

**RAPPAHANNOCK EMS COUNCIL
GUIDELINES & TRAINING COMMITTEE**

MINUTES

**January 10, 2005
2300 Fall Hill Avenue, 3rd Floor Conference Room**

Call to Order: The meeting was called to order by John Brandrup at 7:10 p.m. in the excused absence of Chairman Kelly Southard.

Roll Call and Recognition of Guests: John Brandrup, Mike Brewster, Greg Leitz, Ray Tricarico, Dave Morris, and Jenni-Meade Carter were present. Guests: Tina Skinner and Kevin Dillard, REMS Council

Approval of Minutes: November 2004 minutes approved as read.

Staff Report: Kevin Dillard, President of the Council, wanted to thank everyone for their service to the committee. He stated that he was present at the meeting for two reasons: 1) to thank the committee for their support on a very active committee and 2) to discuss some concerns stated in their last meeting. Since that meeting, Tina and Kevin have met with Culpeper County Officials to discuss some of the concerns reported at the last GTC meeting. The meeting with Culpeper went well. Culpeper County was very appreciative of the support that the REMS Council gives to them and had no complaints. Similar meetings with each of the localities we serve are being planned, to include an upcoming meeting with Fauquier County. Topics the Council would like to continue working on: Regional ALS Release Programs, Regional Protocols, and encouraging more OMD participation at the regional level. Discussion ensued on training items, Culpeper satellite office staffing, OMD involvement, and working with other area hospitals. The group thanked Kevin and Tina for taking the time to meet with their committee and for addressing the items discussed. Greg Leitz made a motion that Dave Morris and the Chairman should sit in on the next OMD Committee meeting to share their concerns as discussed. Motion seconded by Ray Tricarico. Motion approved.

Jenni Carter gave a short staff report. She briefly discussed current training available. She also announced that we have had 5 Intermediate students test. 4 students passed on the first try. The 5th needs to retest the written exam.

ALS Field Internship Extension Requests: A motion was made by Greg Leitz and seconded by Ray Tricarico to approve Chris Tanner's request for a 6-month extension. Motion approved.

Motion was made by Ray Tricarico and seconded by Dave Morris to approve James La Claire's request for a 3-month extension. Motion approved.

A motion was made by Dave Morris and seconded by Ray Tricarico to approve Paul Kicklighter's request for a 6-month extension. Motion approved.

ALS Field Internship Extension Requests (Continued): Motion was made by Ray Tricarico and seconded by Dave Morris to approve Debbie Overstreet's request for a 6-month extension. Motion approved.

ALS Instructor/Coordinator Requests: Dave Morris made a motion and Greg Leitz seconded to approve Billy Hamm's request for Initial ALS Coordinator Endorsement. Motion approved.

Ray Tricarico made a motion and Dave Morris seconded to approve Karin Bankston's request for Initial ALS Coordinator Endorsement. Motion approved.

Greg Leitz made a motion and Dave Morris seconded to approve Gary Sargent's and Jim Hurlock's requests for ALS Coordinator Recertification Endorsement. Motion approved.

Exemption Requests: none

Sub-Committee Reports:

- 1) Skills Performance Guidelines- sent to OMD Committee, have not heard back.
- 2) Protocol Committee- still working on editing

Unfinished Business: Tabled Unfinished Business for next meeting.

New Business: Jenni passed out the Fiscal Year 2006 Proposed CTS Schedule and asked for any changes or additions. Greg brought up the idea of doing day-time testing for the high school EMT classes. Dave Morris made a motion to allow the Council to make the final changes to the proposed schedule as needed. Motion seconded by Ray Tricarico. Motion approved.

ALS/EMT Basic Program Audit:

REMS EMT-B (Fredericksburg Vol. Rescue) – Mike Brewster
Upper Caroline EMT – Jenni Carter
Spotsylvania HS EMT-B – John Brandrup
Stafford HS EMT-B – No Assignment to Date
Stafford Intermediate – John Brandrup
Intermediate to Paramedic (REMS) – Greg Leitz

REMS BOD ACTION ITEMS: none

For the Good of the Order:

Adjournment: The meeting was adjourned at 8:45 p.m. by John Brandrup. The next meeting is scheduled for **Monday, March 14, 2005 at 7:00 p.m. at the 2300 Fall Hill Avenue Building, 3rd Floor Conference Room.**