

**Rappahannock EMS Council
Incident and Threat Mitigation Committee Meeting
July 20, 2017
REMS Council Office – Classroom A**

Members Present

William Harrington – Chair
Mark Garnett- via phone
John Harkness
Victor Podbielski
Phyllis Hurlock
Matt Embrey
Wayne Perry- via phone
Kate Daily

Staff Support

Carolyn Marsh –REMS

Members Excused

Scott Davis
Kathy Hatter
Andy Holden
Christina Skinner
Eddie Peck

Call to Order

Welcome and Call to Order @ 1337 by William Harrington, Chairperson

Introduction of members William Harrington and Kate Daily.

Jim Flynn, Greg Buckley, and Scott Hudson are no longer on the committee and will be removed from the roster.

Approval of Minutes

Meeting minutes were adopted and approved from the January 2017 meeting

- Motion: M. Embrey, 2nd: J. Harkness

Regional Reports were provided by attendees

Caroline County – (via phone) Staff attended the King George Active Shooter training. Working on updating local plans and having local drills. Preparing for both County and State Fairs. Approval of night flight operations.

Orange County - Many participated in the King George Active Shooter training. New radio system and facility being built. Rural Broadband being brought into the County thought a grant via Schools for fiber optics.

Fredericksburg Rescue - Participated in the King George Active Shooter training. Getting ballistics gear for providers. Many Special Events this summer with 3000+ participants. Issues with radio communications with Spotsylvania County and FBI has offered their assistance to help solve the problems. Grant approved for the Command Vehicle Technology. Reminds all jurisdictions that the Command Unit can be available as a resource if needed. EOC will be moving in a couple months. UAV grant currently being worked on for submission. Mobile Camera Trailers are being used via web link.

Richardsville – Radio upgrade contract moved up to spring time from the fall; it will be a Harris System.

RRHD/RAHD - Narcan handout and training being provided to help with opioid crisis, over 320 doses available. Culpeper hospital has Narcan available to prescribe once the Health Department ones are used up. Flu Vaccinations are being prepared and they are looking to training volunteers and EMS personnel to take the free training in order to assist in administering. Fauquier Hospital is doing a SURGE patient exercise. State Fair will have a flu shot area, as well as, White Oak Fire Station.

MWHC – No report

Spotsylvania – EOP updated for VDEM. Has a 4-year plan to re-evaluate and update the current EOP. Stars-and-Stripes event had many heat emergencies. UAV grant being processed and submitted. Radio system was upgraded and being tested and programed to talk to other localities. Mutual Aid radios are available at this time if they need to talk to other jurisdictions. Reported that David Farmer is the new SMRC rep. FirstNet will have access to AT&T bandwidth. Emergency services agencies will have priority on the system.

REMS - Grant submissions for Narcan is due July 24, 2017; see REMS site for more information. Flu Shot information on REMS Website. Preparing for MCI Table Top drills with the goal of having an actual physical drill.

VDEM Group – Pushing out training for OEMS on October 25, 2017; EOC's response to support localities.

Unfinished Business

Triage Tag Program - Who is going to pay for tags? Grant funds available and tags are not under a copy write if we wanted to print copies. Andy Holden researching on how to get the cost of the tags down. It was decided by the committee that we will move forward with the Triage Tag Program and suggest that agencies use Triage Tags on the 3rd Saturday of every month from 0700-1900 hours. A start date of September 16, 2017 was named. This program will be for agencies that wish to participate and the local hospitals will be informed and should participate as well. Phyllis Hurlock will coordinate with Culpeper Hospital and William Harrington will coordinate with SMRC and WMHC.

Membership Replacement – Jim Flynn, Greg Buckley, and Scott Hudson are no longer serving in their roles and have been removed from the committee. Kevin Dillard has sent a letter to the agencies requesting a replacement. Carolyn Marsh will reach out to the Red Cross and William Harrington will confirm with REMS President Kevin Dillard that the letters did go out to the agencies.

New Business

Kings Dominion Drill – Former committee chair Jake Marshall had information that the FBI was coordinating a drill at Kings Dominion sometime in October 2017. The committee has little facts or information on this drill and does not have complete knowledge of the coordination of it and who would be doing what functions. Perhaps REMS will be asked to observe the drill. It was decided that we will wait to see if we are contacted about drill participation and plan and execute our own drill in the future.

REMS TTX Overview – Table top drill will be conducted by REMS with several different phases. The end goal is to complete our own drill.

MCI Plan Presentation Review – Educational material for MCI Plan, how do we get it out to the boots on the ground? Ideas include a single page laminated check sheet/flow chart, videos, and target solutions training. This committee wants to have a standardized training for all jurisdictions on MCI so that we will operate the same way. Orange and Fredericksburg will be partnering together to come up with some ideas and products for the committee to approve.

Active Shooter Response Guide – A lot of different players with a lot of different opinions and leadership styles; what risk will they have their personnel take for responses. Too many different levels of responses. This committee will come up with a guideline of how these incidents could be handled. V. Podbielski will be coming up with a list of common terms used by Fire/EMS and LE. W. Harrington offered to assist in the guidelines.

Response to REMS Questions –

1. Use of technology to provide accurate and timely communications within the VA EMS system.
The committee is working on getting information to ALL providers. Information will be passed onto the REMS BOD and ensure that information is getting to people in a timely manner. Stakeholders need a better funnel of information to assist.
2. Promote collaborative activities between local government, EMS agencies, hospitals, and increase recruitment and retention of certified EMS providers.

Retention by keeping providers engaged and providing beneficial training.

