

**RAPPAHANNOCK EMS COUNCIL
GUIDELINES & TRAINING COMMITTEE**

MINUTES

**January 9, 2006
2300 Fall Hill Avenue, 3rd Floor Conference Room**

Call to Order: The meeting was called to order by Kelly Southard at 7:00 p.m.

Roll Call and Recognition of Guests: Verna Mae Bretschneider, Mike Brewster, Jenni-Meade Cochran (staff), Wanda Gardner, Mark Garnett, Lori Knowles, Greg Leitz, Dave Morris, Kelly Southard, Ray Tricarico. Guests: David Stanley and Evette Evans.

Approval of Minutes: Lori Knowles made a motion to approve the July 11, 2005 minutes. The motion was seconded by Dave Morris. The motion was approved.

Staff Report: Given by Jenni-Meade Cochran. Jenni briefly discussed training that was complete and upcoming training. The Combined Bridge and BTLS class have recently been completed and the EMT-B class will be testing next week. Classes scheduled: EMT Refresher – Jan 28, Feb 11, and March 4 and PPC – March 18 & 19. Classes to be announced soon: ALS Refresher, Combined Bridge, GEMS, ALS Preceptor, ALS Preceptor Update, and an EMT class in Culpeper. A copy of the proposed CTS schedule for the Fiscal Year 2007 was handed out. Any changes need to be made by Jan. 31st. John Brandrup asked Jenni to look into next Fiscal Year's budget and see how many EMT classes were planned.

ALS Field Internship Extension Requests: Lori Knowles made a motion to extend Elizabeth Sherba's ALS Release Program 6 months. Ray Tricarico seconded the motion. The motion was approved.

ALS Instructor/Coordinator Requests: Ray Tricarico made a motion to approve Mary Hart, Shannon Publicover, and Steven Lynd's request for regional endorsement for ALS Coordinator. Dave Morris seconded the motion. The motion was approved. Lori Knowles made a motion to re-endorse Amy Hobart, Ray Tricarico, Don Taylor, Wanda Gardner, Dave Morris, Marcia Pescitani, and Charlie Williams as regional ALS Coordinators. Mark Garnett seconded the motion. The motion was approved.

Exemption Requests: none

Sub-Committee Reports:

- 1) Protocol Committee – The protocol committee will be meeting soon to finalize some additions and corrections to the protocols. Tina Skinner had asked the committee to look into a protocol for medication discrepancies. The new ACLS guidelines should be in effect by June 2006 and will also be added to the protocols.

Unfinished Business: none

New Business: Concerns were expressed by the committee that too many people are obtaining the certification of ALS Coordinator and not using it. The committee would like to change the application process to include a cover letter stating why the person needs this certification and what they plan to use it for. Jenni Cochran will write a draft proposal and present it at the next meeting. Lori Knowles wanted to let everyone know that Stafford County would not be teaching Spring EMT or Firefighter classes. This is due to many other unique training opportunities the county is planning: a Command School, a Truck School and a Highway Safety Course. A question was asked by Ray Tricarico about whether an Intermediate could teach a Paramedic CEU's. Jenni Cochran will call the State Office of EMS and email an answer to the committee.

ALS/EMT Basic Program Audit: Dave Morris will monitor the EMT Course at Ladysmith VRS. Jenni Cochran will monitor the EMT Course at the Caroline EOC. Wanda Gardner will monitor the EMT Course at the Spotsylvania Vocational Center. Lori Knowles will monitor the Intermediate Course in Stafford. Mark Garnett will monitor the EMT Course at Caroline High School.

REMS BOD ACTION ITEMS: none

For the Good of the Order: Stafford County will be hosting a Regional School the last weekend in March and first weekend in April. Caroline County will be hosting their Annual Spring Fire School on April 22 & 23. Many Fire and EMS classes will be available at both schools.

Adjournment: Dave Morris made a motion to adjourn the meeting. Ray Tricarico seconded the motion. The meeting was adjourned at 8:00 p.m. by Kelly Southard. The next meeting is scheduled for Monday, March 13 at 7:00 p.m. in the 3rd Floor Conference Room of the 2300 Fall Hill Avenue Building.