

**Rappahannock EMS Council
Guidelines & Training Committee Meeting
July 9, 2007**

Meeting called to order by John Brandrup sitting in for Kelly Southard at 17:10 hours.

Roll Call: Mike Brewster, Andrew Cox (staff), Doug Found, Mark Garnett, Greg Leitz, David Morris, John Brandrup

Absent: Lori Knowles, Robert Usher, Pat FitzGerald, Ray Tricarico, Charlie Williams, Dottie Williams,

Approval of Minutes: The minutes from May were approved as presented.

Staff Report: Andrew Cox

Intermediate Class has finished as of the end of June.

There will be an Enhanced Test site on August 4th at Culpeper Middle School.

There will be an ITLS course September 28-30 at Washington VFD in Rappahannock county.

The FY2008 proposed course schedule is in process of being finalized pending Budget approval by Board.

The Intermediate Accreditation Recommendations from the State were reviewed and discussed.

ALS extension requests: Motion made to grant release to Laura Hocter based upon release in another council as ALS, upon receipt of recommendation of outside OMD and local Preceptor. Motion passed.

ALS Instructor/Coordinator requests: None

Sub-Committee Reports: 1). Protocol Committee – Report given by David Morris – final corrections are being approved and incorporated into the protocols.

Unfinished Business: as stated in Agenda

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New Business:

Protocol Rollouts – After long discussion about implementation and trainers, the committee recommends that the target date for the Train-the-Trainers rollout should be ready by August 1. The committee also recommended that we set the go live date for 60 days after the new protocol books are ready and the Train-the-Trainers have begun. Lori Knowles is working on the power point presentation for the roll-out.

Instructors for the Train-the-Trainer will be limited to 5 per agency; with a letter from said agency. Must be an Intermediate or Paramedic with 5 years experience as an ALS provider; must hold current status in one of the additional areas:

- ALS Coordinator
- EMT Instructor
- ACLS Instructor
- PALS Instructor
- ITLS Instructor
- PEPP Instructor
- REMS Preceptor

Enhanced Test Site Fees: A recommendation was made to raise the test site fees. The committee requests the financial reports for the income and expenses for all classes and test sites for the last 2 years, broken out by class and test site.

ALS/EMT audits: No report

REMS BOD Action Item: No report

Adjournment: Meeting was adjourned at 20:15 hours. A special committee meeting was recommended for August 13, 2007, however the executive committee has recommended that we take a long look at increasing fees, so with the approval of the committee chair, the special meeting was canceled. Next meeting September 10, 2007 location TBA.