



**Rappahannock EMS Council
Trauma Systems Committee
August 20, 2014—1600
Rappahannock EMS Council Program Director's Office**

Members Present

Mark Crnarich
Susan Dietrich, Co-chair
Melissa Hall
Jake Marshall
Mary Hart

Staff Support

Margot Moser, Office Manager

Excused

Dr. Jordan Crovatin, Co-chair

Guest

Call to Order

The meeting was called to order at 1600 by Susan Dietrich, committee co-chair.

Approval of Minutes

Minutes from the last committee meeting were approved with no changes.

New Business

1. Review of the Trauma Performance Improvement Plan—first quarter deliverable for the state contract. The committee voted to recommend approval of the TPIP with no revisions or amendments.
2. Review of Trauma Triage Plan. The document will be sent to committee members in order to review before the next Trauma Systems meeting.
3. Review of draft of the Trauma System Committee Charter. This document will be distributed to members for more thorough review in order to finalize the document before the next board meeting.

Old Business

No old business at this time.

Adjournment

The meeting adjourned at 1700.

Next Meeting

The next meeting will be held at Culpeper Regional Hospital, at 1700 on October 15, 2014.



**Rappahannock EMS Council
Trauma Systems Committee
October 15th, 2014 at 1700
Culpeper Regional Hospital**

Members Present

Susan Dietrich, Co-Chair
Greg Fleck
David Garvin
Jake Marshall
Dr. Tina White
Dr. Jordan Crovatin, Co-chair

Staff Support

Wayne Perry, REMS Staff
Kate Gardella, REMS Staff

Excused

Tina Skinner

Guest

Don Farrah

Call to Order

The Trauma Systems Committee was called to order at 1700 by Susan Dietrich, committee co-chair.

Approval of Minutes

Minutes from the last committee meeting were approved with no changes.

New Business

1. Changes were discussed to the Trauma Triage Plan and schematic/decision tree; The CDC Guidelines were discussed in relation to this. The committee agreed to do some research on topic and bring their ideas to the next meeting.
2. Committee Charter was discussed. Greg Fleck pointed out a correction to be made under the Mission. Changes will be posted there for approval next time.

Old Business

No old business at this time.

Adjournment

Meeting was dismissed at 1750.

Next Meeting

Next meeting is scheduled on Wednesday, December 17th, 2017, 1700 at the Rappahannock EMS Council.



EMS COUNCIL INC.

**Rappahannock EMS Council, Inc.
Trauma System Committee
December 18, 2014—1700
REMS Council Offices**

Members Present

Susan Dietrich
David Garvin
Melissa Hall
Jake Marshall
Tina Skinner

Staff Support

Kate Gardella
Wayne Perry

Excused

Guest

Call to Order

Meeting called to order by committee co-chairperson Susan Dietrich at 1702 .

Approval of Minutes

Minutes from the October 15, 2014 meeting approved with no corrections.

New Business

1. Review and revision of Trauma Triage Plan. The schematic was updated to the newest version provided by the Center for Disease Control. Redundant pages were removed, and a new draft is to be presented at the next meeting.

Old Business

1. Review of committee charter—revisions made. Motion to accept new charter made by Jake Marshall, and seconded by Tina Skinner. Motion passed, and the charter will be sent to the board for approval.

Adjournment

The meeting adjourned at 1825.

Next Meeting

Culpeper Regional Hospital at 5 PM, February 18, 2015.



**Rappahannock EMS Council—Trauma System Committee
February 18, 2015—Culpeper Regional Hospital Board Room**

Members Present

Mark Crnarich, via teleconference
Dr. Jordan Crovatin, co-chair
Susan Dietrich, co-chair
David Garvin, via teleconference
Melissa Hall, via teleconference
Dr. Donald Kauder, via teleconference
Jake Marshall, via teleconference
Kirk Twigg, via teleconference

Staff Support

Margot Moser, Office Manager
Wayne Perry, Executive Director

Call to Order

The meeting was called to order at 1700 hours by committee co-chair Susan Dietrich.

Approval of Minutes

Minutes from the December 17, 2014, meeting were approved without revisions.

New Business

1. Office of EMS informational request: The council has been asked to complete a trauma survey for OEMS. Some of the information required is tracked by the council or is included in preexisting documents. The remainder of the information is to be compiled by the Trauma Committee. Because the committee does not meet frequently enough to meet the state deadline for a response, a workgroup was formed, consisting of members present for this meeting. Margot will send out a poll to schedule a workgroup meeting after she reviews the document for questions answerable by preexisting documents.

