

Guidelines & Training Committee
Meeting Minutes
July 16, 2001

Call to Order: John Brandrup called the meeting to order at 7:05p.m.

Present: Dave Morris, John Brandrup, Amy Simmons, Michael Brewster, Lori Knowles, Tim Short, Robert Usher, Tina Skinner. Excused: Eddie Allen, Verna Mae Bretschneider, Wanda Gardner.

Guests Present: None

Approval of Minutes: Minutes of June 18, 2001 meeting were distributed to member through mail. Accepted

ALS Field Internship Extension Requests: None

ALS Instructor/Coordinator Requests: Request by Britten Hottel, ALS Preceptor waiver - Approved - must take orientation with Tina and then take full class when offered.

Sub-Committee Reports:

ALS Field Internship Program: All changes have been made by Dr. Garth, and Preceptor Updates will be scheduled and dates were discussed. All current Preceptors must attend one of the updates. Dr. Garth has mandated that all new ALS candidates cannot begin their interventions until they have passed the state certification. If the course they are taking has been pre-approved by the OMD, then ALS candidates may practice ALS skills while doing their clinical ambulance ride-alongs and while under a REMS preceptor. A discussion was held concerning ALS Preceptees performing their internship while in response vehicles or on Fire apparatus. The committee felt that all precepting hours should be on an ambulance. Tina will research this.

REMS Protocol Update: Draft #2 Section V Medical Patient Care - Updates requested by Dr. Garth were discussed along with revisions requested by the committee. Changes are to be submitted to Dr. Garth for Approval. A suggestion was made that future meetings to discuss mass protocol changes be held over a lunch meeting and if possible include Dr. Garth.

Unfinished Business: None.

Program Audits: This committee is responsible for auditing at least 50% of the classes offered in our district. Tim Short is to audit the LOW Class.
Robert Usher is to audit the Spotsylvania Class.

New Business: **Erin McCrocklin** - requests waiver of 1 year EMT policy to take ALS course. Denied
Chris Corbin - requests waiver of 1 year EMT policy to take ALS course - Granted base upon prior ALS certification.

Motion to allow anyone who has had prior EMT certification and is requesting to be waived for 1 year experience, be automatically waived in lieu of experience.

FY 2002 Training Calendar - Paramedic Refresher Course - Quick Course offered in Culpepper in September, a long course in REMS starting in October, another Quick course in REMS in February, and a long course in Rappahannock with the start date to be determined.

The Stafford Intermediate class starting in August, and a REMS CT class beginning in September need to be added to the calendar.

A discussion about the airway classes was held and the committee determined that the airway class should be included in ALS courses and should be eliminated as a separate item from the training calendar.

The committee recommends moving the BTLS course from August to November followed by a PBTL course in December. The EMT-B evaluator course is to be moved from November to December.

The committee approved the training calendar from July through December with modifications.

BOD Action Item: On a motion by R. Usher, 2nd by A. Simmons, the committee requests that ACLS, PALS, and BTLS curriculum be added to all future ALS certification classes with the requirement that passing scores must be obtained for each of these to remain in or test out of these ALS classes.

Adjournment: Meeting adjourned at 10:30p.m.