



**Rappahannock EMS Council
Quality Improvement Committee Minutes
Trauma Meeting
Wednesday, September 18, 2013 @ 7:00 pm
REMS Council Classroom A and via AdobeConnect**

MEMBERS PRESENT

Mark Crnarich-KG County
Lori Knowles
Tina Skinner-MWHC
Tina Skinner-MWHC

OTHERS PRESENT

Pam Bertone
Wayne Perry

EXCUSED

Tim Kimble
Dr. Hasen
Greg Leitz
Steve Mitchell
Melissa Hall-MWHC

UNEXCUSED

Kate Lim

Ryan Fines

September Trauma QI meeting:

Called to order at 1920 hours.

Discussion ensued regarding the 2nd quarter of calendar year 2013 trauma indicators pertaining to types of injury and methods of pain management. The response was sporadic regarding this indicator.

The fourth quarter Trauma indicator will be e-mailed out to the committee members by Pam.

Meeting adjourned at 1927 hours.

September Medical QI meeting:

Called to order at 1928 hours.

Discussion ensued regarding the second quarter medical indicators, noting that only 47.5% of agencies responded this quarter and was not representative of the region as a whole.

The fourth quarter Medical indicators will be emailed out to the committee members by Pam.

Discussion ensued regarding whether the current reporting form was necessary in light of the fact that the REMS Council has access to VPHIB data. Matter undecided at this juncture.

There was a recommendation by the members present that the REMS Council attempt to pull the general call data so that the form can be revised to regional information that is not available.

The next meeting is scheduled for Wednesday, November 20, 2013 at 1900 hours.

Meeting adjourned at 1950 hours.



**Rappahannock EMS Council
Quality Improvement Committee – Trauma**

Members Present

Mark Crnarich, Chairman
Jake Marshall, SRMC

Staff Support

Wayne Perry, Executive Director
Pam Bertone, Senior ALS Instructor

Excused

Keith Besley
Sue Connors
Ryan Fines
Greg Fleck
Melissa Hall
Billy Hamm
Ray Harvey
Dr. Nael Hasan
Ruby Higgins
Lori Knowles
Greg Leitz
Steve Mitchell
Tina Skinner
Tyler Williamson

Guest

Call to Order

The meeting was called to order by Chairman Mark Crnarich at 7:15 PM.

Approval of Minutes

Last meeting's minutes were not prepared in time for approval at this meeting; will be sent out via e-mail for committee's approval.

New Business

No new business discussed.

Old Business

In lieu of providing paperwork at the meeting, it was decided that material should be distributed a week ahead of the meeting.

The committee reviewed last quarter's compliance. Last quarter's QI indicators were regarding trauma and penetrations. Generally speaking, patients were well-managed, but it is difficult to determine how many of these injuries were violent or deliberate based on agency reports. The committee also reviewed second quarter data.

Third quarter forms were corrected; one section was changed to read "was the warming implemented and how was it achieved?"

Adjournment

The Trauma QI meeting adjourned at 7:35 PM.

Next Meeting

The next meeting will be held on February 18, 2014.



Quality Improvement Committee

Thursday, February 27, 2014 at 7:00 pm, Rappahannock EMS Council Facility

Members Present

Mark Crnarich
Greg Fleck

Staff Support

Pamela Bertone

Excused

Guest

Call to Order

Meeting was called to order at 1910 after the resolution of technical difficulties. Mark Crnarich apologized for the difficulty scheduling QI committee meetings. He suggested we consider making the meetings on the 4th Wednesday of the month during months in which QI committee would otherwise conflict with the Board of Directors meeting. He suggested we revisit this topic when planning for FY 2015.

Mark was unable to determine what constitutes a quorum according to the by-laws, but elected to hold the QI meeting, and to combine Trauma and Medical. The meeting began with Medical and General QI topics.

Approval of Minutes

Minutes from the December meeting will be reviewed at the upcoming meeting.

New Business

Upon review of the QI report tracking spreadsheet, the committee identified nine agencies that did not submit a report this quarter. Among these agencies was Spotsylvania County. Greg indicated Spotsylvania will be submitting their report shortly. We will not be informing medical directors for another few days and can wait for Spotsylvania Career staff to submit their report if they anticipate it forthcoming shortly.

The committee reviewed the QI reports and noted that agencies may use the trauma triage plan, but not note it in the narrative. Stafford County indicated, in their form, that they make this plan part of their SOP, but do not direct their staff to note this in the narrative. Greg Fleck indicated that Spotsylvania agencies are required to note use of the Trauma Triage Plan in reports.

The number medical patients flown out were also noted in this quarter's indicators. Of the calls that were subject to QI review, a total of 24 patients were flown out for medical reasons.

On reviewing the system indicators, Mark estimates that roughly 5% of providers were attending training per quarter, based on the data supplied by the agencies.

We will establish indicators for FY2015 in the May meeting so that they may be submitted by end of June, in time for the end of the fiscal year.

We are hearing about a success rate issue with students not following through with course completion as compared with course instruction completion. Under consideration by committee: can we evaluate reasons why they do not complete the course?

We should be gathering information on those issues and Mark would like to propose that for FY 2015 requirements.

Mark reminded us that Dr. Roberts is no longer in the system. A new trauma surgeon will be replacing him in February.

Old Business

The committee reviewed the QI indicators for the current quarter, and elected to modify them in the following manner:

- For General Indicators:
 - Add a line for total number of OB calls.

- For Medical Indicators:
 - Add a line for total number of MVC and falls in order to establish a baseline number of comparison for c-collar usage.
 - Add a line for number of cardiac chest pain patients to establish a baseline for comparison.

One incident review request form was submitted, the contents of which must be shared with the agency. An incident review closure form, appendix C of the performance improvement plan, must also be completed by the agency for resolution.

Adjournment

Meeting adjourned at 1940.

Next Meeting

The next meeting is May 21, 2014 at 1900 hours at the REMS Council.

REMS QI Meeting (6/4/14)

Members Present:

- Mark Crnarich, chair
- Waverly Alley
- Jake Marshall
- Carolyn Marsh, staff

Meeting called to order at 1915.

Trauma PI Session

Reviewed agency quarterly reports.

Use of hypothermia prevention measures in patients with a trauma score < 12. 9 patients were treated for hypothermia. Discussion on how to better extract information from data that has been submitted/maintained through agency data sets. More work is needed to help guide agencies on how to extract datasets.

Review of current quarter dataset undergoing review. Forms were not available for review.

Discussion recommended trauma indicators for FY15. 4 indicators were drafted for submission to the state.

Medical / System PI Session

Reviewed agency quarterly reports. Discussion: One agency had an unusually high % of ALS calls, while similar sized agency had high % of BLS calls. Observation was that it may be harder to assess BLS/ALS level of care with electronic system over original PPCR method when indicators were first developed. Standard report may need to be revised.

Unable to review current quarter medical/system indicator review.

Discussion on recommended medical and system indicators for FY15. 4 indicators were drafted for each topic.

Meeting adjourned at 2015.