

**Rappahannock EMS Council  
Guidelines & Training Committee  
Minutes**

**May 12<sup>th</sup>, 2008**

**REMS Council Training Center Classroom B**

**Call to Order:** The meeting was called to order by Ray Tricarico at 1900 hours.

**Roll Call and Recognition of Guests:** John Brandrup, Heather Calhoun (staff), Mark Garnett, Ryan Fines, Doug Found, Greg Leitz, Keith Moore, and Ray Tricarico.

**Excused:** Mike Brewster, Pat Fitzgerald, Doug Found, Dr. David Garth, Lori Knowles, Dave Morris, Kelly Southard, Robert Usher, Charlie Williams, and Dottie Williams.

**Approval of Minutes:** Members did not receive the minutes from the last meeting. Will have Debby email them out.

**Staff Report:**

- 1) Both Intermediate classes are going really well. The day class has 10 students that are left and the night class has 20. They will be testing out the end of June.
- 2) PEPP will be offered May 31<sup>st</sup> and June 1<sup>st</sup> here at the REMS Council.
- 3) Since the EMT Evaluator policies have not been updated we will be conducting a couple of EMT Evaluator initial classes.
- 4) Currently working on Paramedic Accreditation and a Satellite Site Accreditation. Hope to start I-P Bridge this fall. Question: Can we combine the Intermediate and the Intermediate-Paramedic bridge courses together for some classes to help cut down on Instructor fees. If we did do this, it would limit the number of students we can enroll in each program. Heather will research this with OEMS to see if it is an option or not.
- 5) BOD approved Critical Care course, working on finalizing contract with the Cleveland Clinic. Plan to have 1<sup>st</sup> Critical Care course this fall.
- 6) Plan on starting an evening Intermediate mid-August.
- 7) EMT Instructor Practical July 12<sup>th</sup> at Caroline High School.
- 8) The State Medical Director's Committee made a motion to approve the National Scope of Practice. This decision will now move to the State Advisory Committee. The National Scope of Practice includes First Responder, EMT-Basic, EMT-Advanced, and EMT-Paramedic.

**ALS Release Extension:**

- 1) Kerry Huston FF/Medic with Spotsylvania County Fire Rescue and Emergency Management will be starting his precepting all over again. He recently became a Paramedic and was precepting with an Intermediate as his primary. He will be starting over and getting a Paramedic as his primary.

**ALS Instructor/Coordinator Requests:**

- 1) Victor Podbielski- Fredericksburg Fire Department Lieutenant. He currently is an ALS Coordinator and EMT Instructor and teaches classes currently. He is seeking recertification. Motion by Greg to approve. 2<sup>nd</sup> by Mark, motion carried.

- 2) Ray Tricarico-Fauquier County Dept of Emergency Services is the Deputy Chief. Is seeking recertification. Motion by John to approve. 2<sup>nd</sup> by Mark, motion carried.
- 3) Patricia Copeland-Aquia Harbour Volunteer Rescue Squad. Currently is an ALS Coordinator and an Emergency Ops Instructor. Is seeking recertification. Motion by John to approve. 2<sup>nd</sup> by Greg, motion carried.
- 4) Jeffrey Sayles-Flight Paramedic with LifeEvac. Is the Lead Instructor for our Intermediate programs. Is seeking his initial certification. Motion by John to approve. 2<sup>nd</sup> by Doug, motion carried.
- 5) Lori Knowles-Battalion Chief Stafford County Fire & Rescue. Currently oversees the Training Division. Is an EMT Instructor as well is seeking recertification. Motion by John to approve. 2<sup>nd</sup> by Doug, motion carried.
- 6) Jay Lovelady-Flight Paramedic with LifeEvac. Currently is an ALS Coordinator and is seeking recertification. Handles all of LifeEvac's CEU's for our region. Motion by Greg to approve. 2<sup>nd</sup> by Doug, motion carried.

