

**Rappahannock EMS Council
Guidelines & Training Committee
Minutes**

August 23rd, 2010
REMS Training & Simulation Center, Classroom A

Call to Order: Meeting was called to order by Kelly Southard at 1900 hours

Roll Call and Recognition of Guests: Keith Moore, Wayne Green, Pat Fitzgerald, Kelly Southard, Mark Garnett and Linda Harris (staff)

Excused: Doug Found and Greg Leitz

Absent: Dave Morris, Lori Knowles, Mike Brewster, John Brandrup, Dr Garth and Charlie Williams

Approval of Minutes: Motion by Keith Moore to approve the minutes from the June meeting. Pat 2nd. Motion carried.

Staff Report:

Intermediate and Paramedic Courses

Both classes have been completed and students are finalizing their field time requirements. Wayne Perry is currently serving as our Interim Program Director as we complete the hiring process for that vacant position.

From the I class 7 have passes and moved to NREMT testing. 10 are still pending
From the P class all are working on the field requirement.

The goal is 180 days from end of course to initiate NREMT testing (Nov)

The Paramedic Follow Up Site Visit for our accreditation is scheduled to be conducted by OEMS at the end of the month.

REMS hosted a CEU scanner training with 17 in attendance

Fall Programs

Staff is working to announce fall programs. Course approvals have been completed and announcements should be going out soon as well as placed on our website.

CTS

All regional councils should be using the new web-based CTS registration system by October 1, 2010. The council met recently with our region's High School EMT Programs and instructors to look at their special needs to test all of their students before each school year ends and how we might be able to accommodate that growing demand. The office is looking into their suggestions.

ALS Release Extension Requests:

1. Donald Epps- He is asking for a 6 month extension on his precepting. Due to some medical issues that required him to be put on administrative duty in Fire Admin.

He comes off that duty August 24 to go back to the field. His preceptor sent a letter of support. Motion by Mark. Second by Keith . Motion carried.

2. Stephen Zydiak- He is asking for a 3 month extension on his precepting. He has not only been precepting his Intermediate but completed a Paramedic Bridge during this time which is why he is behind on his patient contacts. He feels he should be complete by December 2010. There was a letter of support from his lead preceptor. Motion by Keith. Second by Pat, motion carried.

3. Suzanne Broccolo- She is asking for a 3 month extension on precepting her enhanced certification. She has run over 300 hours precepting and is still short several patient contacts. She has a letter in support from her lead preceptor. Motion by Pat, Second by Keith, motion carried

ALS Instructor/Coordinator Requests:

1. Doug Found is requesting recertification endorsement. He is the training officer for Spotsylvania Volunteer Rescue and conducts CEU classes monthly in conjunction with EMSAT training. All applicable paperwork has been submitted. Motion by Keith, second by Pat, motion carried.

2. Amy Cantwell is requesting recertification endorsement. She is the clinical education coordinator for Air Care. She coordinates and teaches multiple classes within her agency and at area agencies. Motion by Keith, Second by Pat, motion carried.

3. Mark Garnett is requesting recertification endorsement. He continues to coordinate ALS training within Caroline County as a regular part of his employment duties. He has attended the OEMS update. Motion by Keith, Second by Pat, motion passed.

4. Stephanie Turner is requesting initial certification endorsement. She is currently an EMT-B instructor, CPR instructor & Fire instructor. She teaches ongoing BLS & ALS CEU classes for her career and volunteer agencies. Motion by Keith, second by Pat, Motion carried.

Exemption Requests: none

Sub-Committee Reports:

1.) Protocol- Report given by Keith Moore, chair of the committee. The committee has met twice in the last few months. There are several items they are working to develop some research data for the Medical Direction Committee. These items are: Chemical Restraint and the combative patient; Nerve agent antidote; WMD/CBRNE; Crush Syndrome, Therapeutic Hypothermia; and hemostatic agents. The protocol for transfer of care to a lower level is being written and will be presented to the medical direction committee. Linda will contact the REMS webmaster, Mark Crnarich concerning online polls for both the protocol and ALS release committees. The 12 lead protocol is already in the current protocol book. Greg Leitz will be contacted for his training program. The Prethrombolytic check list was developed in conjunction with the MWH Stroke team. The Medical Direction has approved the check list. It now needs approval from the G & T committee. Motion by Mark to approve, seconded by Pat, motion passed. REMS will work on putting the Google groups for the protocol and ALS release committees back on the list serve so providers can sign up and comment.

2.) ALS Release- nothing to report

Unfinished Business: Nothing to report

New Business: Skills drills – The motion was made by Keith, seconded by Pat that we keep the same skills drills through FY 11. This information will be e mailed to the Medical Direction Committee and Keith will take it to the next Medical Direction Committee meeting In September for approval. There was also some discussion on conducting a Region wide regional skills drills day at REMS. This would involve all agencies providing volunteer evaluators etc to work the drills. It would be for ALS & BLS providers. This would benefit some of the smaller agencies that have a lack of approved evaluators and those providers that cannot attend their agencies skills drill testing. This also will be emailed and the information delivered to the Medical Direction Committee. This committee is in support of this idea if the OMD's approve.

