remain of high concern and certainly played a role with the brush fires we saw this past weekend.

ICS 300 & 400 class to be held in Culpeper in April/May at Salem Fire Department. Registration open at the VDEM website. This has been a successful and well attended class in the past.

Regional II Exercise – 3 year plan developed through the Regional Coordinators. Focus on working with schools and include planned seminars with localities, tabletops and full scale school event exercise.



VOPEX – North Anna Drill July 22<sup>nd</sup>. Will also be doing a graded exercise which will include many of our localities.

VERTEX – Annual Emergency Management Exercise planned as a winter storm event with major power outages. Currently in planning stages and incorporating other drills with the event to include a POD water distribution exercise in Spotsylvania or Fredericksburg. National Guard will participate.

Annual Emergency Management Conference announced for March 11 – 14, 2008 at the Hampton Roads Convention Center.

**American Red Cross:**

Paula Shaver reminded the committee of their new after hours phone numbers to contact the ARC for assistance (866-326-6272). A Business Continuity Seminar is being conducted March 25, 2008 at the Germanna Route 17 campus.

**Counter Terrorism Task Force (CTTF):**

A Chempack inspection has been scheduled for this week. Received a new training packet for use of the chempack and plan to cover information for EMS personnel as we look to move forward with some regional training.

**Pandemic Flu Working Group Subcommittees:**

Emergency Services Coordinator conducted a PF tabletop exercise at Pneumansend Creek Regional Jail.

Donated PF DVDs to Central Rappahannock Regional Library System for “check out” from seven regional libraries.

The District sponsored a free walk-in flu shot clinic at the King George County Board of Supervisors’ meeting room on January 8<sup>th</sup> with 96 shots given.

Epidemiologist and Health Educator attended the Spotsylvania County Pandemic Task Force Meeting. Pandemic flu materials were presented for county employee trainings with an implementation methodology.

Emergency Services Coordinator, Health Director, Epidemiologist and Health Educator attended a PIO Pan Flu Subcommittee meeting. Major talking points were pre-crafted message maps for pandemic flu use and adapting these pre-crafted messages into local message maps for use by regional PIO’s.

Rappahannock MRC held a training: conducted by the Health Educator, Epidemiologist, and Emergency Services Coordinator on “Avian Influenza and Pandemic Preparedness”.

The District is re-organizing its Public Health Response Team to include updating membership, conducting trainings (commencing in March), and ordering members' equipment.

Recent budget expenditures included the purchase of a variety of public education materials. Examples were distributed to the members of the REMS Disaster Committee. Bulk quantities are available from the Health Educator.

**Unfinished Business:**

The committee provided feedback on the final Continuity of Operations Plan for the council. Tina thanked them for the valuable input. The final draft will go to the Board of Directors at their upcoming February meeting.

All other unfinished business items were carried to the next meeting agenda, to include EMS dispensing/administering vaccinations and National Emergency Preparedness Month Regional Projects

**New Business: None**

Motion was made by Dr. Saitta, seconded by Wayne Green and carried to cancel the next regular scheduled meeting in March due to schedules and upcoming activities of the membership.

The meeting adjourned at 3:05 p.m.

**Next Meeting: April 8, 2008 at the REMS Council**

**Rappahannock EMS Council  
Disaster Committee Minutes  
April 8, 2008**

**Call to order:** Billy Shelton called the meeting to order at 1330. Each attendee introduced them self

**Members Present:** B. Shelton, T. Skinner, E. Lasky, E. Peck, Dr. J. Saitta, G. Jaskulski, W. Green, M. Bledsoe, D. Boggs, E. Fuzy, J. Hill, W. Shepherd, B. Sterling, and R. Harvey.

**Members absent and excused:** T. Mc Coy, R. Burke, and E. Haas

**Guests:** T. Abbott, D. Glembot, Ft. A.P. Hill, C. Lumpkins, Ft. A.P. Hill, J. Nogle, OEMS

**Approval of Minutes:** Eric Lasky motioned to accept the minutes as distributed and Dr. Joe Saitta seconded. Unanimously approved.

