

Meeting Minutes
REMS Disaster Committee Meeting
REMS Office
July 13, 2016

Welcome and Call to Order by Mark Garnett, Chairman

Meeting minutes were adopted from the January 5, 2016 meeting

Regional Reports were provided by attendees

Old Business

- The Committee adopted its meeting schedule for the FY
 - October 12, 2016 @ 1:30 pm
 - January 11, 2017 @ 1:30 pm
 - April 12, 2017 @ 1:30 pm
 - July 12, 2017 @ 1:30 pm
- MCI Training – Jake Marshall will be finishing the training program. Hopes to have it ready before the next meeting.

New Business

- Disaster Chair Mark Garnett has asked to step down as the committee chair. Jake Marshall has been tentatively asked to serve in this role by Council President Kevin Dillard.

Next Meeting – October 12, 2016

Submitted by Mark Garnett, Disaster Committee Chair

Meeting Minutes
REMS Incident and Threat Mitigation Committee Meeting
REMS Office
October 12th, 2016

Welcome and Call to Order @ 1331 by Jake Marshall, Chairman

Meeting minutes were adopted and approved from the July 2016 meeting

- Motion: J. Harkness, 2nd: A. Holden

Regional Reports were provided by attendees

- RAHD
 - Good success with two flu shot distributions that were utilized as drills
 - National accreditation process underway. May need help from localities to complete process
- REMS
 - Protocol and Pharmacy Committee Update
 - Pharmacy Comm: May need more narcan based on heroin contamination issue. Large doses of fentanyl being required to revive patients.

V. Podbielski – Fredericksburg Fire Department has had several instances of this. Also reported that he received a bulletin about possible large danger to responders due to this similar risk. Committee may disseminate notice and literature of Fentanyl dangers found on DEA website as notice to region.
 - Mass Gathering Protocol – In process of promulgation by REMS Protocol Committee

Protocol being drafted based on ODEMSA protocol document to support moderate or large scale special events and gatherings in region.
- FXBG
 - Good coverage with new radio system. Will most likely quickly be taking VHF old system offline.
- Spotsylvania
 - Possibly mid-November for new radio system
 - MCI drill went well, not as many resources showed up to help as were planned
- MWHC
 - CHEMPAK update for MWHC internal processes in process. Community response and activation will most likely not change

- Reviewed inventory of disaster supply carts at MWHC and SHC
- Andy offering MWHC's old standup tent to localities as deployable asset in case of need (i.e. morgue)

- Orange Co
 - Proceeding with new radio system. RFP to go out soon
 - Co sent unit to VRE MCI
 - Christopher Newport had Full Scale Active Shooter Exercise with 76 pts. "Very realistic" and good lessons learned.

Old Business

- MCI Drill Recap and Lessons Learned
 - TRIAGE Tag discussion
 - Many thoughts shared surrounding establishing a regional day that would repeat where all EMS agencies would gain practice in filling out TRIAGE tags for each patient transported throughout the day
 - Decided to present thoughts to REMS BOD to ascertain interest

New Business

- UAS Implications for Region
 - SRMC presenting Drone policy for campus to NVHA meeting
 - City of Fredericksburg reports instances of drone interfering with several special events in the past
 - MWHC shared that they had a drone land on the roof of their facility recently.
- Open Discussion on change to Committee Charter, Mission, Objectives, Membership to support change and increased responsibilities of committee
 - Committee members asked to review charter and come with ideas for revising charter

Next Meeting – January 11, 2017 @ 1330, REMS Council Office

Submitted by Jake Marshall, Disaster Committee Chair

**Rappahannock EMS Council
Incident and Threat Mitigation Committee Meeting
Thursday, January 19, 2017 @ 1:30 p.m.
REMS Council Office – Classroom A**

Members Present

Jake Marshall – Chair
Mark Garnett
John Harkness
Andy Holden
Phyllis Hurlock
Donald Shaw
Christina Skinner
Kathy Hatter
Tom McCoy
Jordan Zarone

Staff Support

Carolyn Marsh –REMS

Members Excused

Karen Bouse
Craig Buckley
Richie Burke
Christopher Cook
Scott Davis
Matt Embrey
Robert Fines, MD
Jim Flynn
William Harrington
Ann Melle
Eddie Peck
Victor Podbielski
Joe Williams

Call to Order

Welcome and Call to Order @ 1334 by Jake Marshall, Chairperson

Approval of Minutes

Meeting minutes were adopted and approved from the October 2016 meeting

- Motion: P. Hurlock, 2nd: A. Holden

Old Business

Regional Reports were provided by attendees

Caroline County - No report

Orange County - Moving forward with radio project. A lot of MCI training in County this year. Goal is to have exercise of MCI in the fall. Roger Wilson is now Training Captain, has many good opportunities posted and available.