ALS/EMT-Basic Programs Audit:

EMT- Mike Lawson- Culpeper VRS- 8/23 – 12/15- M/W/F/S
EMT- Tim Kimble- Fauquier F&R- 08/27 0 1/17- M/T/W/TH/F
EMT- Tim Kimble- Fauquier F&R- 06/14 – 9/15- M/TU/W/S
EMT-Tim Kimble – Fauquier F & R – 9/24-1/11 – T/T/S
EMT-Tim Kimble – Liberty High- 8/27 – 1/17 – M/T/W/T/F
EMT – Chris Corbin – Fred. VRS – 8/16 – 11/24 – M-W-S
EMT – Cat Gardner – Colonial Forge HS 9/13 – 4/15 M-F x2
EMT – Becky Raines – Stafford Senior HS – 9/15 – 4/01 M-F x2
EMT- Jenni Meade Hartle-Stafford Tr. Centr-9/7 – 12/23 T/T/S
EMT – Leigh Doucet- Caroline F & R- 9/11 – 2-1 T/T/S
EMT – Greg Leitz – LOW F & R 8/23 – 1/6 – M/TH/S
EMT - Roger Wilson – Orange High – 9/7 – 12/20 – M/T/W/T/F
EMT – Stacy Southard – Orange Cty RS – 9/7 – 3/3 – TU/TH
EMT – Doug Found – Spotsy VRS – 9/9 – 1/5 – M/TH/S

REMS BOD Action Item:

For the Good of the Order:

Adjournment: The next meeting is scheduled for **October 25, 2010 at 1900 hours** at the REMS Training & Simulation Center.

**Rappahannock EMS Council
Guidelines & Training Committee
Minutes**

October 25th, 2010
REMS Training & Simulation Center, Classroom A

Call to Order: Meeting was called to order by Pat Fitzgerald at 1900 hours

Roll Call and Recognition of Guests: Present were Doug Found, Pat Fitzgerald, Wayne Green, Wayne Perry (staff) and Linda Harris (staff).

Excused: Charlie Williams, Kelly Southard, Mark Garnett, and John Brandrup

Absent: Dr Garth, Dave Morris, Lori Knowles, Keith Moore, Dottie Williams, Greg Leitz, Mike Brewster.

Approval of Minutes: Motion made by Doug Found to approve the minutes from the August meeting. Second by Pat, Motion carried.

Staff Report:

Training Department Report

FA09 Intermediate and Paramedic Courses

Both classes have been completed and students are finalizing their field internship requirements.

From the Intermediate class – 5 have completed both written and practical testing for NREMT-I; 1 has completed the written testing but not the practical; 1 has attempted written testing. Two students have not yet completed the course requirements to be eligible for NREMT. The balance (8) are in the process with NREMT but have not yet tested.

From the Paramedic class – 1 has completed both written and practical testing for NREMT-P; 4 have yet to complete the course requirements to be eligible for NREMT. The balance (5) are in the process with NREMT but have not yet tested.

Virginia Paramedic Accreditation

The Paramedic follow up site visit for our re-accreditation was conducted by OEMS and we are now accredited through December 31, 2012. We must attain national accreditation through CoAEMSP by January 1, 2013. This process will be started in the next 30-60 days as the application is upwards of 70 pages and once submitted and approved it can take up to 6-8 months for the site visit to occur and the results are not available for 6-8 months after the site visit.

FA10 ALS Certification Programs

The FA10 Intermediate and Paramedic classes start October 26. There are 22 students confirmed in the Intermediate class and 9 students in the Paramedic class. Course approvals were submitted and training funds were also approved as submitted.

CICP

There is a survey running on the REMS website soliciting information on the dates and times for a class. The majority so far is for a class in the Spring of 2011.

National Registry Test Site

We would like to host a National Registry test site and eventually make it to the point of scheduling so that it is available to students that graduate from our programs. At this point it's probably not going to happen by the end of 2010 but something to think about for early 2011.

ALS Preceptor Class

The next class will be Monday November 1, 2010 at the REMS Training Center. Class starts at 7pm with the preceptor protocol test at 6pm.

EMT-B Evaluator class

This class will be held Wednesday November 17, 2010 from 7-10 pm at the REMS training center

ALS Required Topics

The class will be held from November 29, 2010 thru February 9, 2011 on Mondays & Wednesday nights from 7-10pm at the REMS Training Center.

BLS Refresher

This class will be held from January 29, 2011 thru February 12, 2011-Saturdays only from 8a-5p

The next EMT-B course will start the end of February 2011 and complete early June 2011.

ALS Release Extension Requests:

1. Steven Melone- He is asking for a 6 month extension. He had some problems with call volume while with his volunteer agency. He is now career in Stafford and will be placed with a new lead preceptor there. Motion made by Pat Fitzgerald, second by Wayne Green, motion carried.

2. David Robey – He is asking for a 3 month extension. His lead preceptor left the county and he now needs to find a new lead preceptor. Motion made by Pat Fitzgerald, second by Wayne Green, motion carried.

ALS Instructor/Coordinator Requests:

1. Chris Jett- He is asking for a recertification endorsement. He holds many instructor certifications and does ALS teaching through Stafford County. Motion made by Doug Found, second by Pat Fitzgerald, motion carried.

2. Jeff Sayles- He is asking to extend his endorsed area into the REMS Council. He has taught for REMS in the past and currently is employed by Life Evac and conducts classes at agencies through Life Evac. Motion by Doug Found, second by Pat Fitzgerald, motion carried.

Exemption Requests: none

Sub-Committee Reports:

1.) Protocol No report except that the committee is currently working on research for the new protocols which be rolled out next summer. The next Protocol Committee Meeting is Tuesday, December 7, 2010.

