

Rappahannock EMS Council
Guidelines & Training Committee Minutes
August 26, 2013

Call to Order: Meeting was called to order by Committee Member, Victor Podbielski at 1900 hrs.

Roll Call and Recognition of Guests: Members present were Pat Fitzgerald, Victor Podbielski, Jake Marshall, REMS staff member, Carolyn Marsh and Mark Garnett attended via conference call. The following members were excused; Kelly Southard, Linda Harris and Wayne Perry

Approval of Minutes: June 24, 2013 Motion was made by Pat Fitzgerald and seconded by Victor Podbielski to approve the minutes. Motion carried.

Staff Report:

We have an upcoming NR psychomotor test on September 21

EMT-I class-the A/B schedule is working well for our students, and while challenging for REMS, to a small degree, is working for REMS, as well. Currently, all students are passing and doing well.

EMT-P class is also doing well. The EMT-I students have shown an interest in attending and are motivated to pay the additional fee their attendance would require. All EMT-P students are also maintaining at least an 80% average.

New classes started week of August 19

GCC Degree Program –Wayne – Tabled until Wayne can attend the meeting

ALS Release Extension Requests:

NONE

ALS Instructor/Coordinator Requests:

1. James Hurlock – re-endorsement – Culpeper County EMS & Richardsville Vol F & R
He has met all the requirements for recertification. Motion by Pat Fitzgerald, second by Victor Podbielski to endorse. Motion carried.
2. Mark Ford – re-endorsement - LOW F & R. He has met all the requirements for recertification Motion by Pat Fitzgerald, second by Victor Podbielski to endorse. Motion carried.

Sub-Committee Reports:

- 1.) Protocol- Tom Joyce is the chair. No report
- 2.) ALS Release – No report
- 3.) Skill Drill program – No report

Unfinished Business: None

New Business:

Per Carolyn Marsh--If a student through GCC does not complete their clinical time by the end of the class they are required to pay for another college credit at the rate of \$133.00. Wayne is proposing that the REMS Council follow suite and charge the student for 1 additional credit at a rate of \$125.00.

Motion by Pat that REMS follow GCC's program and charge whatever the rate is per college credit. 2nd by Jake motion carried.

ALS/EMT-Basic Programs Audit:

EMT-VEMSES- Jenni Hartle- Berea FD – 9/10/13 – 1/19/14 T-T-S
 EMT-VEMSES- Wanda Gardner- Shannon Training Center 8/29/13–1/11/14 MWS
 EMT VEMSES- Lee Doucet-Caroline Training Center-8/17/13 – 12/2/13 MWS **Victor Podbielski will monitor**
 EMT-VEMSES- Terry Gamlin-Fredericksburg Rescue-9/4/13-1/18/14 MWS
 EMT-VEMSES – Doug Lowe – Fredericksburg Rescue 9/4/13 – 1/18/14-MWS
 EMT-VEMSES- Roger Wilson-Mine Run FD-5/2/13 – 9/3/13 TTS
 EMT-VEMSES-Mike Lawson-Salem Vol F & R 7/8/13 – 10/1/13 MWS
 EMT-VEMSES-Mary Gardner-Career Training Solutions 10/15/13-4/13/14 TTS
 EMT-VEMSES-Kelly Southard-Orange Cty RS 9/3/13-3/13/14 TTS
 EMT-VEMSES-Linda Harris-REMS-8/19/13 – 12/14/13- MWS
 EMT-VEMSES-Rebecca Raines-Stafford HS-9/3/13-4/30/14 MTWTF x2
 EMT-VEMSES-Mary Gardner-Colonial Forge HS 9/9/13-4/28/14 MTWTF x3
 Enhanced – Matthew Shields- Fauquier Training Center 6/1/13 – 10/1/13
 Enhanced to Intermediate – Wayne Perry- REMS 8/20/13 – 5/6/14 T or W
 Intermediate – Wayne Perry REMS 8/20/13 – 5/6/14 Tues or W
 I to P Bridge – Wayne Perry – REMS 8/20/13 – 5/6/14 – Thur & Sat
 I to P Bridge – Gretchen Wills- Stafford County Fire & EMS 5/2/13–1/19/14 STTFS
 Paramedic – Wayne Perry- REMS 8/20/13 – 12/13/15 TWTS

