

**Rappahannock EMS Council
Guidelines & Training Committee
Minutes**

**October 19th, 2009
REMS Training & Simulation Center, Classroom A**

Call to Order: Meeting called to order by Kelly at 1900 hours.

Roll Call and Recognition of Guests: John Brandrup, Mike Brewster, Heather Calhoun (staff), Pat Fitzgerald, Doug Found, and Kelly Southard.

Excused: Greg Leitz, Dave Morris, Dr. David Garth, Mark Garnett, Wayne Green, Linda Harris (staff), Lori Knowles, Keith Moore and Charlie Williams.

Approval of Minutes: Motion by John to approve the minutes from the August meeting. Pat 2nd, motion carried.

Staff Report:

Intermediate FA09 still going strong with 24 students. Intermediate-Paramedic Bridge going strong with 12 students. CE opportunities available in both. EMT started October 10th with 18 students enrolled and is going good. OEMS has begun EMS Vendor Complaint forms. They are being used for coordinators/instructors who contract for EMSTF and violate any regulation or TPAM policy. Examples can be submitting CE cards greater than 15 days after the course.

CTS Registration Policies: REMS has the policy that registration forms, payment and eligibility letters are due 10 days prior to the test site in order for students to be registered. This has not been enforced strongly and starting in December it will be strictly enforced. Instructors routinely register several students who are not eligible, then others who are eligible get turned away. The students do not pay on time, and get dropped for lack of payment before the night of the test. REMS has to book evaluators, patients, and assistants based on the numbers registered and it is not cost effective to have too many show up because several students were not eligible. Discussion ensued that this would affect the courses that are currently going on because the instructors have already planned for a specific site. Heather reminded the committee that it has been told for over a year that these items were required and instructors needed to plan their courses to end accordingly. This has been brought up in previous GTC and Instructor Roundtable meetings. Doug mentioned that REMS is now asking instructors to lie to OEMS by marking students as passed before the class ends. Heather explained to the committee REMS is not saying to lie to OEMS and explained the CSDR can not be accessed until the last day of the course. Heather told the committee that if instructors mark students passed who have not completed all of the requirements of the program they would be investigated by OEMS for falsification. Heather explained the instructors needed to plan their courses accordingly in order to submit the required paperwork to register students. Candidates will not be registered without registration form, eligibility letter, and payment. Some committee members felt they could change the policy and/or enforcement of it. Heather reminded the committee that they can make a recommendation. John motioned that the enforcement of the letter of eligibility not take effect until after December. Motion amended by Doug to February. Doug 2nd, motion carried.

ALS Release Extension Requests:

1. John Donohue. Unable to complete by deadline due to a family emergency. Motion by Pat to extend thru December. Doug 2nd, motion carried.

ALS Instructor/Coordinator Requests:

1. John Martin- Seeking initial certification. Works for FBI at Quantico and Volunteer in Stafford. Came from Georgia, where he was the Program Director of an Accredited Paramedic Program. Doug motion to approve. John 2nd, motion carried.

2. Sandra Crouse- Seeking initial endorsement. She is a MD, working on OMD status for a private Training Center located in Stafford. Motion by Doug to approve. Pat 2nd, motion carried.

3. Chance Kimble- Seeking re-certification/endorsement. He coordinates/teaches courses with Fauquier and MWH AHA Training Center. Motion by Mike to approve. Jon 2nd, motion carried.

Exemption Requests: none

Sub-Committee Reports: 1.) Protocol- No Report

2.) ALS Release- no Report

Unfinished Business:

1. Skills Drills- Agencies are having issues supplies the equipment, space, and instructors needed to complete the required skills drills. Consider arranging a “Big Skill Drills Day” here are REMS. Time for re-evaluation of the program now that it has been underway. Place on agenda for next meeting.

New Business:

1. Meeting Night- John motioned to move the meeting night to the 5th Monday on the even Months. Doug 2nd motion carried.
2. December’s Meeting- John motioned to move the December meeting to Tuesday, December 15th due to the holidays. Pat 2nd, motion carried.

ALS/EMT-Basic Programs Audit:

Enhanced- Charles Williams- Colonial Beach VFD- 08/31-11/08- SU
Kelly- EMT- Greg Leitz- LOWFR- 08/24-12/03- M/TH
EMT- John Brandrup- Chancellor F&R- 08/24-12/05- M/W/S
EMT- Mike Lawson- Culpeper VRS- 09/28-01/04- M/W/S
Kelly- EMT- Craig Johnson- Orange HS- 08/24-01/08- M-F
EMT- Lori Knowles- Stafford F&R- 09/02-01/16- M/W/S
EMT- Tim Kimble- Fauquier F&R- 08/20-01/22 M/T/W/TH/F
EMT- Tim Kimble- Liberty HS- 08/24-01/22- M-F
EMT- VT Podbielski- JMHS- 09/21-01/27- M-F
EMT- Tim Kimble- Fauquier F&R- 07/01-01/30- M/T/W/S

EMT- Travis Womble- Caroline F&R- 09/10-01/19- T/TH
EMT- Wanda Garnder- Spotsy VRS- 10/05- 02/01- M/TH/S
EMT- Chris Corbin- Fredbg VRS- 10/12-02/04- M/W/S

John-EMT- Linda Harris- REMS- 10/10-02/06- M/W/S

EMT- Becky Raines- SHS- 09/09-04/10 (x2) M-F
EMT- Cat Gardner- CFHS- 09/14-04/09 (x2) M-F
EMT- Gloria Bolecek- CHS- 09/09-05/02 M-F
EMT- John Brandrup- Chancellor F&R- 01/11-05/08- M/W/S
EMT- Steve Lynd- LVFD- 01/04-05/10
EMT- Gloria Bolecek- 10/09-05/10- M-F
EMT- Jeff Bailey- Spotsy Vo Tech- 09/08-05/15- M-F (x2)

John-Intermediate- Heather Calhoun- REMS- 08/18-05/15- T/TH

I-P Bridge- Heather Calhoun- REMS- 09/10-06/03- TH

EMT- Tim Kimble- Liberty HS- 01/22-06/10- M-F
EMT- Tim Kimble- Fauquier F&R- 02/01-06/30- T/TH/S
EMT- Tim Kimble- Fauquier F&R- 09/15-09/20/10- T/TH/S

REMS BOD Action Item: None

For the Good of the Order: None

Adjournment: The next meeting is scheduled for **December 15th, 2009** at 1900 hours at the REMS Training & Simulation Center. Meeting adjourned by Kelly at 2045 hours.