2.) ALS Release- Several items were introduced for the committee to work on – Creating 2 preceptor lists; one for ALS release and the second for Field Internship. And to look at a RN to paramedic release program. There are some RN's within our region that have obtained their paramedic certification. And possible offering experiential credit for skills they have already perfected at their job as a RN, such as IV's. And finally adjusting the ages for pediatric, adult and geriatric patients to match those in the ALS provider class rotation paperwork.

Unfinished Business:

Last month it was reported that the REMS Council Office would like to hold a council wide Skills Drills for all providers. This will be a free all day Saturday event with evaluators from different agencies volunteering their time to test providers from all agencies. Doug Found volunteered to assist Linda with the coordination of this event and even offered his training facility if the REMS training center is booked.

New Business:

The REMS Board approved new CTS fees that will take effect for all classes that start after October 1, 2010. The new fee for initial testing is \$50.00 and retests are still \$25.00. This brings us in line with the rest of the state.

The REMS Council is currently working on On-line registration for Consolidated Test Sites. We are planning on this feature being on board in a few months. The provider will have the option to pay by credit card. Information will be sent to all agencies, instructors and placed on our web site when this feature is in place.

The council is also working on a High School Student only CTS in mid-May. We are working with all high school instructors to assist them with the testing of their students prior to graduation.

ALS/EMT-Basic Programs Audit:

EMT- Mike Lawson- Culpeper VRS- 8/23 – 12/15- M/W/F/S
 EMT- Tim Kimble- Fauquier F&R- 08/27 0 1/17- M/T/W/TH/F
 EMT-Tim Kimble – Fauquier F & R – 9/24-1/11 – T/T/S
 EMT-Tim Kimble – Liberty High- 8/27 – 1/17 – M/T/W/T/F
 Enhanced- Tim Kimble –Fauquier F & R 10/18 – 12/16 M-S
 EMT – Chris Corbin – Fred. VRS – 8/16 – 11/24 – M-W-S
 EMT – Cat Gardner – Colonial Forge HS 9/13 – 4/15 M-F x2
 EMT – Becky Raines – Stafford Senior HS – 9/15 – 4/01 M-F x2
 EMT- Jenni Meade Hartle-Stafford Tr. Centr-9/7 – 12/23 T/T/S
 EMT – Leigh Doucet- Caroline F & R- 9/11 – 2-1 T/T/S
 EMT – Greg Leitz – LOW F & R 8/23 – 1/6 – M/TH/S
 EMT - Roger Wilson – Orange High – 9/7 – 12/20 – M/T/W/T/F
 EMT – Stacy Southard – Orange Cty RS – 9/7 – 3/3 – TU/TH
 EMT – Doug Found – Spotsy VRS – 9/9 – 1/5 – M/TH/S
 EMT – Gloria Bolecek – Caroline HS 9-16 – 5-6-11 – M-F
 EMT – Victor Podbielski –JMHS 9/27 – 5/13/11 – M-F
 EMT –Greg Leitz – Spotsy Votec 9/13 – 5/12/11 – M-F x2
 Enhanced-Wanda Gardner-SVRS 9/22 – 1/10/11- W/S
 EMT- Charles Williams-KG F&R 9/27 – 12/29 – M/W
 Intermediate-Wayne Perry-REMS 10/19-5/14/11- T/T/S

I-P Bridge- Wayne Perry-REMS 10/19 – 5/28/11-T/T/S
Enhanced-Charlie Williams-Comm.Criminal Justice 11-8-11-20 M-F
EMT -Linda Harris-REMS-2/18/10-6/11/11-M/W/S

REMS BOD Action Item:

For the Good of the Order:

Adjournment: The next meeting is scheduled for **December 27, 2010** at 1900 hours at the REMS Training & Simulation Center.

**Rappahannock EMS Council
Guidelines & Training Committee
Minutes**

December 27th, 2010
REMS Training & Simulation Center, Classroom A

Call to Order: Meeting called to order by the chair, Kelly Southard at 1900 hours

Roll Call and Recognition of Guests: Present were Chair, Kelly Southard, Doug Found, Greg Leitz, John Brandrup, Pat Fitzgerald, and Wayne Green. Wayne Perry and Linda Harris were also in attendance from the office.

Excused: Charlie Williams, Dottie Williams, Mark Garnett, Keith Moore

Absent: David Morris. Dr Garth, Lori Knowles, Mike Brewster

Approval of Minutes: Motion made by Doug Found, seconded by Pat Fitzgerald and carried to approve the minutes from October 25, 2010.

Staff Report:

Training Department Report: Wayne Perry

FA09 Intermediate and Paramedic Courses

From the Intermediate class – 7 have completed both written and practical testing for NREMT-I; 3 have completed the written testing but not the practical; 2 have attempted written testing but not yet passed. Five students have not yet tested at all but have completed the course requirements to be eligible for NREMT.

From the Paramedic class – 4 have completed both written and practical testing for NREMT-P; 2 have completed the written but have not yet completed the practicals; 1 has yet to complete the course requirements to be eligible for NREMT testing. The balance, (3) are in the process with NREMT but have not yet tested.

FA10 Intermediate and Paramedic Courses

Both classes are underway and are in week 10 of their training. 23 were registered for the Intermediate class and there are 20 current students (1 withdrew in week 2 and 2 were dropped due to failure to comply with the attendance policy). 10 were registered for the Paramedic Class, 9 showed up for orientation and are currently in the class. Still working through part-time instructor availability for the classes, as we continue to have increased demands on them, due to the full-time ALS Instructor position still being open and under the hiring process.