REMS BOD Action Item:

For the Good of the Order:

Adjournment: The next meeting is scheduled for **October 28, 2013**
Meeting adjourned at 1930

Rappahannock EMS Council
Guidelines & Training Committee Minutes
December 16, 2013

Call to Order: Meeting was called to order at 1900 hrs by Committee member, Wayne Green

Roll Call and Recognition of Guests: Members present were Wayne Green, Pat Fitzgerald, Jake Marshall & REMS Staff member Linda Harris. Wayne Perry and Victor Podbielski attended via conference call

Approval of Minutes: October 28, 2013 Motion was made by Pat Fitzgerald, seconded by Wayne Green to approve. Motion carried

Staff Report:

We have an upcoming NR psychomotor test in March 2014

EMT-I class-the A/B schedule is working well for our students, and while challenging for REMS, to a small degree, is working for REMS, as well. Currently, all students are passing and doing well.

EMT-P class is also doing well. The EMT-I students have shown an interest in attending and are motivated to pay the additional fee their attendance would require. All EMT-P students are also maintaining at least an 80% average.

The EMT class finished on Saturday 12/14/13. They will be taking their state psychomotor exam on 1/9/14

Next class starts January 11

GCC Degree Program –Wayne stated we are still waiting on the final approval document.

ALS Release Extension Requests:

Requests – Linda Asked permission to remove this category from future agendas since per the ALS Precepting manual there will be no further extensions on precepting. All agreed. Jake Marshall asked if Intermediate Preceptors can precept Paramedic providers. Unsure if this is true with the new precepting manual. If it is they can only precept as secondary preceptor not as the lead. Linda will research and notify the committee. (Following the meet Jake & Linda reviewed the most current precepting manual and an Intermediate Preceptor can precept a Paramedic and a secondary.)

ALS Instructor/Coordinator Requests:

1. Christina Dempsey – Quantico & REMS- asking for re-endorsement. Teaches ALS recert classes. Has met all requirements. Motion by Pat Fitzgerald, seconded by Victor Podbielski to approve. Motion carried

- Sub-Committee Reports:**
- 1.) Protocol- Tom Joyce is the chair. Next meeting will be held in January. Will schedule with Tom Tomorrow when he returns to office. Jake Marshall asked to be included in the meeting.
 - 2.) ALS Release – Train the Trainer program. Linda reports that the TTT program is going well. There are 4-5 Preceptor Trainers in the REMS region currently.
 - 3.) Skill Drill program. This program is still intact until the governor signs the bill that will allow EMS providers to be automatically recerted once they complete all of the necessary recertification hours for their level. Agencies can still test their providers on the Skill Drills but at that time it will no longer be a requirement for recertification. Once the governor signs the bill it will take about 30 days to go live. Linda also reported on the new OEMS guidelines starting January 1, 2014. There will be no more written tests administered at Consolidated Test Sites with the exception of instructor written tests and retest for the enhanced level. If a provider is not affiliated with an agency and needs to recertify they will need to take the NREMT written exam at a Pearson Vue site. And there is a fee for this test. This will also cover the provider that is in reentry. More information will be coming from OEMS later this week and will be delivered to the agencies.

Unfinished Business:

- New Business:**
1. Memo from Pediatrician- a memo from Fall Hill Pediatrics was read. Dr. Horvath is interested and willing to have EMS students to come thru their office to gain patient contacts. The paperwork is in the process of being completed so this can start in 2014. If G & T members have any other ideas on where or who to go to for more things like this please let REMS staff know.
 2. Wayne Perry- Something that Wayne would like the committee to review and create a process is providers who do not take our ALS courses but want to get college credit thru Germanna. When a student has been thru one of our classes we can attest for his/her skill level and can approve/disapprove that person to receive the college credit. But we do not have that knowledge with someone who has attend a course somewhere else. Verifying the skills of this person would be time consuming. Wayne is asking that the G & T committee create a process & associated fees for this testing/review program. This is something that can be brought to the next G & T meeting.

