



**Performance Improvement Committee
February 11, 5:00 PM
REMS Council, Classroom "A"**

Members Present

Mark Crnarich, Chair
Greg Fleck, via teleconference
Jake Marshall
Christina Skinner

Staff Support

Wayne Perry

Excused

Guest

Call to Order

Meeting called to order by Mark Crnarich, Chairperson, at 5:15 PM.

Approval of Minutes

August minutes approved as presented.

New Business

1. Review of commendations: Paul Komar was recommended for a commendation by Castleton Community Volunteer Fire Company because of his outstanding dedication, diligent reporting, and excellent patient assessment.
2. Incident Review Requests: two incident review requests were received by the council in December. Both cases related to the failure of the crew to recognize and appropriately immobilize the patient in conformity with the then-current spinal immobilization protocol. The documentation available was reviewed and compared to that protocol. In the first case, the agency provided global training to its providers. In the second, a specific provider received additional training.
3. Review of noncompliant agency list: the committee discussed ImageTrend Elite and how the implementation of that system has effected reporting. Mark suggested that the committee draft a letter of concern to go to the state regarding the issues now faced by agencies since implementation. Wayne also noted that Margot now has access to VPHIB data and will be learning how to pull reports. Tina asked whether the Governor's Advisory Board has announced an extension of the deadline for VPHIB 3 migration; Wayne stated that December 2016 is the final deadline, and the state has done away with the phased deadlines.
4. Review of data and reports.
5. Regional Quality Management model revisions: tabled until the next meeting.
6. Agency Representative Guide and FAQs approved for posting.
7. Discussion of Revisions to the Performance Improvement Committee charter. Mark suggested a number of goals the committee may want to include in the charter; consider what the core competencies are, then how they are measured. Tabled for the next meeting.

Old Business

1. Indicator Schedule: as not many agencies are utilizing the STAT kits, the committee decided to wait to begin that study in April, and continue the Altered Mental Status survey. For Quarter four, the medical indicator will be a study of opioid pain medication administration: which drugs are administered, dosages, routes, outcomes.

Adjournment

The meeting adjourned at 6:25 PM.

Next Meeting

The next meeting will be held on May 12, 2016, at the Regional Training and Simulation Center.



Performance Improvement Committee
May 12, 2016, 5:00 PM
REMS Council, Classroom "A"

Members Present

March Crnarich, Chair
Greg Fleck
Melissa Hall
Jake Marshall

Staff Support

Margot Moser, Office Manager
Wayne Perry, Executive Director

Excused

Christina Skinner

Guest

Call to Order

The meeting was called to order by committee chair, Mark Crnarich, at 5:09 PM.

Approval of Minutes

Minutes from the previous meeting were not reviewed during the meeting. Minutes are to be approved by e-mail consensus.

New Business

1. The committee established the meeting schedule for FY 2017. The committee will continue to meet on the second Thursday of the second month of each quarter at 5 PM, with the exception of the month of November, when it will meet on the third Thursday because of Symposium. The schedule for FY17 is as follows: August 11, November 17, February 9, and May 11.
2. Review of noncompliant agencies for Q3 of FY16.
 - a. Reports were not received by 5/12/16 from:

Lois Volunteer Fire Department, Marshall volunteer Fire Department, The Plains Volunteer Fire Company, Warrenton Volunteer Fire Company, Lake of the Woods Volunteer Fire and Rescue, County of Orange DFREM, Orange County Rescue Squad, Spotsylvania Volunteer Rescue Squad, Stafford Dept. of Fire, Rescue, and Emergency Services, LifeCare Medical Transports, Colonial Beach Volunteer Fire Department, Colonial Beach Volunteer Rescue Squad, Fort AP Hill, and NSA South Potomac Dahlgren.

- b. The committee is still moving towards eliminating the necessity of agency reporting; there are still issues with V3 VPHIB data access. Margot will send a current QA representative list to Mark to distribute to the committee, and follow up with OEMS regarding V3 problems.