Paramedic Site Accreditation

The council must 'apply' for or attain accreditation through CoAEMSP by January 1, 2013. Gave a brief update from Dr Hatch and the process outlined for said application. Also gave a brief update on the council's continued work with Germanna Community College and their EMS Degree Program in partnership with our accreditation.

CICP

There is a survey running on the REMS website soliciting information on the dates and times for a CICP class. The majority so far is for a class in the Spring of 2011.

National Registry Test Site

We would like to host a National Registry test site and eventually make it to the point of scheduling so that it is available to students that graduate from our programs. At this point it's probably not going to happen by the end of 2010 but something to think about for early 2011.

ALS Required Topics Course

The class is being held from November 29, 2010 thru February 9, 2011 on Mondays & Wednesday nights from 7-10pm at the REMS Training Center.

BLS Refresher Course Announced

This class will be held from January 29, 2011 thru February 12, 2011-Saturdays only from 8a-5p at the REMS Training Center.

EMT-B Course Announced

This class starts February 23rd thru June 4th, 2011 on Mondays and Wednesday nights from 7-10pm and some Saturdays from 8a to 5p at the REMS Training Center.

REGIONAL SKILLS DRILLS

The council will host Regional Skills Drills sessions on Sunday, January 16th, 2011 at the Shannon Training Center in Spotsylvania County. Testing times start at noon and will be held hourly.

ALS Release Extension Requests:

1. Cheryl Boswell – Requesting a one (1) month extension, until she completes her last few calls and obtains her PALS certification. Motion made by John Brandrup, Seconded by Wayne Green, Motion carried.
2. Sarah Lenker – Requesting a six (6) month extension. She has had several obstacles in her precepting time to include but not limited to slow shifts, moving and work schedule. Her preceptor sent a letter in support of the extension. Motion made by John Brandrup, second by Pat Fitzgerald, Motion carried.

ALS Instructor/Coordinator Requests:

The committee reviewed the following ALS Coordinator endorsement applications for the REMS council region:

1. Jarrod Batts – Recertification request. Teaches ALS CEU hours for Warrenton Training. Fire Department Motion by John Brandrup, second by Wayne Green, Motion Carried
2. Pamela Bertone – Recertification request.. Teaches ALS CEU hours with Fauquier County. Motion by John Brandrup, second by Pat Fitzgerald, motion carried.
3. Jenni Meade Hartle – Recertification request. Teaches multiple ALS CEU classes for Stafford County as the current Training Officer. Motion by John Brandrup, Second by Pat Fitzgerald, motion carried.

4. Lee Hogan – Recertification request. Teaches CEU hours for Lake of the Woods Fire & Rescue. Motion by Doug Found, second by Pat Fitzgerald, motion carried
5. Craig Johnson – Recertification request. Teaches ALS CEU hours for Orange County. Motion by John Brandrup, second by Doug Found, motion carried.
6. Tim Kimble – Recertification request. Current Training Officer for Fauquier County and coordinates the year long CEU classes. Motion by Pat Fitzgerald, Second by John Brandrup, motion carried.
7. Steven Lynd – Recertification request. Teaches ALS CEU courses in King George and Ladysmith. Motion by John Brandrup, second by Wayne Green, motion carried.
8. Colin Moore – Recertification request. Teaches ALS courses at Culpeper Hospital and at Warrenton Training Fire Dept. Motion by Doug Found, Second by Pat Fitzgerald, motion carried.
9. Ann Moore – Recertification request. Teaches ongoing ALS CEU hours at Fort A.P. Hill Fire & EMS. Motion by John Brandrup, second by Wayne Green, motion carried.
10. James Welch – Initial certification request. He is employed at Quantico and volunteers with another agency. He assists with ongoing CEU classes as well as teaching CPR and EMT-B. Motion by John Brandrup, second by Wayne Green, motion carried.

Exemption Requests: None

Sub-Committee Reports:

Protocol Subcommittee: The committee last met on December 21, 2010. Keith Moore had met with the Medical Direction Committee at their December meeting and gave the following report: Mark 1 Kits/WMD-the Medical Direction Committee supported using the protocol that was created for the BSJ last summer and adapting it for our new regional protocols. Both Crush Syndrome Protocol and Therapeutic Hypothermia protocol were reviewed and discussed by the Medical Direction Committee, with some reservations in supporting as presented. Keith and Brian will write a protocol and take it back to the next committee meeting. The REMS Stroke Triage Plan Committee will meet in January to develop a draft Stroke Triage Plan for the region that will incorporate the Stroke Checklist. Dr Roberts, OMD of Stafford County has a protocol for Hemostatic agents which he will forward to Keith Moore for the Protocol Committee to review.

ALS Release Subcommittee: Discussion ensued regarding a request from Doug Found to consider conducting an ALS Preceptor Training Course to support the need for Enhanced level preceptors. Will seek to schedule one in February, 2011. Keith Moore also talked to the Medical Direction Committee about creating a release program for those experienced providers that are RN's and have just completed a paramedic program. The unanimous position of the Medical Direction Committee was that, due to the widely varying background of RNs, those wishing to be released without completing a full ALS precepting process will demonstrate proficiency in multiple core areas (to be determined, such as adult and pediatric advanced airway management, med math calculations, megacode, etc.). This should be completed under the supervision of an experienced, Paramedic preceptor as assigned by the ALS Release Subcommittee. The reason for this provision is due to the candidates request to bypass the release process and just be tested on their KSAs. This will be sent

back to the ALS Release Subcommittee to create a draft program based on the OMD's input and then it will be presented to the OMD Committee and REMS Board for final approval and implementation.