### **Exemption Requests:**

1) Christopher Lumpkins-Fort AP Hill: Approval was completed by email poll prior to the meeting. Doc expressed his concerns with allowing an exemption within a new ALS system. Suggestion to maybe require students to go to another agency with higher call volumes since he was missing both multi-system traumas. Heather explained that he was required to spend 8 hours in the Emergency Department as well as complete 2 multi-system trauma assessments while he was there.

### **Sub-Committee Reports:**

- 1) ALS Release Subcommittee- Major revisions were discussed
  - ACLS and PALS required prior to being released and must be taken within 2 years of being released.
  - If a provider is unable to complete the program in 6 months, they can ask GTC for an extension.
  - Program is competency and contact based.
  - Must identify a lead who is the same or higher certification, but Paramedics can have Intermediates as their secondary preceptor.
  - Preceptors: must have agency recommendation, be a current Intermediate or Paramedic, have taken ACLS and PALS (or equivalent) within 2 years, current CPR, released ALS provider in the REMS region for 2 years, take the protocol test, attend a preceptor class and all up-dates as required by REMS.
  - Added in alternatives to field competencies not obtained.
  - Preceptee must take an open book protocol test and score 90% prior to being released.
  - The committee decided to have the ALS Release committee re-visit the document to correct some typos, errors, ect. Then request a special call meeting from Kelly for the GTC to vote on the document.
  
- 2) Protocol Sub-Committee
  - 2 pages worth of changes to correct typos and errors.
  - Question on how to hand-out updates to the different agencies
  - Made a new reference section

- REMS will provide changes to Minute Man and then agencies will be able to purchase up-dated pages from them. Number each revision packet
- Add revision date to each page
- Also working on some new protocols

**Unfinished Business:** None.

**New Business:**

Committee members concerned with email polls. Some members not active in the committee tend to vote during email polls. Members feel that these inactive members do not participate in all of the discussions and that meetings and feel that their votes may not be fully informed. This was brought up with concerns of Nick Klimenko's ALS coordinator being approved based on his coordination and follow-thru with courses.

**ALS/EMT-Basic Program Audits:**

- 10/16-06/28 Heather Calhoun Intermediate REMS (**Greg Leitz**)
- 01/03-06/28 Heather Calhoun Intermediate REMS
- 01/09-06/30 Tim Kimble EMT-B Salem VFD
- 02/02-06/07 Chris Ross EMT-B Fauquier (Ray Tricarico)
- 02/04-05/21 VT Podbielski Fredericksburg VRS EMT-B
- 5/08-9/08 Heather Calhoun EMT-B Frog Level Fire Dept
- 6/08-9/08 Steve Lynd EMT-E Bowling Green Fire Dept
- 1/08-6/08 Michelle Batts EMT-B Liberty High School
- 6/08-8/08 Michelle Batts EMT-B Warrenton Vol Fire/Rescue
- 4/08-7/08 Charlie Williams EMT-B King George Fire/Rescue
- 8/08-12/08 VT Podbielski-Fredericksburg VRS EMT-B (**Doug Found**)
- 2/08-6/08 Charlotte Turnmeyer Sperryville EMT-B Sperryville VFD (**Doc Moore**)
- 3/08-6/08 Douglas Found EMT-B Spotsylvania Vol Rescue Squad
- 2/08-6/08 Julie Bienlien EMT-B Stafford County Fire/Rescue

**\*\*Audit forms must be submitted to OEMS on a quarterly basis. Please forward forms to Ryan ASAP.\*\* We must monitor 50% of REMS sponsored courses during FY2008.**

**REMS BOD Action Item:** None

**For the Good of the Order:** Caroline will be holding a BLS only PHTLS on June 2<sup>nd</sup> & 3<sup>rd</sup>.

**Adjournment:** Motion to adjourn by Doug. 2<sup>nd</sup> by John, meeting adjourned at 2020 hours. **The next meeting is scheduled for July 14, 2008 at 1900 hours, here at the REMS Training & Simulation Center. Heather will contact Kelly regarding the special call meeting to discuss the ALS Release Program revisions.**