Fredericksburg Rescue -No report

Richardsville -_Company 11 attempting to put together Hybrid EMT Course.

RAHD - Flu activity looks normal for district. Point of Distribution MOUs have slowed down. There is a lot of paperwork involved and has not proven to be helpful in real events.

MWHC - Routine maintenance. Restocked emergency preparedness carts. Additional NVHA PAPRs have come in. Inauguration monitoring underway. Localities are monitoring, very few with formally stood up EOCs. If someone comes in from Inauguration, they will be entered into VHASS. Expecting car accidents at night. Fredericksburg Region is Tier 3 for distance but Tier 2 for ambulance transports due to trauma center. There is planning that patients may be transported outside of 10 miles from DC to relieve strain on DC hospitals and share loading.

Spotsylvania - Still in process of doing year in review plans maintenance. AssuranceCM is the new planning software purchased by HCA Corporate to use for EOP maintenance. Also have received NVHA PAPER maintenance. Challenge in finding appropriate and secure storage locations in hospital. Work underway. Gamma ray portals have been recalibrated along with hand-held Geiger counters. Hospital has restocked disaster medications to be used in surge or MCI events. Very good to have that capability.

Unfinished Business

Triage Tag Program - Chair has not had much success in finding grants or alternative funding for source of Triage Tags that could be used throughout month. Soliciting ideas from committee membership for suggestions on next steps.

Could committee consider agency contribution? They are not prohibitively expensive, but are not inexpensive either. Consider a bulk purchase? Could agencies use out of four for life funding?

The committee recommended a schedule of: Every Tuesday and 3rd Saturday of the month for EMS crews and hospitals to practice Triage Tag Utilization. Committee chair to prepare notes for review by REMS BOD.

Suggestions from members of the committee to consider training triage tags from an alternative and more cost effective source.

NARCAN and opioid Discussion - Committee chair has been approached by several agencies in Region asking Region to consider increasing supply of Narcan in Regional Tackle Box program. Chief Harkness seconded the recommendation on behalf of Orange County due to prolonged transports and several instances they have had of first arriving ambulance finding multiple pts. Discussion around how much Narcan should be recommended to Pharmacy committee. 10mg was recommended to present to Pharmacy Comm.

MCI and Surge Plan - REMS Staff reported no real changes to documents, minor revisions and updates have been made. Question on Surge Plan from agency. Surge plan updates were made by Staff based on reports back from each locality. It was brought to the committee that resources listed in Culpeper County, for example, does not appear to reflect the full County's resources. Based on recommendation of committee, the Surge Plan was recommended to move forward as currently updated.

Motion to approve MCI Plan to BOD as amended 1st M. Garnett 2nd C. Skinner. Motion Passed.

Motion to approve Surge Plan to BOD 1st M. Garnett 2nd A. Holden. Motion Passed.

Discussion of Committee Charter - REMS Staff presented Committee charter for review.

M. Garnett stated that Boy Scout Jamboree should be removed from the charter as it is no longer a current event.

T. Skinner recommended adding Surge Plan as a contract deliverable to the Charter.

Motion to approve charter. 1st M. Garnett 2nd A. Holden. Motion approved.

New Business

- **EMS Safety Presentation Review**
 - Chair asked by Aircare II to speak at upcoming Fredericksburg PACES conference. Chair presented rough outline for guest lecture presentation on EMS safety and solicited comments, suggestions, and case studies from the committee to improve presentation and applicability to committee's mission.
- **MCI Plan Presentation Review**
 - Postponed to future meeting due to time constraint
- **POTUS Inauguration Update or Concerns**
 - M. Garnett shared not as much VDEM Region 2 presence as was for 2008 due to projected decreased crowd size.

- **Active Shooter/Killer Class**
 - Chair happy to share toolkit with whomever may be interested that SRMC has adapted from Arlington Co OEM office.

- **Possible MCI Drill Potential**
 - Joey Straughn from Colonial Beach Rescue, new Chief, is interested in doing a regional multi-disciplinary and multi-agency MCI Active Shooter drill. Looking for when weather warms up.

- **VDEM Representation**
 - M. Garnett suggested ensuring VDEM is represented on committee.
 - Will follow up with President Dillard to make sure VDEM Region 2 has reps.

The meeting concluded at 3:00 p.m. Next committee meeting will be April20, 2017 at 1:30 pm at the REMS Council Office, Classroom A.