Unfinished Business: None

New Business:

Skills Drills Forms: Greg Leitz asked if they could use the State OEMS forms to evaluate the EMT-B providers in the regional skills drills as opposed to using the NREMT forms. He stated they consolidate some of the skills into just one form and the state forms are more user friendly. Motion was made by Wayne Green and seconded by John Brandrup to recommend using the state forms. Motion carried.

ALS Preceptor Tests: Linda Harris asked for some guidance on the retest policy for ALS preceptor candidates. There seems to be no current policy on how long the provider has to wait between the primary test and the retest, as well as what to do if the provider fails the retest. The general consensus was the provider will need to wait a minimum of 10 days between the primary test and the retest and if they fail the retest both their supervisor and the OMD will be notified. They can retest again no sooner than 30 days and after a letter has been received from the supervisor that remediation on the protocols was done. If the provider fails the test for the third time they will need to meet with their OMD. This policy will need to go to the REMS Board for final approval and implementation. Motion was made by Greg Leitz, seconded by John Brandrup, and carried to send this to the ALS Release Subcommittee to develop a draft policy.

Regional ALS/EMT Program Audits:

EMT-B: Tim Kimble- Fauquier F&R- 08/27/10 - 1/17/11- M/T/W/TH/F
 EMT-B: Tim Kimble – Fauquier F&R – 9/24/10 -1/11/11 – T/T/S
 EMT-B: Tim Kimble – Liberty High- 8/27/10 – 1/17/11 – M/T/W/T/F
 EMT-B: Cat Gardner – Colonial Forge HS 9/13/10 – 4/15/11 M-F x2
 EMT-B: Becky Raines – Stafford Senior HS – 9/15 – 4/01 M-F x2
 EMT-B: Jenni Meade Hartle-Stafford Hosp.-1/18/11– 4/9/11 M/W/S
 EMT-B: Leigh Doucet- Caroline F&R- 9/11/10 – 2/1/11 T/T/S
 EMT-B: Greg Leitz – LOW F&R 8/23/10 – 1/6/11 – M/TH/S (**LINDA**)
 EMT-B: Stacy Southard – Orange Cty RS – 9/7 – 3/3 – TU/TH
 EMT-B: Doug Found – Spotsy VRS – 9/9 – 1/5 – M/TH/S
 EMT-B: Gloria Bolecek – Caroline HS 9-16 – 5-6-11 – M-F
 EMT-B: Victor Podbielski –James Monroe HS 9/27/10 – 5/13/11 – M-F
 EMT-B: Greg Leitz – Spotsylvania Votech Center 9/13/10 – 5/12/11 – M-F x2
 EMT-B: Linda Harris – REMS 2/23/10-6/4/11- M/W/S
 Enhanced: Wanda Gardner-Spotsylvania RS 9/22/10 – 1/10/11- W/S (**DOUG FOUND**)
 Intermediate: Wayne Perry - REMS 10/19/10-5/14/11- T/T/S (**KELLY SOUTHARD**)
 I-Paramedic Bridge: Wayne Perry - REMS 10/19/10 – 5/28/11-T/T/S
 EMT-B: Doug Lowe-Shannon Training Cntr-1/3/11 – 4/7/11 M/W/S (**DOUG FOUND**)
 EMT-B: Heather Phillips-Flint Hill VFD – 1/18/11 – 5/7/11 T/T/S
 First Responder: Leigh Doucet- Caroline F&R- 2/1/11–4/1/11 T/T/S

For the Good of the Order: Meeting adjourned at 1945

Adjournment: The next meeting is scheduled for **February 28, 2011** at 1900 hours at the REMS Training & Simulation Center.

Rappahannock EMS Council
Guidelines & Training Committee
Minutes

February 28th, 2011
REMS Training & Simulation Center, Classroom A

Call to Order: Meeting was called to order by BOD member Mark Garnett at 1908 hrs

Roll Call and Recognition of Guests: Present were Victor Podbielski, Mark Garnett and Wayne Perry

Excused: Kelly Southard, Wayne Green and Keith Moore

Absent: Doug Found, Greg Leitz, John Brandrup, Pat Fitzgerald, Charlie Williams, David Morris, Lori Knowles, Mike Brewster

Approval of Minutes: No Motion to approve since the members present at this meeting were not at the December meeting

Staff Report:

Training Department Report

FA09 Intermediate and Paramedic Courses

From the Eye class – 9 have completed both written and practical testing for NREMT-I; 3 have completed the written testing but not the practical; 2 have attempted written testing but not yet passed. Five students have not yet tested at all but have completed the course requirements to be eligible for NREMT.

From the Pea class – 4 have completed both written and practical testing for NREMT-P; 2 have completed the written but have not yet completed the practicals 1 has yet to complete the course requirements to be eligible for NREMT. The balance (3) are in the process with NREMT but have not yet tested.

FA10 Intermediate and Paramedic Courses

Both classes are underway and are in week 19 of their training. 23 were registered for the Intermediate class and there are 19 current students, 10 were registered for the Paramedic Class, 9 showed up for orientation and 8 are currently in the class. A little bit of a problem getting instructors to teach – But since the position of ALS Instructor has been filled by Holly O'Byrne this has improved.

