

**Rappahannock-Rapidan CISM Team  
Meeting Minutes  
February 22, 2006**

The meeting of Rap-Rap CISM Team was called to order at 7:30p.m. on February 22, 2006 at Culpeper Office of Emergency services.

**Present:** Verna Mae Bretschneider, Frank Short, Julius Williamson, Dottie Williams, Tom Williams

**Approval of Agenda:** The agenda was approved without changes.

**Approval of Minutes:** The minutes of the last meeting was approved as read.

**Old Business:**

- The question of shirts was discussed again. Frank states he has a new source; Tanya Haynes. He has not talked to her but will have done so by the next meeting.
- The reverse 911 system is up and running. It works with pagers, cell phones and home phones without blocks. We need a protocol and have a canned message to send. The participants should be notified within 30 minutes of dispatch receiving call. We will try to get all phone numbers needed.
- The brochure was discussed. Tanya to retype the current brochure and it will be presented at the next meeting.
- Tom will look into a Homeland Security Grant.
- We need new ID cards. Anne states that Sal Torelli from FCSD has new ID machine and will look into obtaining his services.

**New Business:**

- New Members: Holly Brim; Rhonda Knight; Donna Schmeideknecht, and Sandra Maskas.
- Discussions on CISM Basic Training in October 2005. Training went well and we have several new members as a result.
- Discussed possibility of an advanced class in the fall. Possible instructors are Jim Baxendale and Mary Beth Williams. Dottie and Verna Mae will work on the class.
- REMS gets \$5,000.00 per year for CISM. We get \$2,500.00. Dottie will contact Tina Skinner from REMS to get the money. We will get an additional \$2,500.00 in July 2006.
- Tom states Suzanne Taylor has not gotten back with him about the badges. He will talk to one of his employees and see if we can get them done.

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**Agenda for Next Meeting:**

- Posters
- Dispatch of calls
- Shirts
- ID cards
- Grants / County money

**Minutes submitted by:** Dottie Williams, Administrative Coordinator