

**Rappahannock EMS Council  
Guidelines & Training Committee  
Minutes**

**January 8<sup>th</sup>, 2007  
3<sup>rd</sup> Floor Conference Room, 2300 Fall Hill Avenue**

**Call to Order:** The meeting was called to order by Lori Knowles at 1905 in the excused absence of Chairman, Kelly Southard

**Roll Call and Recognition of Guests:** John Brandrup, Mike Brewster, Heather Calhoun (staff), Mark Garnett, Lori Knowles, and Ray Tricarico

**Excused:** Dave Morris, Kelly Southard

**Absent:** Pat Fitzgerald, Doug Found, Greg Leitz, Robert Usher, Charlie Williams, and Dottie Williams.

**Staff Report:** Given by Heather Calhoun. CPR class for 01/13/07 is full. GEMS scheduled for 01/20-21 has 23 people registered. Will be held at Fredericksburg Fire Station 2. Night Intermediate class that started 01/03 is full. ALS Refresher scheduled for 01/23-03/01 is full. This class will also be held at Fredericksburg Fire Station 2. EMT-Basic class scheduled for 02/06-05/15 is full. Combined Bridge/ALS Refresher will be held 04/10-05/31 at Fredericksburg Fire Station 2. Instructor Roundtables: 02/03 Saturday: Culpeper 0900-1200 and 02/07 Wednesday: Caroline 1900-2200. Please have instructors pre-register.

**ALS Release Extension Requests:** None

**ALS Instructor/Coordinator Requests:** John motioned to endorse Dana Main, Lee Hogan, and Michael Lawson for re-certification of their ALS Coordinator status, pending finding where we initially endorsed Lee. Ray 2<sup>nd</sup>, motion carried.

**Exemption Requests:** Jessica Carpenter and Tim Carpenter, her alternative preceptor, submitted a letter requesting to be released as an Intermediate. Ryan Fines, her primary preceptor, submitted a letter requesting an extension for her and requesting that she does not get released at this time. Ray motioned that Jessica Carpenter's hours accrued with her father will not count towards her ALS Release. She will not be released and a six month extension will be granted. She may ask for an additional extension if needed to cover her after her medical leave of absence. Mike 2<sup>nd</sup>, motion carried.

**Sub-Committee Reports:**

1.) Protocol Committee: Lori gave the report. The committee has met 2 times since our last meeting. People have been assigned different sections to work on. A lot of progress has been made. We will be printing them in WVEMS Council's format. Public forums will be held in April & May.

**Unfinished Business:** CD for Skills Drills: Mark passed out copies of the draft CD and the paperwork, including an OMD Skill Selection Form for each level.

Additional Fees for uncompleted students: Andrew needs to research the policies and prices that other Councils and the colleges are utilizing.

Disciplinary policy for ALS Preceptors: Tabled, awaiting Andrew to submit a draft policy.

**ALS/EMT-Basic Programs Audit:**

Ray Tricarico	Liberty HS-Rick Etter- 08/28/06-01/24/07
Ray Tricarico	Fauquier HS- Rick Etter- 08/28/06-01/24/07
	BGVFD- Jenni Cochran- 10/05/06-01/21/07
John Brandrup	Fredbg VRS- VT Podbielski- 10/02/06-01/31/07
	Lake of the Woods F&R- Barbara Larson-09/21/06-02/08/07
	Caroline HS- Gloria Bolecek 09/25/06-05/19/07
	Orange Co. Rescue- Kelly Southard- 08/22/06-02/01/07
	Colonial Forge HS-Lori Knowles- 09/25/06-04/16/07
	REMS-EMT-I- Andrew Cox 08/30/06-03/14/07
Mike Brewster	REMS-EMT-I- Andrew Cox- 01/03/07-06/27/07
	REMS- Heather Calhoun- 02/06/07-05/15/07

**REMS BOD Action Item:** No Report

**For the Good of the Order:** No Report

**Adjournment:** Ray motioned to adjourn, meeting adjourned at 2000 hours. The next meeting is scheduled for **March 12<sup>th</sup>, 2007** at 1900 hours, location to be announced.