Paramedic Site Accreditation

We must 'apply' for or attain accreditation through CoAEMSP by January 1, 2013. Update from Dr Hatch and the process outline is available here. Update on Germanna Community College MOU.

CICP

There is a survey running on the REMS website soliciting information on the dates and times for a class. The majority so far is for a class in the Spring of 2011.

National Registry Test Site

We would like to host a National Registry test site and eventually make it to the point of scheduling so that it is available to students that graduate from our programs. At this point it's probably not going to happen by the end of 2010 but something to think about for early 2011.

Advisory Board – Wayne is looking for additional participation. Victor will check with Fredericksburg HR Dept. for local government representation.

ALS Required Topics and BLS Refresher have both been completed

EMT-B Course

This class started February 23rd and runs thru June 4th, 2011 on Mondays and Wednesday nights from 7-10pm and some Saturdays from 8a to 5p at the REMS Training Center. There are 20 students currently enrolled

REGIONAL SKILLS DRILLS

This was held on Sunday January 16th, 2011 at the Shannon Training Center, Spotsylvania, Va
We will be hosting another in June at the REMS Training Center

Approved CTS Schedule for FY2010 This was approved by our Program Rep and has been mailed to all instructors in our region

Instructor Roundtable They will be held Wednesday March 23rd, 2011 at 7pm in the REMS Training Center and on Tuesday March 29th, 2011 at the Culpeper County Office of Emergency Services meeting room.

ALS Release Extension Requests:

1. Kristyn DeCaprio – asking for a 6 month extension due to work schedule and call volume. Motion by Victor Podbielski to pass, second by Mark Garnett, Motion passed
2. Robbin Brown - asking for a 3 month extension due to low call volume. She has run over 150 hours so far. Motion to approve by Mark Garnett, Seconded by Victor Podbielski, Motion passed.
3. Janet Nieto – asking for a 6 month extension. She lost her first preceptor and has a low call volume. Motion to approve by Mark Garnett, seconded by Victor Podbielski, Motion passed.

ALS Instructor/Coordinator Requests:

1. Christopher Payne – recertification - motion to endorse by Mark Garnett, Second by Victor Podbielski – motion passed.
2. Jennifer Surles – recertification – motion to endorse by Victor Podbielski, second by Mark Garnett – motion passed
3. Michael Stewart – recertification – motion to endorse by Mark Garnett, Second by Victor Podbielski – motion passed.
4. Tom Joyce – recertification - – motion to endorse by Victor Podbielski, second by Mark Garnett – motion passed
5. Ryan Fines – Initial - motion to endorse by Mark Garnett, Second by Victor Podbielski – motion passed.
6. Leigh Doucet – Initial - motion to endorse by Victor Podbielski, second by Mark Garnett – motion passed

Exemption Requests: none

- Sub-Committee Reports:**
- 1.) Protocol-Keith Moore – no report
 - 2.) ALS Release

Unfinished Business:

New Business:

Mark is asking for a list of the sub committee members and their participation.

ALS/EMT-Basic Programs Audit:

EMT – Cat Gardner – Colonial Forge HS 9/13 – 4/15 M-F x2
 EMT – Becky Raines – Stafford Senior HS – 9/15 – 4/01 M-F x2
 EMT- Jenni Meade Hartle-Stafford Hosp.-1/18/11– 4/9/11 M/W/S
 EMT – Stacy Southard – Orange Cty RS – 9/7 – 3/3 – TU/TH
 EMT – Gloria Bolecek – Caroline HS 9-16 – 5-6-11 – M-F
 EMT – Victor Podbielski –JMHS 9/27 – 5/13/11 – M-F
 EMT –Greg Leitz – Spotsy Votec 9/13 – 5/12/11 – M-F x2
 Intermediate-Wayne Perry-REMS 10/19-5/14/11- T/T/S
 I –P Bridge- Wayne Perry-REMS 10/19 – 5/28/11-T/T/S
 EMT -Linda Harris-REMS-2/23/10-6/4/11-M/W/S
 EMT – Doug Lowe-Shannon Training Cntr-1/3/11 – 4/7/11 M/W/S
 EMT – Heather Phillips-Flint Hill VFD – 1/18/11 – 5/7/11 T/T/S
 First Responder – Leigh Doucet- Caroline F & R- 2/1/11–4/1/11 T/T/S
 EMT – Mike Lawson – Easternview HS – 1/19/11 – 5/16/11 M/T/W/T/F
 EMT – Mike Lawson-Culpeper RS-1/31/11 – 5/16/11 – M/W/S
 EMT – Mike Lawson – Culpeper RS – 6/27/11 -7/25/11-MTWTF
 EMT-Tim Kimble – Catlett F & R – 2/15/11 – 5/13/11-T/T/F
 Enhanced-Tim Kimble-Fauquier F & R-12/13/10 – 3/15/11-M/T/W/T/F
 Enhanced –Tim Kimble-Fauquier F & R-6/7/11 – 8/30/11-T/T/S
 EMT – Charlie Williams – CCJA – 3/7/11 – 3/25/11 – S/M/T/W/T/F/S
 Enhanced – Charlie Williams – CCJA – 2/7/11 – 2/25/11 – S/M/T/W/T/F/S
 Enhanced – Chris Corbin – Fred. RS – 2/22/11 – 5/26/11
 EMT – Leron Lewis – Spotsy VRS Training Center-3/14/11 – 6/18/11-M/W/S
 Enhanced – Wanda Gardner- Spotsy Training Center – 3/2/11 – 6/18/11 W/S
 EMT – Pat Mercer-Quantico – 1/10/11 – 3/3/11 – M/T/W/T/F

REMS BOD Action Item:

For the Good of the Order:

Adjournment: The next meeting is scheduled for **April 25, 2011** at 1900 hours at the REMS Training & Simulation Center. Meeting adjourned at 1933.

