

**Rappahannock EMS Council
Guidelines & Training Committee
Minutes**

**November 19th, 2007
2nd Floor Conference Room, 2300 Fall Hill Avenue**

Call to Order: The meeting was called to order by Ray Tricarico at 1905 hours.

Roll Call and Recognition of Guests: Heather Calhoun (staff), Mark Garnett, Dave Morris, Greg Leitz, and Ray Tricarico.

Absent: John Brandrup, Mike Brewster, Pat Fitzgerald, Doug Found, Dr. David Garth, Lori Knowles, Robert Usher, Charlie Williams, and Dottie Williams.

Approval of Minutes: Minutes were emailed out prior to the meeting.

Staff Report: Given by Heather Calhoun. Andrew Cox has resigned as Program Director and Heather has been promoted to that position. We are advertising for the Education Coordinator position. The EMT Course has 22 students enrolled and the Intermediate course has 26 enrolled. The ALS Required Topics is going on with an average of 10-15 students per night. Basic Designated Officer Course was held this past weekend and 21 students attended. We have students from 3 other states attend. Next year we will have a daytime Intermediate class start on 01/03 and will be Thursday days and some Saturdays. Our next ALS required Topics will start on 01/03 and be Tuesday/Thursday evenings. Planning for next EMT class to start late February, early March.

ALS Release Extension Requests: Tina Leavy requested another extension for her ALS Release Program. She only needs one additional multi-systems trauma. Motion by Mark to require her to complete 8 hours in the Emergency Room by January 15th in lieu of her remaining multi-systems trauma. Dave 2nd, motion carried.

ALS Instructor/Coordinator Requests: David Moody applied for re-certification, but did not include his resume or a list of his courses. He is with King George Fire & Rescue and is currently expired. He did attend an up-date. Motion by Greg to approve him once his paperwork is submitted. Dave 2nd, motion carried. Greg motioned to accept Colin Moore's application. Mark 2nd, motion carried.

Exemption Requests: None.

Sub-Committee Reports: None

Unfinished Business: Protocol Roll-Outs: Stafford is planning on doing their roll-outs via the internet. Providers are required to view the power point presentation and other related documents and then take a test. The following motion was made by Dave: The Guidelines and Training Committee takes the position that strictly on-line classes with no instructor present is not the intent and should not be endorsed because of the extensive changes to the protocols. Greg 2nd motion carried and will be forwarded to Dr. Garth for a final decision. Motion made by Dave to recommend that BLS providers to have the ability to call for code gray order. Greg 2nd, motion carried.

Dave would like to see the Protocol Sub-Committee to meet again in January/February timeframe to discuss addressing changes to the protocols and how to send out the information and how often to meet and review the protocols to keep them up-dated.

New Business: 1.) Heather brought up the idea of giving REMS providers priority registration for our courses. The idea is to accept all applications, but to place all outsiders on a waiting list until the registration deadline. If there are spots still open after the deadline, they would then be offered to providers from outside our region. Mark motion to give REMS providers priority registration in courses. Dave 2nd, motion carried.

2.) Discussion started about reviewing and up-dating our current ALS Release Program. Dave motioned that the Guidelines and Training Committee form a sub-committee to look at the release procedure for new providers and providers requesting reciprocity. Mark 2nd, motion carried. Ray will server as the chairman and Heather will be the staff member on the committee. Send all recommendations of other members to either Heather or Ray and Ray will select his committee.

ALS/EMT-Basic Programs Audit:

Mike Brewster	05/14-12/19 Nick Klimenko EMT-I Stafford F&R
	07/30-10/17 Jenni Carter EMT-B BGVFD
	08/27-01/20 Michelle Batts EMT-B Liberty HS
	08/27-01/20 Michelle Batts EMT-B Fauquier F&R
	08/27-12/18 Craig Johnson EMT-B Orange HS
	09/01-01/05 Wanda Garnder EMT-B Spotsy VRS
	09/04-12/01 John Brandrup EMT-B Chancellor
	09/04-01/07 Tracey Reed EMT-B Stafford
	09/10-02/07 Barbara Larson EMT-B LOW
	09/10-05/08 Greg Leitz EMT-B Spotsy Vo Tech
	09/10-05/08 Greg Leitz EMT-B Spotsy Vo Tech
	09/15-01/19 Chris Ross EMT-B Fauquier
	09/15-05/14 Becky Raines EMT-B Stafford HS
	09/15-05/14 Becky Raines EMT-B Stafford HS
Mark Garnett	09/17-12/10 Victor Podbielski EMT-B Fredbg RS
Doug Found	09/17-01/10 Steve Lynd EMT-B Ladysmith VRS
Doug Found	09/24-05/01 Gloria Bolecek EMT-B Caroline HS
Greg Leitz	10/01-06/24 Andrew Cox Intermediate REMS
	10/22-02/09 Heather Calhoun EMT-B REMS
	02/02-06/07 Chris Ross EMT-B Fauquier

REMS BOD Action Item: No Report

For the Good of the Order: No Report

Adjournment: Meeting adjourned at 2020 hours. The next meeting is scheduled for January 14th, 2008 at the REMS Training & Simulation Center.

Email Polls: The following emails polls were completed after the meeting.

- 1.) Sharon Allen has requested ALS Coordinator endorsement. She is the Manager of MWH AHA Training Center and would like to be able to handle her own course approvals for ACLS, PALS, and other courses they plan to offer. Majority voted yes.
- 2.) Ryan Fines has requested initial ALS Coordinator endorsement. He has accepted the position of Education Coordinator for REMS. Shannon Publicover has requested ALS Coordinator Re-certification. She has attended an up-date. She has not coordinated any courses over the past 2 years, but does plan to in the future for Quantico Fire Department. Todd Van de Bussche has requested ALS Coordinator re-certification/extend endorsement area. He has attended an up-date. He is coordinating LifeEvac's courses for this area and has been an ALS Coordinator in other regions in the past Unanimous vote yes for all three. David Moody's request was sent back out to the membership since a resume had not been received and he did note that he has not coordinated any courses over the past 2 years and does not plan to coordinate any in the future. Unanimous vote to accept him once he submits his resume.