

**Rappahannock-Rapidan CISM Team  
Meeting Minutes  
March 22, 2006**

The meeting of the Rap-Rap CISM Team was called to order at 7:30p.m. on March 22, 2006 at the Culpeper Office of Emergency Services.

**Present:** Vern Mae Bretschneider, Mary Hart, Barry Jacobs, Frank Short, Julius Williamson, Dottie Williams, Tom Williams

**Approval of Agenda:** The agenda was unanimously approved as distributed.

**Approval of Minutes:** The minutes of the previous meeting were unanimously approved as distributed with the change of date from March to February.

**Old Business:**

Reverse 911. Took phone numbers from the members present. They will be put in the system. Our home phone numbers work well. The numbers from tonight will be given to the dispatchers.

Brochure. The brochure has been retyped. Changes were made and given to Tonya for retyping.

Poster. We will get Tina to make new posters.

ID Cards. Nothing has been done on the ID cards. Julius will check with his IS team to see if it is feasible to have badges made.

**New Business:**

We received \$2,500.00 from REMS for CISM. We can utilize this money for training. Possibility we can send members to the training in Columbia, MD. Mary, Julius, Tom and Dottie are interested.

Budget. Frank Short will develop a budget. This will help determine how our funds are to be disbursed.

Homeland Security. Tom will look into Homeland Security money. He can help write a grant. Some topics to be considered are training for recruitment and retention for Weapons of Mass Destruction. Barry Jacobs wants us to look into community outreach.

New Members. The following persons presented their application for membership: Jackie Howington, Debbie Griffith. Both applicants were accepted unanimously.

Rappahannock-Rapidan CISM Team  
March 22, 2006  
Page two

Dottie will write letters to members who have not attended meetings or training. Some people want to remain on the team, but can't make the meetings. We will rediscuss at the next meeting.

Fall Training. We are planning on having a training session in the fall. We will again extend the invitation for those taking the training to join the team.

**Agenda for Next Meeting:**

Training  
New Regional Policies

**Adjournment:**

Meeting was adjourned at 2030 hours by Julius. The next general meeting will be at 7:30p.m. on June 28, 2006 at the Culpeper OES building.

**Minutes submitted by:** Dottie Williams, Administrative Coordinator