**REMS Executive Director Report:**

- Tina Skinner reported that the annual review of the MCI plan is due with May 13<sup>th</sup> suspense.
- NOAA Transmitter grant- REMS Disaster Committee. Unanimously approved for the REMS Council to draft a grant request to MWH. The concept paper is due in July with a potential award in January 2009. Bruce Sterling will secure a new estimate of cost.
- Annual REMS Golf benefit is scheduled for April 23<sup>rd</sup>@ Meadows Golf Course.

**2010 Organizational Chart:**

The 2010 Jamboree will be conducted from July 26 – August 4<sup>th</sup>. BSA is continuing to identify key positions for the proposed 2010 NSJ Organizational Chart. The Executive Management Team Director for the 2010 NSJ has been appointed – John Alline.

A new division has been formed which will include Medical, Health & Safety, Fire/EMS, Security and Risk Management. The **Enterprise Risk Management Division** Director is Richard Bournon and he looks forward to working with REMS, VDEM, VDH and our other key players. (Working Organizational Charts Attached)

**Purpose of Summit:**

Review suggestions from After Action Reports the BSA received from medical staff, public safety group, and Rappahannock Area Health District. Our input was welcomed and taken seriously.

Identified strategic work areas for planning for 2010 from those suggestions to include:

- **Venue**
  - o Site Readiness & Project Planning
  - o Infrastructure
  - o Health & Safety
  - o Communications
- **Innovative Programming**
  - o Put the "WOW" Into All Events
  - o Celebrating 100<sup>th</sup> Anniversary of BSA
- **Organizational Planning**
  - o Clearly Identified Chain of Command (RMD, CMO per camp)
  - o A More Integrated Health Care System
  - o Identify Right Staff for All Med Centers and Medical Arena Team
  - o Charts for all Services
  - o Services Need to Understand the Impact of Their Decisions on Others
- **Written Policies and Plans**
  - o Develop BSA Disaster Plan to Include Evacuation, Weather, MCI, CISM, Mass Vaccinations, etc. and Include Key Stakeholders in Planning
  - o Develop Best Practices/Standard of Care for Med Centers
  - o Create Web Based System for Records with Access Controls
  - o Go/No Go Matrix and Policies for Arena Shows, Programs, etc.
  - o Living Documents for All with Training and Publication

**Next Steps:**

More feedback and input are wanted and welcome. Full review of Health & Safety Operations Manual will be forthcoming. Budget for Fire/EMS will need to be reported soon. All recommendations will be moved forward to the NSJ Executive Management Team for possible implementation.

### **Jurisdictional Reports:**

#### **Counties:**

- Spotsylvania reported on its annual North Anna Drill on April 24<sup>th</sup>, June 10<sup>th</sup>, Evacuation Drill at North Anna, and July 22<sup>nd</sup> full scale exercise. Hurricane Season may produce 13 named storms with three expected to be inland storms. Spotsy will be conducting five ICS 300 classes. On May 3<sup>rd</sup> & 4<sup>th</sup> Mullins Farm will be site of Civil War reactors event.
- King George- no report
- Caroline will be hosting its annual regional school on April 12-13, 2008. Career EMS will soon be fully staffed. Virginia Sports Complex will host major cheerleader event also on April 12-13, 2008.
- Stafford reported budget issues. New recruit class graduated 17 new firefighters/EMT.
- Culpeper will be hosting ICS 300 & 400 classes in the future.

**City:** Public hearing on new water park. May 3<sup>rd</sup> will be the VOPEX Drill. Marine Corps Historic Half Marathon May 18<sup>th</sup> with 5400 runners and 20K spectators. Hog Rally in June 2008; more information on specific date will be provided later.

#### **Virginia Department of Health:**

- Participating in a radiological tabletop exercise at MCB Quantico, **April 14-16.**
- Participating in radiological emergency response training, **April 24.**
- Participating in IS-300 and IS-400 training in Culpeper, **April 28-May 1.**

### **VDH Disaster Preparedness:**

#### **Upcoming exercises:**

- MCB-Quantico: Radiological Tabletop, **April 14-16**
- Caroline County Emergency Assembly Center Exercise, **June 9**
- Spotsylvania County Emergency Assembly Center Exercise, **June 10**

**Hospitals:** No report

#### **Virginia Department of Emergency Management:**

- Coordinating the drills in the Fredericksburg Area for Spotsylvania, Fredericksburg, and Caroline.
- May 2<sup>nd</sup> evacuation, sheltering, and lane reversal drill on I-64.
- FEMA will be conducting GAP analysis in area.

