

Guidelines and Training Committee
Meeting Minutes
May 9, 2005

Call to Order: Jenni-Meade Carter called the meeting to order at 7:00 p.m.

Present: John Brandrup, Wanda Gardner, Greg Leitz, Dave Morris, Ray Tricarico, Dottie Williams, Jenni-Meade Carter (staff)

Excused: Kelly Southard, Lori Knowles, Robert Usher

Guests Present: none

Approval of Minutes: Committee stated that they had not received the minutes from the last meeting and would like to postpone the approval until the next meeting.

Staff Report: Classes are going well. EMT Refresher, Night Intermediate, Day Intermediate, Combined Bridge, Basic ICO, GEMS, and EMT-Basic are ongoing or scheduled. Annual Golf Tournament was a big success. Regional Awards Banquet is next week. Next week is also EMS Week.

ALS Release Program Extension Requests: Motion made by Ray Tricarico to approve the extensions of Daniel Schofield (2 months) and Elizabeth Sherba (6 months). John Brandrup seconded the motion. Motion was approved.

ALS Coordinator Requests:

Initial Endorsement

1. David Moody – Ray Tricarico made a motion to endorse Mr. Moody as an ALS Coordinator. Greg Leitz seconded the motion. Motion was approved.
2. Brian White – Dave Morris made a motion to endorse Mr. White as an ALS Coordinator. John Brandrup seconded the motion. Motion was approved.
3. Victor Podbielski – John Brandrup made a motion to postpone the vote on Mr. Podbielski until he has finished the EMT Instructor Institute and has had a chance to coordinate some classes. Dave Morris seconded the motion. Motion was approved.
4. Suzanne Tolson – Ms. Tolson did not turn in a copy of her resume with her application. John Brandrup made a motion for Jenni-Meade Carter to be able to make the decision to endorse Ms. Tolson after she receives her resume. Ray Tricarico seconded the motion. Motion was approved.

Sub-Committee Reports:

Skills Performance Guidelines: Since the Skills Performance Guidelines were already approved by the Medical Direction Committee pending some slight changes, the Guidelines, with the proper changes, will be made a action item at the next Board meeting.

Protocol Committee: Committee will get together and discuss changes and corrections. New printing will not be done until January 2006 due to new AHA recommendations being released around that time. Air Medical Committee would like for changes to be made to the Helicopter Protocol. Some parts of the Trauma Triage Plan do not apply to field providers.

Unfinished Business:

None

New Business:

Jenni-Meade Carter presented her Proposed FY2006 Training Schedule. She asked that members of the Guidelines and Training Committee give her input on the dates and locations of the classes prior to July 1, 2005. Need for ACLS in all areas was discussed.

Ray Tricarico wanted to let everyone know that if anyone has any problems with Helicopter response or use to let him know. He will address the problems at the Air Medical Committee meetings.

Dave Morris also wanted to let everyone know that if anyone has problems with ACLS or PALS to let him know and he will address the problems with Mary Washington Hospital.

ALS/EMT-Basic Program Audits:

Monitoring Assignments:

Port Royal VFD EMT-B Class – Jenni-Meade Carter

REMS Intermediate Classes – Dave Morris

REMS BOD Action Items: Skills Performance Guidelines

For the Good of the Order:

Adjournment: Motion made by Ray Tricarico to adjourn the meeting. John Brandrup seconded the motion. Meeting adjourned at 8:00 p.m. The next meeting will be **July 11th, 2005 at 7:00 p.m. in the 3rd Floor Conference Room, 2300 Fall Hill Avenue.**