ALS/EMT-Basic Programs Audit:

EMT-VEMSES- Jenni Hartle- Berea FD – 9/10/13 – 1/19/14 T-T-S
 EMT-VEMSES- Wanda Gardner- Shannon Training Center 8/29/13–1/11/14 MWS
 EMT-VEMSES- Terry Gamlin-Fredericksburg Rescue-9/4/13-1/18/14 MWS
 EMT-VEMSES – Doug Lowe – Fredericksburg Rescue 9/4/13 – 1/18/14-MWS
 EMT-VEMSES-Mary Gardner-Career Training Solutions 1/21/14 - 6/5/14 TTS
 EMT-VEMSES-Kelly Southard-Orange Cty RS 9/3/13-3/13/14 TTS
 EMT-VEMSES-Rebecca Raines-Stafford HS-9/3/13-4/30/14 MTWTF x2
 EMT-VEMSES-Mary Gardner-Colonial Forge HS 9/9/13-4/28/14 MTWTF x3
 Enhanced to Intermediate – Wayne Perry- REMS 8/20/13 – 5/6/14 T or W
 Intermediate – Wayne Perry REMS 8/20/13 – 5/6/14 Tues or W
 I to P Bridge – Wayne Perry – REMS 8/20/13 – 5/6/14 – Thur & Sat

I to P Bridge – Gretchen Wills- Stafford County Fire & EMS 5/2/13–1/19/14 STTFS
Paramedic – Wayne Perry- REMS 8/20/13 – 12/13/15 TWTS
EMT-VEMSES-Mary Hart – Fauquier F & R 9/24/13 – 1/31/14 TTS
EMT VEMSES-Linda Harris-REMS-1/11/14 – 5/10/14 MWS
EMT VEMSES-Wayne Woo-Salem Field Comm, Church 12/16/13-3/13/14 MS
EMTVEMSES-Steve Lynd-King George F & R-1/7/14 – 5/10/14 unk days
EMT VEMSES-Doug Lowe-Fredericksburg Rescue-1/21/14 – 5/19/14 MWS
EMT-VEMSES-Jenni Hartle-Berea FD-1/30/14 – 5/18/14 TTS
EMT-VEMSES-Christopher Ross- Amissville FD-1/9/14 – 6/3/14 TTS
EMT VEMSES- Mike Biamonte- FBI Academy- 1-6-14 – 1-25-14 MTWTFS

REMS BOD Action Item:

For the Good of the Order: Meeting adjourned at 1925 hrs.

Adjournment: The next meeting is scheduled for **February 25, 2014**

Rappahannock EMS Council
Guidelines & Training Committee Minutes
April 28, 2014

Call to Order: Meeting was called to order by Committee member John Brandrup at 1900 hrs.

Roll Call and Recognition of Guests: Members present were John Brandrup, Victor Podbielski, Jake Marshall, Bud Moody and REMS staff member Linda Harris. The following members were attending by conference call Mark Garnett and Pat Fitzgerald. Excused members were Kelly Southard.

Approval of Minutes: February 24, 2014 Motion to approve February 2014 minutes made by Jake Marshall, seconded by Victor Podbielski. Motion passed

Staff Report:

We have an upcoming NR psychomotor test in June & September 2014

EMT-I class-the A/B schedule is working well for our students, and while challenging for REMS, to a small degree, is working for REMS, as well. Currently, all students are passing and doing well.

EMT-P class is also doing well. The EMT-I students have shown an interest in attending and are motivated to pay the additional fee their attendance would require. All EMT-P students are also maintaining at least an 80% average.

The EMT class finished on Saturday 12/14/13. They testing their psychomotor exam in January and all passed. Of the 12 students 11 have attempted the cognitive test and 10 passed. The one still needs to retest. Current EMT class will finish on May 10 and their psychomotor test is May 22. There are 12 in that class.

Next classes start August 2014

GCC Degree Program –The College has filed the necessary paperwork. We are weighing our options of either staying with GCC or possibly working with another college/university.