Rappahannock EMS Council
Incident and Threat Mitigation Committee
April 20, 2017

Present: Christina Skinner, Carolyn Marsh, Wayne Perry, Andy Holden, Ann Melle, Jordan Zarone

(Carolyn has those who were excused for your official minutes)

Meeting called to order at 1:32 p.m. There was no quorum present and meeting was held for information and discussion only.

Minutes of January 19, 2017, were presented and tabled to next meeting with no quorum present.

Agency Reports:

VDH

- Working on COOP review which is due by May 1, 2017
- May 6, 2017, will conduct a POD exercise at Stafford, Brooke Point High School. Will use MRC volunteers only for this exercise.
- Plan to involve local EMS partners in Fall flu clinic exercises. Let Jordan know if interested in participating. REMS will assist in sending out information for EMS via the website, etc.

MWHC

- Water You're Drinking Failure Exercise planned for Stafford Hospital on April 25th
- Traffic flow change will begin on MWH campus today as the new connector road to Fall Hill Avenue opens.
- Marine Corps Historic Half Marathon will take place on May 21st with the route again including the MWH campus. EMS should expect traffic pattern changes and some area road closures between 6:00 a.m. and noon.
- Thank you to Fredericksburg Fire Department and Police Department for participating in an MWH Command Center staff MCI exercise this month.

REMS

- Carolyn shared a copy of the Hampton Roads MCI Response Guide. Committee felt such a pocket size guide would be a great tool for the REMS region and include information on our RHCC.
- Shared information from FEMA on Fire/Emergency Medical Services Department Operational Considerations and Guide for Active Shooter and Mass Casualty Incidents. Encourage committee members to read.
- Carolyn shared information being distributed to all REMS committees based on new language in state contract and council leadership. This includes:
 - o Using technology to provide accurate and timely communication within the Virginia EMS System
 - o Promote collaborative activities between local government, EMS agencies, hospitals, and increase recruitment and retention of certified EMS providers
 - o Provide a platform for clear, accurate and concise information sharing
 - o Standardize performance and outcome based service contracts with EMS Councils and other qualified entities
 - o Research and disseminate information on best practice as it relates to community risk reduction programs targeted toward improving populations health
 - o Specific to ITM Committee – Develop, implement and promote programs that emphasize safety, health, and wellness of first responders as well as research and disseminate information on best practices as it relates to EMS response to active shooter and hostile environment incidents

Unfinished Business

- Triage Tag Program: The Board of Directors met this week and reviewed the information provided by the proposed program. The Board sent back to the ITM Committee requesting the following be addressed:
 - o BOD wants to use as close to real Triage Tag as possible. Asked that we check with official state vendors for lighter-weight training card. Expressed concerns that were shared by Stafford County and their previous program which reportedly was very costly. * **Andy Holden agreed to research this and report back to the Committee Chair.**
 - o BOD requested a more formal timeline recommendation. Those present discussed sharing with the Committee Chair consideration for the first day of every month and third Saturday of every month for a 24 hour period of 0700 – 0700.

- Committee also recommended in discussions that the participating EMS agencies provide a quarterly report on their QI review and data findings to the ITM Committee. Would be helpful to provide the EMS agencies with some form of template for their reviews of the completed tags. Hospitals will also need to work out a process for supporting.

New Business

- King's Dominion Drill – October 2017. Nerve agent MCI the FBI has plans to carry out with MWHC, SRMC and NOVA planning to participate
- REMS TTX Overview – Wayne shared the Regional Field Coordinator is working on this and plans for a large-scale MCI regional drill. Will begin with a tabletop exercise conducted on different days and in segments to cover all areas of the MCI Plan such as field treatment, hospitals role, etc. Working on a formal timeline and welcome input or ideas. Will also be seeking potential funding (DMAT, VHAAS, etc.) for a follow up full-scale exercise once the table top portions are complete. Ann recommended that REMS contact A.P. Hill as they have extensive training facilities for such a drill.
- MCI Plan Presentation Review. Chair requested that this item is tabled until the next meeting for his input and work on this project. The Committee also discussed the need for a review of the current MCI Plan. Carolyn shared it was due under a state contract by 3/2017 and Board acted on with no recommended changes at this time. The committee would like to complete a more formal review by the REMS BOD October 2017 meeting and include possible input from users like the EMS agency leaders, etc. Carolyn will send the plan out to the committee and add to the July agenda for more discussion and review. Encouraged to take the plan to our respective organizations for review and input by July meeting.

Meeting adjourned at 2:30 p.m.