

**RAPPAHANNOCK EMS COUNCIL  
GUIDELINES & TRAINING COMMITTEE**

**MINUTES**

**September 12, 2005  
2300 Fall Hill Avenue, 3<sup>rd</sup> Floor Conference Room**

**Call to Order:** The meeting was called to order by Kelly Southard at 7:00 p.m.

**Roll Call and Recognition of Guests:** Wanda Gardner, Lori Knowles, Ray Tricarico, Mike Brewster, Verna Mae Bretschneider, Greg Leitz, Dave Morris, John Brandrup, Kelly Southard, and Jenni-Meade Carter (staff). No guests.

**Approval of Minutes:** John Brandrup made a motion to approve the July 11, 2005 minutes. The motion was seconded by Ray Tricarico. The motion was approved.

**Staff Report:** Given by Jenni-Meade Carter. Jenni briefly discussed training that was complete and upcoming training. Jenni announced that the State Office of EMS will be doing an EMT Instructor/ALS Coordinator/Emergency Operations Instructor Update in the REMS Council Training Center on October 1, 2005. Jenni also announced that the EMT Instructor Pretest is temporarily on hold due to the resignation of Steve Puckett, the BLS Training Specialist.

**ALS Field Internship Extension Requests:** none

**ALS Instructor/Coordinator Requests:** Greg Leitz made a motion to approve Chance Kimble's request for regional endorsement for ALS Coordinator. Lori Knowles seconded the motion. The motion was approved. John Brandrup made a motion to re-endorse Sal Marini, Patricia Copeland, Robert Usher and Andrew Cox as regional ALS Coordinators. Ray Tricarico seconded the motion. The motion was approved.

**Exemption Requests:** John Brandrup requested that Judy Little be allowed to precept his son, Robert Brandrup, for his Field Internship for his Intermediate Course. Ray Tricarico made a motion to accept this request. Dave Morris seconded the motion. The motion was passed.

**Sub-Committee Reports:**

- 1) Protocol Committee – The committee members decided to schedule a protocol meeting for October 3, 2005 at 1:00 p.m. in the REMS Training Center.

**Unfinished Business:** Fauquier County has started Skills Drills. The Skills Drills document was sent back to the OMD Committee for review and revision.

**New Business:** Wanda Gardner monitored the Intermediate to Paramedic Course being taught in the REMS Training Center. She has written an in-depth review and will be

forwarding it to the Council office. Several concerns were raised about the class. Dave Morris made a motion for the Council Office to investigate the concerns and contact the State Office of EMS if needed. John Brandrup seconded the motion. The motion was approved.

Some students are having a difficult time during rotations at Mary Washington Hospital. John Brandrup made a motion to go back and meet again with the hospital and try to fix the problems. Lori Knowles seconded the motion. The motion was passed. Wanda Gardner recommended that we present all of our Clinical Paperwork to the nurses and hospital staff during their staff meetings to make sure they are familiar with the process.

Lori Knowles brought up a concern that there are not enough active preceptors and that Stafford is having trouble getting students a Lead Preceptor. Lori Knowles made a motion to change the number of students that a Lead Preceptor can precept from 2 to 3. John Brandrup seconded the motion. The motion was approved and will be forwarded to Dr. Garth for OMD approval.

**ALS/EMT Basic Program Audit:** All assignments are in the process of being completed. New classes were assigned to members of the committee for monitoring.

**REMS BOD ACTION ITEMS:** none

**For the Good of the Order:**

**Adjournment:** Lori Knowles made a motion to adjourn the meeting. Dave Morris seconded the motion. The meeting was adjourned at 8:00 p.m. by Kelly Southard. The next meeting is scheduled for Monday, November 14, 2004 at 7:00 p.m. in the 3<sup>rd</sup> Floor Conference Room of the 2300 Fall Hill Avenue Building..