

**Guidelines and Training Committee  
Meeting Minutes  
November 8, 2004**

**Call to Order:** Kelly Southard called the meeting to order at 7:05 p.m.

**Present:** Verna Mae Bretschneider, Kelly Southard, David Morris, John Brandrup, Mike Brewster, Ray Tricarico, Charles Williams,

**Excused:** Greg Leitz, Wanda Gardner, Jenni-Meade Carter (teaching class)

**Guests Present:** Bev Gage

**Approval of Minutes:** The minutes of the September 20, 2004 meeting were reviewed. Motion made by John Brandrup to approve as submitted. Seconded by David Morris. Minutes approved as submitted.

**Staff Report:** Jenni was teaching class and submitted a written report.

**ALS Field Internship Extension Requests:**

Frank Dashnaw - 90 day extension requested w/ IV's in the hospital. Motion by Mike Brewster to approve 90-day extension with IV's to be obtained in the field. Seconded by David Morris. Motion approved.

Kimberly Madison – Requesting a 90-day extension. Motion to approve by John Brandrup, seconded by Ray Tricarico. Motion approved.

Mary Moore – Requesting a 6-month extension. Motion to approve by Mike Brewster, seconded by Ray Tricarico. Motion approved.

Leonard Raup – Requesting to start over with field internship. Motion by Mike Brewster to approve, seconded by Ray Tricarico. Motion approved.

**ALS Instructor/Coordinator Requests:**

Initial Endorsement

1. William Hagmaier – Motion to approve by John Brandrup, seconded by Ray Tricarico. Discussion regarding time released in this region and experience with our protocols. Motion denied.

Recertification Endorsement

1. Dana Main, Christopher Payne, Darren Stevens – all currently coordinating as reported. Motion by David Morris, seconded by Ray Tricarico. David requested that in the future, we should be provided with a summary of what people have done in the past year before considering re-endorsement. Motion approved.

**Exemption Requests:** Prior to consideration of requests, there was considerable discussion regarding the quality of the precepting program and the lack of preceptors for the Intermediate students that will be coming up. All of the applicants have less than 2 years of experience in the REMS area. Committee members discussed the importance of preceptors having sufficient experience.

1. Gregory Fleck – Exemption from preceptor 2-year policy. Motion to deny by John Brandrup, seconded by David Morris. Motion approved.
2. Al Materia – Exemption from preceptor 2-year policy. Motion by John Brandrup to approve by virtue of reciprocity. Seconded by Verna Mae. Some lengthy discussion ensued. Motion approved.
3. Peggy Penfield - Exemption from preceptor 2-year policy. Motion to deny by John Brandrup, seconded by David Morris. Motion approved.
4. Foy Reneau – Exemption from preceptor 2-year policy. Motion to deny by John Brandrup, seconded by David Morris. Motion approved.
5. Dawn Sklepovich – Exemption from preceptor 2-year policy. Motion to deny by John Brandrup, seconded by David Morris. Motion approved.
6. Wes Vikroy – Exemption from preceptor 2-year policy. Motion to deny by John Brandrup, seconded by David Morris. Motion approved.
7. Tonya Wadworth – Exemption from preceptor 2-year policy. Motion to deny by John Brandrup, seconded by David Morris. Motion approved.
8. Michael K. Cox, Jr. – Exemption from preceptor 2-year policy. Motion to deny by John Brandrup, seconded by David Morris. Motion approved.

### **Sub-Committee Reports:**

Skills Performance Guidelines – Last revisions still at OMD committee, are waiting to hear back from them.

Protocol Committee –David reported that they had met to review some issues including some wording changes. All items are minor changes. They have divided up the various sections and should have all revisions back before the first of the year. They will submit to Dr. Garth when completed.

### **New Business:**

1. Internships vs. Release Program: There has been some questions with differentiating students being released to test by completing their internships, and being released in the Council to practice. There was some discussion about how much more do we want to require from people in addition to the national curriculum. Also, internships are part of the class doing specific skills, which is different from the intent of the release program. No action was taken at this time.

2. There was some discussion of the need for alignment of the various jurisdictions in the council regarding internships, precepting, and release of technicians. Some jurisdictions are doing the REMS program and some are doing their own thing. There were comments made that some of the agencies in the PD 9 area do not feel that they are included in the council's activities and there are counties questioning what the council really does for them.

There was discussion about the Culpeper office, which has seen a decline in someone manning it with no one there for several months now. The question was asked about what can the council do for these agencies to make them feel that they are indeed part of this council. The G&T committee would like ideas of how we can focus on helping and assisting all agencies. There was some discussion that we need programs and policies that meet the needs of all agencies and not just incorporating the PD 9 agencies into the existing REMS guidelines and programs. We need to find a way to integrate all agencies into one program that suits everyone.

We need to look at the differences in the former RREMS areas and the former REMS area and possibly revamp things to consolidate the system into one. There was some discussion from members who sat on the boards during the transition and they indicated that the PD 9 areas were brought in and incorporated into the REMS area without a lot of changes or revisions to the existing policies. The initial thought was to not make drastic changes to the PD 9 agencies during the initial transition. There were some questions about how do we now make the final transition? What are the remaining differences between the areas and agencies and what can we do to become more cohesive? We need to identify what the differences are, address those issues and find some common ground. Maybe some of the REMS policies need to be changed to accommodate everyone. David and John suggested that Kelly contact Kevin about an Executive committee meeting with Verna and Ray and someone from Rappahannock County to identify some of the concerns that still remain. Also, possibly form a steering committee to identify all of the issues and report back so individual committees can address items which are more specific to their areas. Kelly will notify Kevin as soon as possible to apprise him of the situation.

3. The committee charter was reviewed and members made comments and recommendations for Kelly to fill in and return to Kevin.

### **ALS/EMT Basic Programs Audit: Updates**

No new classes have been started.

**REMS BOD Action Items:** None

**Adjournment:** Meeting adjourned at 8:44 p.m. **The next meeting will be January 10, 2005 at 7:00 p.m.** Location TBA.