

**RAPPAHANNOCK EMS COUNCIL  
GUIDELINES & TRAINING COMMITTEE**

**MINUTES**

**March 13, 2006  
2300 Fall Hill Avenue, 3<sup>rd</sup> Floor Conference Room**

**Call to Order:** The meeting was called to order by Lori Knowles at 7:05 pm

**Roll Call and Recognition of Guests:** Verna Mae Bretschneider, Lori Knowles, John Brandrup, Dave Morris, Greg Leitz, Mark Garnett and Charlie Williams.

**Approval of Minutes:** The Committee asked that the Council send out the minutes from the last meeting again.

**Staff Report:** Written report from Jenni-Meade Cochran. Report discussed the status of various ongoing, completed and future training courses. She also reported that the State Office of EMS has hired their new BLS Specialist, Greg Neiman.

**ALS Field Internship Extension Requests:** A motion was approved to grant Bruce Gubser a 60-day extension to his ALS Release Program. If he has not obtained his last trauma call by the end of this extension, he will be allowed to complete an ER rotation to obtain a trauma call.

**ALS Instructor/Coordinator Requests:** A motion was approved to endorse Victor Podbielski as an ALS Coordinator for the REMS region. A motion was also approved to hold Terrence McGregor's ALS Coordinator application until the REMS Council receives a letter of recommendation from his current Council and reasoning for why he would like to be endorsed in this region. A motion was approved to re-endorse Chris Biggs, Tina Skinner and Christine Schoon as ALS Coordinators in the REMS region.

**Exemption Requests:** A motion was made to extend Anne Popiolek's ALS Release Program 60 days. If she does not obtain her last trauma call in this time period, she will be allowed to complete a rotation in the ER to obtain a trauma call. A motion was also approved to deny Stephanie Corbin's request to waive the 2-year release requirement to become a preceptor.

**Sub-Committee Reports:**

- 1) Protocol Committee – A meeting will be scheduled for the beginning of April.
- 2) Skills Performance Guidelines – this document was reviewed and amended by the OMD Committee. The Guidelines and Training Committee made some additional revisions and a motion was approved to send the Guidelines to the OMD Committee and the BOD for approval.

**Unfinished Business:** The committee discussed the changes that need to be made to the ALS Coordinator Endorsement Policies. A motion was made to table any further discussions until the next meeting.

**New Business:** The committee needs to establish a policy for what is needed to apply for an extension/exemption.

The American Heart Association is currently doing rollouts for the BLS Instructors. ACLS and PALS rollouts should start by June.

Recertification classes are needed for the Critical Care Emergency Medical Transport Paramedics in the region. They need 24 hours of continuing education in critical care every 3 years. Options are being explored by the Council.

**ALS/EMT Basic Program Audit:** No additional assignments made.

**REMS BOD ACTION ITEMS:** none

**For the Good of the Order:** none

**Adjournment:** A motion was approved to adjourn the meeting at 8:45 pm. The meeting was adjourned by Lori Knoweles. The next meeting is scheduled for Monday, May 8th at 7:00 p.m. location TBA.