Old Business

1. The Trauma Triage Plan is to go to the board of directors for approval today. The revisions made by the committee may have to be changed back to the original version, as we received word that the REMS plan may not supercede that of the state. The state's plan is not currently aligned with federal guidelines. The TTP will be presented to the board with some of the revisions intact, but the old schematic will be included rather than the updated one. Further revisions will have to wait until we receive advice from the state or until the state's plan is revised.

Adjournment

The meeting adjourned at 1750.

Next Meeting

The next committee meeting will be held on April 15, 2015, at 5 PM at REMS. The workgroup meeting is TBA.



**Trauma System Committee
April 15, 2015—5:00 PM**

Rappahannock EMS Council – Conference Room

Members Present

Mark Crnarich
Dr. Jordan Crovatin, Co-Chair
Susan Dietrich, Co-Chair
David Garvin
Melissa Hall
Jake Marshall
Christina Skinner

Staff Support

Margot Moser
Wayne Perry

Excused

Guest

Call to Order

The meeting was called to order at 1703 by committee co-chair, Susan Dietrich.

Approval of Minutes

Minutes from the February 18, 2015 meeting approved as presented.

New Business

1. The Trauma work group completed a Trauma Survey for the Office of EMS, which has now been submitted. The group was commended by OEMS for the quality of its submission. The committee discussed how best to prepare for future informational requests from the state. It was agreed that Council staff will retain information about continuing education events as they are received, for later reference. The same will be done with information regarding trauma prevention programs in the REMS service area.
2. The committee also discussed the coming quarter's Quality Improvement indicators regarding the utilization of the Trauma Triage Plan. Mark Crnarich, the QI committee chair and Trauma Committee member, explained that he hopes this quarter's indicator will allow us to see how widely and how well the TTP is being utilized.

Old Business

1. The committee revisited the already board approved Trauma Triage Plan. Original revisions included a CDC Trauma Triage Decision Scheme that was more recent than the schematic included in the state Triage plan. Because of this, the committee was asked to replace this schematic with the older version. At this time, the committee has been informed that we may replace this older schematic with the most current version from the CDC. The committee agreed to update the schematic, and the TTP with one revision will be presented to the REMS Board of Directors at their meeting tonight.

Adjournment

The meeting was called to a close by committee co-chair, Susan Dietrich, at 1810.

Next Meeting

The next committee meeting will be held at UVA Culpeper Hospital at 1700 on June 17, 2015.



Trauma Systems Committee
June 17, 2015—5:00 PM
UVA Culpeper Hospital Board Room

Members Present

Susan Dietrich, Co-Chair
David Garvin
Jake Marshall

Staff Support

Margot Moser, Office Manager
Wayne Perry

Excused

Guest

Call to Order

Meeting called to order by Susan Dietrich, co-chairperson, at 5:00 PM

Approval of Minutes

The April 15, 2015, meeting minutes were approved without corrections.

New Business

1. Review of the new Regional Field Trauma Triage Decision Scheme. Wayne explained that the state requested a new diagram to be inserted into the council's Trauma Protocols and the Trauma Triage Plan. This new diagram closely aligns with that in the state plan. The committee discussed the schematic, and it was suggested that the council staff add language regarding uncontrolled airway, CPR in progress, and uncontrolled hemorrhage. Jake Marshall made a motion to approve the scheme with these changes. The motion was seconded by Dr. Jordan Crovatin, and carried by the committee. The chart will move on to the board for approval.

Old Business

1. Resumption of revisions to the Trauma Triage Plan. The committee discussed the need to spell out acronyms when first seen, and the need to revisit the definition of a trauma victim. Margot agreed to do some research regarding American College of Surgeons definitions, as well as American Trauma Society definitions. Revisions were also made to update information about the area hospitals and trauma centers.
2. The committee agreed that additional research was necessary, and that Margot would perform what research she could before the next session.

Adjournment

The meeting adjourned at 6:07 PM.

Next Meeting

The next official committee meeting will be on August 18, 2015. A work group meeting to continue work on the Trauma Triage Plan is to be scheduled for the month of July after surveying other Trauma Systems Committee members.