ALS Instructor/Coordinator Requests:

1. Daniel Destefano – Life Evac – Extend Endorsement. He is a flight medic with Life Evac in Richmond and currently holds ALS Coordinator endorsements in the following councils, PEMS, TEMS & ODEMSA. Motion by Jake Marshall to approve, seconded by Pat Fitzgerald. Motion passed.

Sub-Committee Reports:

- 1.) Protocol
- 2.) ALS Release – Train the Trainer program. Program is currently working very well.
- 3.) Skill Drill program- to delete this program needs endorsement from Medical Direction Committee. Per Board Member John Brandrup they did not meet at the April BOD meeting

Unfinished Business:

Request from Spotsylvania Fire, Rescue and Emergency Management--
Last meeting Greg Leitz presented their version of an EMS Orientation program

to include both BLS and ALS Precepting. They are asking for this to substitute for the current REMS ALS release program. They are also asking for a vote of support for this program and what else a ALS Provider would need to do once they complete this program and are released to function as ALS in Spotsylvania to then be released in the REMS region. This was tabled until committee members could review the document.

After some discussion the motion was made to accept the program with 2 corrections/ additions by Pat Fitzgerald, motion was seconded by Victor Podbielski. Motion passed. The two corrections/ additions were the ALS release book stated that there were 3 documents that needed to be signed as part of the final release. But when the signed document was received by REMS for the first provider to complete the program the three documents had been incorporated into a single document. The committee would like the wording changed. They would also like to see the pages of the book and the release document date stamped and if there are any changes to the precepting book the date stamp is be changed. This is to assure that REMS has the most current copy of the book. There was a motion made by Victor Podbielski, seconded by Mark Garnett that one the final release document is received by REMS, the council will generate a memo/letter stating that this provider has completed the Spotsylvania FREM ALS release program that is equal to or exceeds the program currently used by the REMS Council and the said provider is released in the REMS region. Spotsylvania will also need to provide copies all certification cards for the provider. The above document will be added to the provider ALS release file at REMS. This motion passed

New Business:

Victor Podbielski talked about a situation that they experienced with Fredericksburg Fire Dept. A recent hire was released in with another agency but had not gone through the REMS release process. They did receive all the documents that the agency used for release. Victor then took this information to their OMD and he chose to release this provider for Fredericksburg Fire Only. When he was explained the out of region release program they may want to proceed with that option in the future. He asked that those documents be forwarded to his email.

Linda Harris introduced another topic for discussion REMS ALS Preceptors and their qualifications. The current qualifications for a provider to become a ALS Preceptor are: Virginia Certified Intermediate or Paramedic; Current Healthcare Provider; Valid ACLS & PALS certifications; 2 years' experience as a released Intermediate or Paramedic in the REMS Region and currently affiliated with a REMS agency; a letter approval from the Chief/Director or designee from the agency in which the provider will be precepting. If a provider has completed the REMS ALS Preceptor Training and then take another positions or changes affiliation to another agency that is not in the REMS region can they still remain on the Approved REMS ALS Preceptor List? John Brandrup stated that for as long as he can remember as a board member the requirement has always been that they needed to be affiliated with a REMS agency. During the discussion that followed it was decided by the committee that the requirements stay the same and if the provider is affiliated with an agency outside of our region they can no longer remain on the list.

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 Intermediate – Wayne Perry REMS 8/20/13 – 5/6/14 Tues or W
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 Paramedic – Gretchen Wills- Stafford County Fire & EMS 2/2/14–1/25/15 STTFS
 Paramedic – Wayne Perry- REMS 8/20/13 – 12/13/15 TWTS
 EMT-DEMSEES-Mary Hart – Fauquier F & R 2/18/14 – 5/30/14 TTS
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 EMT DEMSEES-Doug Lowe-Fredericksburg Rescue-1/21/14 – 5/19/14 MWS
 EMT-DEMSEES-Jenni Hartle-Berea FD-1/30/14 – 5/18/14 TTS
 EMT-DEMSEES-Christopher Ross- Amissville FD-1/9/14 – 6/3/14 TTS
 EMT-DEMSEES-Mike Lawson-Salem Vol F &R 2/3/14 – 6/1/14 MWS
 EMT DEMSEES-Mike Lawson Eastern View HS 1/22/14 – 5/16/14 MTWTF
 EMT DEMSEES-Andrew Pumphrey-Commonwealth CJA 5/6/14-5/21/14 SMTWTFS
 EMT DEMSEES-Jenni Hartle- Brea FD-7/7/14 – 8/8/14 MTWTF