Rappahannock EMS Council
Guidelines & Training Committee
April 25th, 2011
REMS Training & Simulation Center, Classroom A

Call to Order: Meeting was called to order by the chair, Kelly Southard at 1900 hours

Roll Call and Recognition of Guests: Present were Chair, Kelly Southard; Pat Fitzgerald, Mark Garnett, Doug Found, Greg Leitz and Wayne Perry, staff.

Excused: Victor Podbielski, Mike Brewster, Keith Moore

Absent: Wayne Green, John Brandrup, Charlie Williams, David Morris, and Lori Knowles.

Approval of Minutes: The minutes from the December 2010 & February 2011 meetings were approved

Staff Report:

Training Department Report

FA09 Intermediate and Paramedic Courses

From the Intermediate class – 7 have completed both written and practical testing for NREMT-I; 3 have completed the written testing but not the practical; 2 have attempted written testing but not yet passed. Five students have not yet tested at all but have completed the course requirements to be eligible for NREMT.

From the Paramedic class – 4 have completed both written and practical testing for NREMT-P; 2 have completed the written but have not yet completed the practicals 1 has yet to complete the course requirements to be eligible for NREMT. The balance (3) are in the process with NREMT but have not yet tested.

FA10 Intermediate and Paramedic Courses

Both classes are underway and are in week 19 of their training. 23 were registered for the Intermediate class and there are 19 current students, 10 were registered for the Paramedic Class, 9 showed up for orientation and are currently in the class. A little bit of a problem getting instructors to teach – increased requirements due to lack of a full-time ALS Instructor position being filled.

Paramedic Site Accreditation

We must 'apply' for or attain accreditation through CoAEMSP by January 1, 2013. Update from Dr Hatch and the process outline is available here. Update on Germanna Community College MOU.

CICP

There is a survey running on the REMS website soliciting information on the dates and times for a class. The majority so far is for a class in the Spring of 2011.

National Registry Test Site

We would like to host a National Registry test site and eventually make it to the point of scheduling so that it is available to students that graduate from our programs. At this point it's probably not going to happen by the end of 2010 but something to think about for early 2011.

EMT-B Course

This class started February 23rd and runs thru June 4th, 2011. Class is going very well and there are 18 students currently enrolled.

EMT Evaluator course is scheduled for Thursday April 28, 2011 at the REMS Training Center.

Instructor Roundtable Was held Wednesday March 23rd, 2011 at 7pm in the REMS Training Center and on Tuesday March 29th, 2011 at the Culpeper County Office of Emergency Services meeting room with 7 in attendance including REMS Training Staff.

ALS Release Extension Requests: 1. Joshua Brown – requesting 3 month extension due to low call and staffing shortages. Motion to approve by Greg Leitz, second by Pat Fitzgerald, motion passed.

ALS Instructor/Coordinator Requests: None

Exemption Requests: none

Sub-Committee Reports: 1) Protocol-Keith Moore – update from Greg Leitz – Fentanyl, atrovent & amiodrone by OMD committee. The stroke protocol has been approved. They are working on Therapeutic Hypothermia protocol. They are to meet with Dr. Hasan concerning RSI. 2.) ALS Release

Unfinished Business:

New Business: A request came to Wayne Perry from a provider who is a Nurse in CCU at MWH and just completed the Paramedic course at VCU. She is precepting her EMT-P and would like a variance on patient contacts to include those she would have contact with through her position at MWH. The motion was made by Pat Fitzgerald, seconded by Greg Leitz that Wayne meet with the OMD, Dr Rickabaugh to compile a list of contacts that count be counted as experiential credit for her precepting. Motion carried.

ALS/EMT-Basic Programs Audit:

EMT – Gloria Bolecek – Caroline HS 9-16 – 5-6-11 – M-F
 EMT – Victor Podbielski –JMHS 9/27 – 5/13/11 – M-F
 EMT –Greg Leitz – Spotsy Votec 9/13 – 5/12/11 – M-F x2
 Intermediate-Wayne Perry-REMS 10/19-5/14/11- T/T/S
 I –P Bridge- Wayne Perry-REMS 10/19 – 5/28/11-T/T/S
 EMT -Linda Harris-REMS-2/23/10-6/4/11-M/W/S (Monitored by Mark Garnett)
 EMT – Heather Phillips-Flint Hill VFD – 1/18/11 – 5/7/11 T/T/S
 EMT – Mike Lawson – Easternview HS – 1/19/11 – 5/16/11 M/T/W/T/F
 EMT – Mike Lawson-Culpeper RS-1/31/11 – 5/16/11 – M/W/S
 EMT – Mike Lawson – Culpeper RS – 6/27/11 -7/25/11-MTWTF
 EMT-Tim Kimble – Catlett F & R – 2/15/11 – 5/13/11-T/T/F
 Enhanced –Tim Kimble-Fauquier F & R-6/7/11 – 8/30/11-T/T/S
 EMT – Charlie Williams – CCJA – 4/20/11 – 5/04/11 – S/M/T/W/T/F/S
 Enhanced – Charlie Williams – CCJA – 5/14/11 – 5/28/11 – S/M/T/W/T/F/S
 Enhanced – Chris Corbin – Fred. RS – 2/22/11 – 5/26/11
 EMT – Leron Lewis – Spotsy VRS Training Center-3/14/11 – 6/18/11-M/W/S
 (Doug Found will monitor)
 Enhanced – Wanda Gardner- Spotsy Traing Center – 4/6/11 – 7/27/11 W/S
 (Doug Found will monitor)

REMS BOD Action Item: None

For the Good of the Order: None

Adjournment: The next meeting is scheduled for **June 27, 2011 at** 1900 hours at the REMS Training & Simulation Center.

