

**RAPPAHANNOCK EMS COUNCIL
GUIDELINES & TRAINING COMMITTEE**

MINUTES

**September 20, 2004
Fredericksburg Fire Department Station 2**

Call to Order: The meeting was called to order by Jenni-Meade Carter at 7:15 p.m. in the absence of the Chairman.

Roll Call and Recognition of Guests: Jenni-Meade Carter, Mark Garnett, and Greg Leitz were present. No guests.

Approval of Minutes: Motion by Mark Garnett to approve the July 12, 2004 minutes. Seconded by Greg Leitz. Motion passed.

Staff Report: Given by Jenni-Meade Carter. Jenni briefly discussed current training and plans for the future.

ALS Field Internship Extension Requests: A motion was made by Greg Leitz and seconded by Mark Garnett to approve the following requests:

- Elizabeth Addington – Enhanced – 90-day extension
- Deanna Simpson – CT – 1-month extension
- Marla Butler – Intermediate – 90-day extension
- Dean Gallup – CT – 90-day extension
- Kimberly Beasley – CT – 90-day extension
- James La Claire – Intermediate – 90-day extension

Motion passed.

ALS Instructor/Coordinator Requests: Greg Leitz made a motion and Mark Garnett seconded to approve Lee Hogan's request for Initial ALS Coordinator Endorsement. Motion passed. Greg Leitz made a motion and Mark Garnett seconded to approve Mark Garnett's request for ALS Coordinator Recertification Endorsement. Motion passed.

Exemption Requests: The two requests for waiving the two-year prerequisite for becoming a preceptor were tabled to be discussed with the full committee.

Sub-Committee Reports:

- 1) Skills Performance Guidelines- sent to OMD Committee, have not heard back.
- 2) One-Year Requirement – new policy approved by the BOD to waive the one-year requirement. To enter an ALS certification course, EMT-Basic's must pass a pretest with an 80%, have the approval of their Training Officer or higher, and maintain an 80% throughout the ALS course.

- 3) Protocol Committee- Jenni discussed the meeting that she had with Lori Knowles and Dave Morris regarding editing the protocols. Each has sections to fix or create and all will be emailed to the committee for approval.

Unfinished Business: none

New Business: Jenni discussed the recent problems regarding Field Internships in ALS courses and the REMS Release Program. This item will be left as new business for the next meeting.

ALS/EMT Basic Program Audit: All assignments are in the process of being completed.

REMS BOD ACTION ITEMS: none

For the Good of the Order:

Adjournment: The meeting was adjourned at 7:45 p.m. by Jenni-Meade Carter. The next meeting is scheduled for Monday, November 8, 2004 at 7:00 p.m. at Fredericksburg Fire Department Station 2.