**American Red Cross: No report**

**Quantico Marine Corps Base:**

- No progress on rail tank car for training
- ICS 300 & 400 classes on contract to Pennacle Group

**Fort A. P. Hill:**

- Aircraft Down exercise being planned
- May 16-18 ICS 300
- May 30<sup>th</sup> NIMS Training for Command Group (abbreviated session)

**University of Mary Washington:**

**Counter Terrorism Task Force (CTTF):**

- Crisis Communication, May 29<sup>th</sup>

**Pandemic Flu Working Group Subcommittees:**

- The Emergency Services Coordinator conducted a pan flu training at the Rappahannock Regional Jail.
- The District Health Director, Epidemiologist, and Emergency Services Coordinator met with their Public Health Response Team to discuss organizational structure, planning and preparedness for a potential response to pandemic flu. The response Team consists of 30 key employees throughout the health district.
- The Emergency Services Coordinator conducted a class on the MRC's role in pan flu and other disaster preparedness for the Rappahannock VOAD.
- The Emergency Services Coordinator presented to the Rappahannock Health Advisory Council on pan flu preparedness

**Unfinished Business:** See NOAA Grant above

**New Business:**

Boy Scout Jamboree Process Action Team (PAT). The following were appointed:  
Wendy Shepherd and Bruce Sterling- Co-Chairs  
Members: D. Glembot, E. Fuzy, D. Boggs, J. Nogle, G. Jaskulski, and M. Czarnach

Eric Lasky will be the Incident Commander for the BSAJ and will oversee the activities along with REMS ED Tina Skinner.

**Next Meeting:** May 13, 2008

**Rappahannock EMS Council  
Disaster Committee Minutes  
May 13, 2008**

**Call to order:** Dr. Saitta called the meeting to order at 1:30 p.m. at the Rappahannock EMS Council Regional Training & Simulation Center.

**Members Present:** Dr. Joe Saitta – Rappahannock Health District, Eric Lasky - Spotsylvania County, Jimmy Watters – Mary Washington Hospital, Tina Skinner - REMS Staff

**Members Absent/Excused:** M. Bledsoe, R. Burke, E. Fuzy, W. Green, R. Harvey, G. Jaskulski, T. McCoy, E. Peck, B. Sterling

**Guests:** Debe Fults, Disability Resource Center

**Approval of Minutes:**

The minutes of April 8, 2008 were approved as amended, showing that Dr. Joe Saitta was appointed to the Boy Scout Jamboree Process Action Team and clarified that Eric Lasky was appointed locally as the Incident Commander for the EMS organization, planning and REMS support to the event, not the entire Jamboree or other divisions.

**REMS Executive Director Report:**

Tina Skinner reported that Billy Shelton has resigned his seat with the Board of Directors. As such, he will no longer be able to serve the Disaster Committee. She publicly thanked Mr. Shelton for his many years of service, noting he will be missed. The Board of Directors will be holding annual elections in June 2008 with all committee assignments being reappointed for another two years under the new President. A new committee chair will also be named at that time. Tina thanked Dr. Saitta for his willingness to lead the meetings as we move forward with the appointment process.

Tina shared information received from Mark Bledsoe, City of Fredericksburg with regards to the impact the region may see with the upcoming Marine Corp Marathon. A notice was sent to all EMS agencies by the council as provided by Mark, as it relates to traffic flow and expected delays due to the large-scale event.

**Jurisdictional Reports:**

Spotsylvania County: The county fared well with the recent storms. Did stand up the EOC in limited form during the event. Dr. Saitta asked if Spotsylvania was considering supporting a CERT team and it was noted that this was not currently in Doug Boggs plans. Would continue to look at and base on community interest and requests.

