

**Rappahannock EMS Council
Guidelines & Training Committee
Special Call Meeting Minutes**

June 9th, 2008

REMS Council Training Center Classroom A

Call to Order: The meeting was called to order by Kelly Southard at 1905 hours.

Roll Call and Recognition of Guests: Mike Brewster, Heather Calhoun (staff), Pat Fitzgerald, Keith Moore, Dave Morris, Kelly Southard, and Ray Tricarico. Guest: Leigh Doucet, member of the ALS Release Sub-Committee.

Excused: John Brandrup, Ryan Fines, Doug Found, Mark Garnett, Dr. David Garth, Lori Knowles, Greg Leitz, Robert Usher, Charlie Williams, and Dottie Williams.

Purpose: To discuss the ALS Release Program revisions presented by the sub-committee. The revised program was emailed out to committee members. Questions and comments concerning the revisions were entertained.

Sub-Committee Report:

- The number of contacts and competencies has increased. Some concern over obtaining the higher number. Preceptees may have to do some of the program at agencies with higher call volumes. ALS Preceptors are regional preceptors, so preceptees may precept with any of them. There is also an option for incomplete competencies now. This gives alternatives, such as hospital time and simulation to complete competencies.
- Everyone wishing to become a preceptor or maintain their current preceptor will be required to take a 50 question closed-book protocol test and pass with a minimum of 84%.
- Preceptors will administer open-book protocol test to preceptees.
- Implementation date will be July 1st, 2008. All preceptors will be required to complete the update in order to precept anyone going through the new program. Providers will be permitted to complete the old program, if they have their preceptor identification form in to REMS by June 30th, 2008. Current preceptors will be permitted to continue precepting anyone completing the old program.
- GTC should recommend that the ALS Release Sub-Committee re-form and review the program if any problems arise.

Dave motioned to accept the program and make it an action item at the next Board of Directors meeting. Keith 2nd, motion carried.

REMS BOD Action Item: Revisions to the ALS Release Program will be presented to the Board of Directors on Wednesday, July 18th, 2008.

Adjournment: Motion to adjourn by Ray. 2nd by Keith, meeting adjourned at 1925 hours. **The next meeting is scheduled for July 14, 2008 at 1900 hours, here at the REMS Training & Simulation Center.**