REMS BOD Action Item:

For the Good of the Order: Meeting adjourned at 1955 hrs

Adjournment: The next meeting is scheduled for **June 23, 2014**

Rappahannock EMS Council
Guidelines & Training Committee Minutes
June 23 , 2014
REMS Training & Simulation Center, Trauma Room

Call to Order: Meeting was called to order at 1900 by Committee Chair, Kelly Southard

Roll Call and Recognition of Guests: Members present were Waverly Alley, John Brandrup, Jake Marshall, Maurice Moody, Christopher Payne, Kelly Southard and REMS staff member, Linda Harris. The following member was attending by conference call, Pat Fitzgerald. Excused members were Wayne Greene and Mark Garnett.

Approval of Minutes: April 28, 2014 Minutes were approved by the committee

Staff Report:

We have an upcoming NR psychomotor test in September & November 2014

EMT-I class-the A/B schedule is working well for our students, and while challenging for REMS, to a small degree, is working for REMS, as well. Currently, all students are passing and doing well.

EMT-P class is also doing well. The EMT-I students have shown an interest in attending and are motivated to pay the additional fee their attendance would require. All EMT-P students are also maintaining at least an 80% average.

The EMT class finished on Saturday 12/14/13. They testing their Psychomotor exam in January and all passed. Of the 12 students 11 have attempted the cognitive test and 10 passed. The one still needs to retest. Current EMT class will finish on May 10 and their Psychomotor test is May 22. There are 12 in that class.

Next classes start August 2014

GCC Degree Program –Wayne

ALS Instructor/Coordinator Requests: None

- Sub-Committee Reports:**
- 1.) Protocol-no report
 - 2.) ALS Release – Train the Trainer program. No report
 - 3.) Skill Drill program- No report

Unfinished Business:

New Business: There was some discussion concerning the REMS FA13 Intermediate & Paramedic courses and recommendations were made to forward to the REMS Executive Director Wayne Perry

ALS/EMT-Basic Programs Audit:

There was some discussion on the monitoring of EMS classes in our region. Evaluation forms were distributed to those interested in monitoring

EMT-VEMSES-Rebecca Raines-Stafford HS-9/3/14-4/30/15 MTWTF x2
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 Intermediate – Wayne Perry REMS 8/20/13 – 11/9/14 Tues or W
 I to P Bridge – Wayne Perry – REMS 8/20/13 – 11/9/14 – Thur & Sat
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 EMT-VEMSES-Mary Hart – Fauquier F & R 6/17/14 – 8/16/14 TTS
 EMT VEMSES-Linda Harris-REMS-8/18/14 – 12/13/14 MWS
EMT VEMSES-Andrew Pumphrey-Commonwealth CJA 7/3/14-7/14/14 SMTWTFS
Christopher Payne and John Brandrup will monitor this class.
 EMT VEMSES-Andrew Pumphrey- CCJA 8/5/14 – 8/20/14 SMTWTFS
 EMT VEMSES-Theresa Gamlin – CCJA 9/16/14 – 10/2/14 SMTWTFS
 EMT VEMSES – Leigh Doucet – Caroline EOC – 1-10-15 – 5-21-15 Unk days
 EMT VEMSES-Jenni Hartle- Berea FD-7/7/14 – 8/8/14 MTWTF
 Enhanced -Theresa Gamlin- CCJA 8/18/14 – 8/31/12 -SMTWTFS

REMS BOD Action Item:

For the Good of the Order: Meeting was adjourned at 1930hrs.

Adjournment: The next meeting is scheduled for **August 25, 2014**