**Hospitals:**

Mary Washington Hospital: Jimmy Watters reported on behalf of Tom McCoy. They both recently attended a Health Care Forum in Williamsburg. Also plan to attend the Northern Virginia Emergency Response Team tabletop exercise this week. On June 9, 10 & 13<sup>th</sup> will be conducting a basic 8 hour Haz Mat training program for the Emergency Department which will include setting up for mass decontamination and the MCI tent. Continue to work on the Radiologic Monitor Protocol for the new devices that have been placed in the ED.

### **Virginia Department of Health:**

Rappahannock Health District Report – Dr. Saitta:

- Presenting WMD class for Red Cross, May 14<sup>th</sup>.

#### **Counterterrorism Task Force**

- Crisis Communication, Germanna Community College, May 29<sup>th</sup>

#### **Pandemic Flu Working Group**

- Health Educator disseminated educational materials to local North Stafford day cares on pandemic flu and general hygiene prevention for cold and flu.
- Health Educator, Epidemiologist and Environmental Health Director gathered pandemic flu materials for a local “Fit and Fun Family Health Fair” for approximately 100 families.

#### **Disaster Preparedness**

Upcoming Exercises:

- Caroline County Emergency Assembly Center Exercise, **June 9**
- Spotsylvania County Emergency Assembly Center Exercise, **June 10**

### **2010 Boy Scout Jamboree Process Action Team**

Eric Lasky advised that the team has met on two occasions since the last Disaster Committee meeting. They identified a preliminary Fire & EMS budget with the Boy Scouts of America and plan to begin a review of the SOGs and Health & Safety Operations Manual at the next team meeting. The team would like to conduct future meetings at 3:00 p.m. on the same day as the Disaster Committee meetings. Eric advised he would be sure to share the team minutes with the full committee.

Dr. Saitta advised the Health Department has been reviewing the BSA Health & Safety Operations Manual and will have feedback to consider and share. They also feel that the area of “Outbreak Management” needs more consideration as this was a weak area in the 2005 event.



### **Disability Resource Center:**

Debe Fults advised they continue to work on personal planning for disasters with their consumers and address special needs at area shelters. They have 300 kits prepared to give out. Working to help identify other needs such as buying generators and have applied for a grant to keep the project moving forward. She advised they still need guidance on shelter resources noting that the Red Cross does not offer Special Needs Shelters and is unsure what the localities will be able to support. Dr. Saitta advised that more input from our region's Emergency Managers who participate on the committee was needed, and asked that the item be placed on the next agenda for further discussion (**Action Item – Emergency Managers**)

### **Unfinished Business:**

Briefly discussed EMS Dispensing/Administering Vaccinations as a carryover from a previous meeting. Dr. Saitta believes the VDH / OEMS are working on this and asked that Tina look further into. No input on this topic has been received to date from any committee members.

The committee continues to encourage projects for the region to highlight National Emergency Preparedness Month. Noted that [www.ready.gov](http://www.ready.gov) site has press packages available. It was recommended that we invite members of the Regional VOAD to an upcoming meeting to look at some projects we may be able to work on together and promote through our regional PIO group.

The Committee completed their annual review of the Regional MCI Plan. The process began in April with many comments received and all input was evaluated at the meeting. The revisions will be presented to the REMS Board of Directors at their upcoming June meeting for approval. Tina reported they expect to also receive recommendations from the Office of EMS as they are currently reviewing the plan as well.

### **New Business:** None

The meeting adjourned at 3:00 p.m.

### **Next Meeting:**

June 10, 2008, 1:30 p.m. at the REMS Council followed by the Boy Scout PAT meeting at 3:00 p.m.

**Rappahannock EMS Council  
Disaster Committee Minutes  
June 17, 2008**

**Call to Order:** Dr. Joe Saitta called the meeting to order at 1330 hours.

**Welcome and Introductions:**

**Members Present:** Joe Saitta, Eric Lasky, Doug Boggs, Bruce Sterling

**Others Present:** None.

**Members Absent/Excused:** Tom McCoy, Mark Bledsoe, Lt. Peck, Ray Harvey, Wendy Shepherd, Wayne Green, Ed Fuzy

**Approval of Minutes:** Motion was made by **Mr. Eric Lasky**, seconded by **Dr. Saitta**, and carried to accept the minutes of **May 13, 2008**; amended as follows: on page 1, REMS Executive Director Report, second paragraph, the spelling of “Marine Corp” was corrected to “Marine Corps.”

