

Rappahannock EMS Council
Guidelines & Training Committee
Minutes
December 15th, 2009
REMS Training & Simulation Center, Classroom A

Call to Order: Meeting called to order by Kelly at 1900 hours.

Roll Call and Recognition of Guests: John Brandrup, Heather Calhoun (staff), Pat Fitzgerald, Linda Harris (staff), Lori Knowles, Greg Leitz and Kelly Southard.

Absent: Mike Brewster, Doug Found, Dave Morris, Dr. David Garth, Mark Garnett, Wayne Green, Keith Moore and Charlie Williams.

Approval of Minutes: Motion by John to approve the minutes from the October meeting. Pat 2nd, motion carried.

Staff Report:

Intermediate FA09 still going strong with 23 students. Intermediate-Paramedic Bridge going strong with 12 students. EMT still has 17 students enrolled. CE hours available in all 3, must pre-register.

CTS Policies: There will be a memo going out soon addressing the enforcement of the current policies that we discussed at the last meeting. Students will need to have registration form, payment and eligibility letter turning in at the same time in order to be registered. There will be a transition period to until April 2010. Students registering for initial testing only in January and February will have to submit payment and registration form in order to be registered. They will have until the Monday before the test site at 1700 hours, or the Tuesday if the office is closed for a holiday on the Monday, to submit the eligibility letters. Discussion ensued about the possibility of REMS staff then handing out the eligibility letters at the test site to save the instructors from having to print them twice and the students from having to keep up with them. Heather will have to entertain the idea with OEMS examiners and Program Rep. Candidates will no longer be “rolled-over” from one site to another. The test site fee is not refundable and not transferable after the registration deadline date (which is 10 days prior to the site). Efforts will be made to give priority to courses being sponsored by the localities in which the class is being held, but no site is guaranteed to any particular class or instructor. The March 25th test site for Floyd T. Binns has been moved to May 27th to accommodate the high demand for CTS locations in the May/June timeframe. No electronic devices are permitted by candidates in the testing area. Instructors are not permitted past the registration area and are not permitted to be in the testing area at any time. There will now be 3 different registration forms. 1.) Class form for instructors to use; 2.) Individual form for anyone testing any level first attempt; 3) Individual form for anyone re-testing any level. Most current forms will be located on our website.

ALS Release Extension Requests:

1. Bryan Putman is lacking 6 calls to complete the ALS Release Program. Motion by Pat to approve extension until January 31st, 2010. John 2nd, motion carried.

2. Kathryn Rufo is requesting another extension to complete the 2 multi-systems trauma calls. She is working under the old program, which means she began prior to July 1st, 2008. Her 1st extension expired in February in which she was granted permission to complete an ER rotation to obtain her trauma contacts there. Since then she has had medical issues which has prevented her from precepting. There is no supporting documenting from any preceptor that states she has even completed any ride time in the year 2009. Discussion ensued that it would be a disservice to her to grant another extension since it has been such a long time that she has been in the program and a long time since she has done anything. Lori motioned for the extension request be denied and she be required to start over with the current program. Pat 2nd, motion carried.

ALS Instructor/Coordinator Requests:

1. Christina Dempsey is requesting initial endorsement. She works for Quantico and is a part-time instructor for REMS. All applicable paperwork submitted. Motion by Greg to accept. Pat 2nd, motion carried.

2. Stephen Ryan is requesting initial endorsement. He works for the FBI HAZ-MAT response team at Quantico. All applicable paperwork submitted. Motion to accept by Lori. Greg 2nd, motion carried.

Exemption Requests: none

Sub-Committee Reports:

1.) Protocol- Need a CVA protocol. 09/16 revisions were approved by the Board of Directors. Medical Director's Committee decided that Lopressor would no longer be in the protocols and it needs to be removed immediately. Linda will send out notification to the agencies.

2.) ALS Release- Question from provider of if Geriatric IV could count for Adult IV. After discussion John motioned for Adult and Geriatric will count for each other if unable to get minimum number for either in the ALS Release Program. Lori 2nd, motion carried.

Unfinished Business:

1.) Skills Drills- Needs clarification to agencies of what paperwork to turn in. Forms need to be posted to the website. Sub-Committee to be reformed to review the program now that it has been underway for months. John will be Chairman, Greg and Linda will also serve on committee.

2.) Preceptor 2 year requirement- Discussion about the minimum of 2 years as a released provider prior to being eligible to sit for the preceptor class. Greg motioned to allow providers that are within 90 days of the 2 years to take the class with agency approval, but not be allowed to preceptor until their 2 year anniversary. Pat 2nd, motion carried.

New Business:

1.) Look into posting the staff member's job descriptions on the website so providers know which staff member to contact for what they need. Similar to what OEMS has for their DED division.

2.) Discussion about the quorum for the meetings. Per the charter for GTC there is no mandatory quorum.

ALS/EMT-Basic Programs Audit:

EMT- Mike Lawson- Culpeper VRS- 09/28-01/04- M/W/S
Kelly- EMT- Craig Johnson- Orange HS- 08/24-01/08- M-F
EMT- Lori Knowles- Stafford F&R- 09/02-01/16- M/W/S
EMT- Tim Kimble- Fauquier F&R- 08/20-01/22 M/T/W/TH/F
EMT- Tim Kimble- Liberty HS- 08/24-01/22- M-F
EMT- VT Podbielski- JMHS- 09/21-01/27- M-F
EMT- Travis Womble- Caroline F&R- 09/10-01/19- T/TH
EMT- Wanda Gardner- Spotsy VRS- 10/05- 02/01- M/TH/S
EMT- Chris Corbin- Fredbg VRS- 10/12-02/04- M/W/S
John-EMT- Linda Harris- REMS- 10/10-02/06- M/W/S
EMT- Becky Raines- SHS- 09/09-04/10 (x2) M-F
EMT- Cat Gardner- CFHS- 09/14-04/09 (x2) M-F
EMT- Gloria Bolecek- CHS- 09/09-05/02 M-F
EMT- John Brandrup- Chancellor F&R- 01/11-05/08- M/W/S
EMT- Steve Lynd- LVFD- 01/04-05/10
EMT- Gloria Bolecek- 10/09-05/10- M-F
EMT- Jeff Bailey- Spotsy Vo Tech- 09/08-05/15- M-F (x2)
John-Intermediate- Heather Calhoun- REMS- 08/18-05/15- T/TH
I-P Bridge- Heather Calhoun- REMS- 09/10-06/03- TH
EMT- Tim Kimble- Fauquier F&R- 02/09-06/07 T/TH/S
EMT- Tim Kimble- Fauquier F&R- 01/31-06/07- M-F (x2)
EMT- Tim Kimble- Liberty HS- 01/22-06/10- M-F
EMT- Tim Kimble- Fauquier F&R- 02/01-06/30- T/TH/S
EMT- Tim Kimble- Fauquier F&R- 09/15-09/20/10- T/TH/S

REMS BOD Action Item: None

For the Good of the Order: The Symposium 2010 committee is working to schedule instructors/classes for next year's symposium. There will be a new AHA Cardiology Track.

Adjournment: Motion by John to adjourn the meeting. Pat 2nd, meeting adjourned at 2025 hours. The next meeting is scheduled for **February 22nd, 2010** at 1900 hours at the REMS Training & Simulation Center.