

**RAPPAHANNOCK EMS COUNCIL  
GUIDELINES & TRAINING COMMITTEE**

**MINUTES**

**November 14, 2005  
2300 Fall Hill Avenue, 3<sup>rd</sup> Floor Conference Room**

**Call to Order:** The meeting was called to order by Kelly Southard at 7:05 p.m.

**Roll Call and Recognition of Guests:** Greg Leitz, John Brandrup, Kelly Southard, and Jenni-Meade Carter (staff). No guests.

**Approval of Minutes:** Greg Leitz made a motion to approve the July 11, 2005 minutes. The motion was seconded by John Brandrup. The motion was approved.

**Staff Report:** Given by Jenni-Meade Carter. Jenni briefly discussed training that was complete and upcoming training. Both Intermediate Classes and the EMT class are going well. PEPP Course was held October 15 & 16 and went well. A Combined Bridge Course is starting tonight at Fredericksburg VRS. Other upcoming training: PPC – March 18 & 19, 2006, BTLS – January 6-8, 2006, and EMT Refresher – January 28, February 11, and March 4, 2006.

**ALS Field Internship Extension Requests:** John Brandrup made a motion to extend Bruce Gubser's ALS Release Program 90 days. Greg Leitz seconded the motion. The motion was approved.

**ALS Instructor/Coordinator Requests:** John Brandrup made a motion to approve Barabara Larson's request for regional endorsement for ALS Coordinator. Greg Leitz seconded the motion. The motion was approved. Greg Leitz made a motion to re-endorse Lori Knowles and John Brandrup as regional ALS Coordinators. John Brandrup seconded the motion. The motion was approved. John Brandrup made a motion to re-endorse Greg Leitz as a regional ALS Coordinator. Greg Leitz seconded the motion. The motion was approved.

**Exemption Requests:** none

**Sub-Committee Reports:**

- 1) Protocol Committee – The committee members met on October 3, 2005 and discussed additions and corrections to the REMS Protocols. Duties were assigned and another meeting was scheduled for today before the Guidelines and Training Committee meeting. Robert Usher and Jenni-Meade Carter were in attendance. There is a concern amongst the committee that there should be a regional "approval" process for added protocols. Some counties are adding their own protocols such as RSI, cric, etc. The committee does not want the Council to have to approve these protocols, just merely have them available to other jurisdictions to use so there are not 5 different versions of the same protocol. The committee plans to meet again after the next Guidelines and Training Committee meeting. AHA is supposed to release revised guidelines for PALS, BLS, and ACLS. The committee would like to wait until these are released to reprint any portion of the protocols.

**Unfinished Business:** none

**New Business:** There is a desire to offer AMLS (Advanced Medical Life Support) in the Council area. Currently, Nick Klimenko is the only person close who is offering the course. Jenni-Meade Carter will try to attend this class so she can teach it here. Accreditation of EMT-Basic programs was also discussed. Jenni-Meade Carter explained the projected ideas and answered questions of how the process would work.

**ALS/EMT Basic Program Audit:** All assignments are in the process of being completed. New classes were assigned to members of the committee for monitoring.

**REMS BOD ACTION ITEMS:** none

**For the Good of the Order:**

**Adjournment:** Greg Leitz made a motion to adjourn the meeting. John Brandrup seconded the motion. The meeting was adjourned at 7:30 p.m. by Kelly Southard. The next meeting is scheduled for Monday, January 9 at 7:00 p.m. in the 3<sup>rd</sup> Floor Conference Room of the 2300 Fall Hill Avenue Building.