Rappahannock EMS Council
Guidelines & Training Committee Meeting Minutes
June 27, 2011

Call to Order: Meeting was called to order by REMS Board Member Pat Fitzgerald at 1900 hours.

Roll Call and Recognition of Guests: Present were members Greg Leitz, Pat Fitzgerald, Linda Harris, REMS Staff and Wayne Perry, Staff.

Approval of Minutes: The minutes from the April 25, 2011 meeting were approved. Motion made by Pat Fitzgerald and seconded by Greg Leitz.

Staff Report:

Training Department Report

FA09 Intermediate and Paramedic Courses

From the Eye class – 7 have completed both written and practical testing for NREMT-I; 3 have completed the written testing but not the practical; 2 have attempted written testing but not yet passed. Five students have not yet tested at all but have completed the course requirements to be eligible for NREMT.

From the Pea class – 4 have completed both written and practical testing for NREMT-P; 2 have completed the written but have not yet completed the practicals; 1 has yet to complete the course requirements to be eligible for NREMT. The balance, three, are in the process with NREMT but have not yet tested.

FA10 Intermediate and Paramedic Courses

Both classes are underway and are in week 19 of their training. 23 were registered for the Intermediate class and there are 19 current students, 10 were registered for the Paramedic Class, 9 showed up for orientation and are currently in the class.

Paramedic Site Accreditation

We must 'apply' for or attain accreditation through CoAEMSP by January 1, 2013. Update from Dr. Hatch and the process outline is available here.

CICP

There is a survey running on the REMS website soliciting information on the dates and times for a class. The majority so far is for a class in the Fall of 2011 and again June of 2012.

National Registry Test Site

We are in the process of making arrangements to host a National Registry test site on August 27, 2011.

FA11 Intermediate and Paramedic Courses

The Intermediate Course is scheduled to start 9/29/11 and complete 5/26/12. The Paramedic Bridge is scheduled to start 9/27/11 and complete 6/19/12. The information will be on the REMS website very soon. We have revised the ALS Pretest and increased the questions to 100 plus 25 math problems. This test, plus the retest, will be offered several times at the REMS office prior to the start of the course plus at the July and August CTS. Copies of the new test were available for committee members to review. There was a good response to the new tests.

EMT-B Course

This class completed June 4th, 2011. Class went very well and there are 18 students that tested on June 23. The next course will be held February 2012. Our office will be working on obtaining our VAOEMS EMT Accreditation over the summer.

EMT Evaluator Course was held on Thursday, April 28, 2011 at the REMS Training Center. One person attended. The next one will be in the Fall 2011.

ALS Release Extension Requests:

1. Robert Stargel –Intermediate - requesting 6 month extension due to moving from the volunteer to career agency. He is in the recruit academy now. Motion by Greg Leitz that he be granted an extension until January 2012, seconded by Pat Fitzgerald. Motion carried.
2. Joseph Schlatter –Enhanced - requesting a 6 month extension due to low call volume. Motion by Pat Fitzgerald to approve, seconded by Greg Leitz. Motion carried.
3. Jared Egan – Enhanced – requesting a 6 month extension due to low call volume. Motion by Greg Leitz to approve, seconded by Pat Fitzgerald. Motion carried.
4. Jim Lehnert – Intermediate – requesting a 3 month extension due to low call volume. Motion by Greg Leitz to approve, seconded by Pat Fitzgerald. Motion carried.
5. Lisa Art – Intermediate – requesting a 2 month extension to obtain last skill. Motion made by Pat Fitzgerald to approve, seconded by Greg Leitz. Motion carried

ALS Instructor/Coordinator Requests:

1. Holly O'Byrne – recertification - Motion made by Pat Fitzgerald to approve, seconded by Greg Leitz. Motion carried.
2. Rebecca Raines – recertification - Motion by Greg Leitz to approve, seconded by Pat Fitzgerald. Motion carried
3. Michael Wade – recertification – extend endorsed area. Motion made by Pat Fitzgerald to Approve, seconded by Greg Leitz. Motion carried

Exemption Requests: none

Sub-Committee Reports: 1.) Protocol-

2.) ALS Release- This committee needs to be active again. After contacting G & T Members to see who was interested in service on this sub-committee only minimal response. E-mail will be sent out again this week.

Unfinished Business:

New Business:

ALS/EMT-Basic Programs Audit:

EMT – Mike Lawson – Culpeper RS – 6/27/11 -7/25/11-MTWTF
 EMT – Jenni Hartle – Stafford Cty – 7/6/11 – 7/29-11-MTWTF
 Enhanced –Tim Kimble-Fauquier F & R-6/7/11 – 8/30/11-T/T/S
 Enhanced – Wanda Gardner- Spotsy Training Center – 4/6/11 – 7/27/11 W/S

REMS BOD Action Item:

For the Good of the Order:

Adjournment: The next meeting is scheduled for **August 22, 2011** at 1900 hours at the REMS Training & Simulation Center.