**REMS Executive Director Report:**

No report.

**Reports:**

**Counties and the City:**

Caroline County

No Report

King George County

No Report

Spotsylvania

Chief Boggs reported that:

- The **June 10<sup>th</sup>** VOPEX EAC exercise was conducted at Massaponex High School and received excellent reviews from the FEMA evaluators. No deficiencies were noted by the evaluators.

- There will be a **July 22<sup>nd</sup>** VOPEX Emergency Operations Center exercise.
- The County will offer an IS-300, “Intermediate ICS,” course for County employees on **July 17-19-20**. However, unfilled classroom spaces will be offered to those outside of the County.

Stafford County

No Report.

Fredericksburg

No report.

**Hospitals:**

Mary Washington Hospital

No report.

Spotsylvania Regional Medical Center

No report.

**Virginia Department of Emergency Management:**

Bruce Sterling advised that an IS-300, “Intermediate ICS,” course will be offered by VDEM on **July 2-3** at the University of Mary Washington’s Graduate School campus on Route 17. Registration can be accomplished on the VDEM website; however, registration will close on June 23<sup>rd</sup>.

Mr. Sterling led a discussion about IS-300 and IS-400 being lengthened to 2.5 days each. Further it appears that there will be no more IS-300 and IS-400 courses run concurrently.

**Virginia Department of Health:**

Staff Changes

Elizabeth Lowery, Epidemiologist, has accepted a paid position with the Peace Corps in Washington, DC.

Liane Sowinski, Medical Reserve Corps Coordinator, is moving to Florida with her family in July.

Counterterrorism Task Force

Working with LSU to bring an Agro-terrorism course to the area in late Summer/early Autumn.

Pandemic Flu Working Group

The joint contract, between Mary Washington Hospital and the District, for the pandemic flu health educator position ends on August 31<sup>st</sup>. The District is negotiating with the Hospital to continue the position.

Other Activities

The District worked with Caroline and Spotsylvania Counties on the **June 9<sup>th</sup>/June 10<sup>th</sup>** VOPEX exercises.

The District will be participating with the City of Fredericksburg and with the Counties of Caroline, King George, and Spotsylvania during the July VOPEX EOC exercises.

There will be availability of “Public Health Emergencies” booklets again in July.

**Other Agencies/Organizations:**

Quantico

No report.

American Red Cross

No report.

Voluntary Organizations Active in Disaster

No report.

disability Resource Center

No report.

**2010 BSA Jamboree Process Action Team:**

Mr. Lasky reported that:

- The proposed budget was submitted for approval to BSA.
- Ms. Skinner is working with the BSA’s attorney to complete EMS licensing negotiations.

- The Jamboree Health and Safety Operations Plan will be discussed and reviewed in increments.
- VDEM will present information later today at the PAT meeting on Jamboree communications.

**Unfinished Business:**

Ms. Debe Fults of the disability Resource Center (dRC) requested at last month's meeting to have more emergency manager involvement with the dRC in disaster planning. This item is tabled until next meeting.

Mr. Lasky distributed copies of a DHS Fact Sheet on National Preparedness Month, which will be this September. The Fact Sheet provided examples of possible preparedness activities that the REMSC could undertake with the Rappahannock Regional Voluntary Organizations Active in Disaster. This item is tabled until next meeting.

**New Business:**

The Disaster Committee discussed the excellent service that Mr. Billy Shelton has rendered to the Disaster Committee as its immediate past Chairman. Mr. Sterling made a motion, seconded by Chief Boggs, and carried by unanimous vote to have a certificate of appreciation presented to Mr. Shelton. **Action Item – Tina?**

**Board Action Items:** None

**Next Meeting:** Tuesday, **August 12, 2008** at 1330 hours at the Rappahannock EMS Council Training Center

**Adjournment:** Motion was made by Mr. Sterling, seconded by Chief Boggs, and carried to adjourn the meeting at 1354 hours.