3. Review of indicator reports:

- a. Medical—Stroke & CPSS Use – Wayne noted that stroke alert identification may be fairly difficult for agencies to track and report upon (not a required field, narratives are difficult to search), so the numbers included in the reports are probably not accurate. Margot also noted that some agencies reported on all AMS calls and some reported only on those that were stroke alerts—not enough consistency in the data to really draw conclusions. The numbers under the breakdown of stroke alerts, no stroke alert, and not reported did not add up; Margot is going to go back to the data to determine where the error lies and will generate a new report for the committee.
- b. System—Airway Study—reports were designed based on committee discussion but a new report will be issued adding data regarding success rates of initial attempts for ET airways. The data shows a rather high success rate because it's showing overall success, including successes that required multiple attempts. For the second quarter, an additional question will be added to determine which airways were sedation assisted. Instructions will also be clarified to insure that agencies are reporting on all attempts of the airway, not just the final, successful attempt.

Old Business

1. Committee Charter—committee quorum to be added, defined as simple majority for voting, or three members for committee business. Changes sent to the committee were approved as presented. Language is to be added to the “purpose” section with goals for the committee. These revisions will be distributed via email for committee approval.
2. QI Model—tabled; to be sent out to the committee, with revisions approved via consensus over e-mail or, if needed, during work group conference call on July 14.
3. Possible QA representative gathering—postpone until VPHIB access issues are ironed out and the committee knows what the future of reporting will look like.

Adjournment

The meeting adjourned at 6:00 PM.

Next Meeting

The next meeting will be held on August 11, 2016, at the Regional Training and Simulation Center.



**Rappahannock EMS Council
Quality Improvement Committee
August 13, 2015—7:00 PM
Regional Simulation and Training Center**

Members Present

Waverly Alley
Mark Crnarich, Chair
Greg Fleck
Tina Leavy
Jake Marshall

Staff Support

Margot Moser, Office Manager
Wayne Perry, Executive Director

Excused

Christina Skinner

Guest

Call to Order

The meeting was called to order by the committee chair, Mark Crnarich, at 1915.

Approval of Minutes

Minutes for the May 26, 2015 minutes approved with no corrections.

New Business

1. Discussion of provider commendations. Brian Ross, Daniel Douglass, and Jeremy Tate were all recommended for commendation. Letters were sent to these providers from the council. There was discussion in the committee of enabling providers to make recommendations for commendations on the website; Margot pointed out that the website already has an “EMS Spotlight” feature which serves the same function.
2. Discussion of the 10% reporting rule: Wayne communicated to the committee that this is not something that is specified in the state EMS regulations, but may be written into the QM Plan template maintained by the council. Staff will do further research.
3. Committee name change. At the previous workgroup meeting, members discussed a possible change from Quality Improvement to Performance Improvement. The members thought this may help refocus the committee and shed some of the negative stigma associated with QI. Tina Leavy motioned to accept the name change, Jake Marshall seconded. With no further questions or comments, motion carried.
4. Drafting of FY 2016 QI Schedule. The committee agreed to continue the FY 15, quarter 4 indicators over into the first and second quarters of FY16 (responding time standard and altered mental status/stroke). For quarters three and four, the committee would like to conduct a study regarding airway management for the system indicator, and a study regarding implementation of new STAT kit as the medical indicator. These are to be fleshed out at future meetings.

5. Review of data from FY15 Q4 reporting. Discussion of comparing the on-scene times reported with the protocols. The committee requested specific numbers be included with some of the graphics (specifically, the number of calls where providers reported use of CPSS or the checklist). Further information from upcoming studies is needed before conclusions may be drawn.

Old Business

1. Approval of revisions to the Performance Improvement Plan. Margot asked whether or not the committee wanted to retain the 75% rule regarding attendance. The committee decided that that should be retained, but not strictly enforced as that would allow committee members to miss only one meeting a year. Jake Marshall moved to approve revisions of the plan, Tina Leavy seconded. With no further comments or questions, motion carried.

Adjournment

Meeting adjourned at 2017.

Next Meeting

The next QI meeting will be held on November 19, 2015, at 7 PM at the REMS Council.



**Performance Improvement Committee
November 19, 2015—7:00 PM
REMS Council Administrative Conference Room**

Members Present

Mark Crnarich, Chair
Jake Marshall

Staff Support

Margot Moser, Office Manager

Excused

Guest

Call to Order

Meeting called to order by Mark Crnarich, Chairperson, at 7:00 PM

Approval of Minutes

Due to lack of attendance, approval of the August minutes will be tabled until the next meeting.

New Business

Old Business

1. Review of agenda to be addressed at next meeting.

Adjournment

The meeting adjourned at 7:33 PM.

Next Meeting

Next meeting TBA.