3. Provide a platform for clear, accurate and concise information sharing and improve interagency communications between the OEMS, state agencies, and EMS System stakeholders in Virginia.

This committee does an adequate job with this; meetings are open, and meetings can be viewed on Adobe, Facebook, Twitter, and REMS web-site.

4. Develop, implement, and promote a program that emphasizes safety, health, and wellness of first responders.

We have the CISM team, Mental Health programs, Stress First Aid, Networking with other agencies to promote, share resources with all jurisdictions to spread a common message, CODE GREEN campaign.

5. Research and disseminate information on best practices as it relates to EMS response to active shooter and hostile environment incidents.

These are all committee items and the focus and goal of this committee.

The meeting concluded at 1504 hours; motion M. Emery, 2nd J. Harkness. Next committee meeting will be October 19th at 1:30 pm at the REMS Council Office, Classroom A.

**Rappahannock EMS Council
Incident and Threat Mitigation Committee Meeting
October 19, 2017
REMS Council Office – Classroom A**

Members Present

Christopher Cook (phone)
David Farmer
John Harkness
Andy Holden
Phyllis Hurlock
Victor Podbielski
Christina Rauch

Staff Support

Margot Moser
Wayne Perry

Members Excused

Mark Garnett

Call to Order

Welcome and Call to Order @ 1330 by John Harkness, standing in for William Harrington.

Approval of Minutes

Meeting minutes were adopted and approved from the July 2017 meeting

- Motion: V. Podbielski, Second: Holden, A.

Regional Reports

City of Fredericksburg – The next major event will be the City Christmas parade on December 2. They will also be participating in the VDEM Region 2 exercise on Wednesday, October 25. Fredericksburg also just purchased DragonForce Incident Management software and should be implementing it soon.

Spotsylvania Regional Medical Center – David is still getting acclimated to the new position and looks forward to working with the committee. SRMC will be participating in the Marble Challenge next week.

Mary Washington Healthcare – MWHC started the Marble Challenge early, with Stafford Hospital completing its exercise on October 18. They set up incident command and decon showers for the training and the only significant issue encountered was attendance. Mary Washington Hospital's exercise will be October 25. On October 28 there will be a HAM radio drill.

Culpeper County / Richardsville—Still working on the radio update. Agencies from Culpeper would like to know if the Council will consider holding the MCI tabletop drill at night or on the weekend in order to accommodate volunteer agencies.

Orange County—Continue to move forward with their public safety radio project, and hopefully construction on the public safety building will be able to start in March or April. The Montpelier Races are coming up on November 3. Orange Fire & EMS have been working with the county sheriff's department to finalize an Active Shooter policy.

REMS—Currently working on organizing the MCI tabletop drill; there was limited response to the survey regarding agency availability.

Northern Virginia Hospital Alliance—The Regional Hospital Coordinating Center will be operational and participating in the Marble Challenge.

Unfinished Business

Triage Tag Program – The program began with some confusion from agencies and hospitals regarding whether or not the program was to be a one-time occurrence or a recurring, monthly program. REMS is hoping to get some feedback from the facilities regarding the process and how the tags may be reviewed for quality. Billy Harrington is working on gathering basic information he would like included in a region-wide memo that will be completed by Council staff. Participation has been limited; it is the hope of the Council that improved communication will increase participation.

MCI Plan Presentation—Captain Roger Wilson is refining an outline that was created by Victor, John, and Roger. The project isn't as far along as they would like, but is moving forward.

Active Shooter Response Guide—Victor is almost finished with this, but needs to fine-tune the document before distributing the guide for review.

REMS TTX Overview – The vision for these tabletop drills would be to exercise all components of the MCI plan (triage, transport, etc) through a series of exercises. The Council is currently in need of additional information from the agencies before it will be able to move forward with the planning of this drill. After committee discussion, it was decided that Margot will revise and redistribute the survey link through her e-mail account to circumvent city and county spam filters.

New Business

Committee Charter Review and Update—Meeting dates have been determined for 2018, but conflict with the new chairperson's schedule. Margot will distribute a survey regarding which dates will work for committee members. The committee will also need to establish what

constitutes a quorum. After survey responses are received, charter revision will be sent out for committee review via e-mail.

MCI Plan Review/New Contract Requirements—The committee will need to review the MCI Plan for the next meeting as it must be approved at the February board meeting. There are some additional requirements in the MOU from OEMS, to include new components of the MCI Plan. The MCI Plan must now also address weapons of mass destruction as well as emerging infectious diseases. Victor recommended adding annexes to the existing MCI Plan rather than reworking the main body of the plan. The Council is also now required to “encourage and assist agencies” in the development of Continuity of Operations Plans. Committee consensus was that the Council should craft a memo encouraging agencies to create and maintain a COOP which includes contact information for local emergency managers or other individuals who will be able to assist in the development of this document. The Council will also distribute a general template that agencies may adapt and adopt.

First Watch Dashboard—John Harkness gave a brief description of First Watch; a real-time program giving instantaneous reports from current data. It is incorporated into the CAD system and patient care reporting to pull data based on reports designed by an agency. Orange has triggers regarding information for the opioid crisis, like Narcan administration and overdoses documented. John is going to contact the sales representative and ask for them to create a fifteen minute webinar that may be shared with the committee.

VOAD—There has been an attempt to resurrect the Rappahannock Area chapter of Volunteer Organizations Assisting in Disaster, which is a group of organizations that may be called upon by Emergency Management for services or equipment that governmental agencies may not be able to provide in disaster (e.g., “men with chainsaws”).

Adjournment

Motion to adjourn from Victor Podbielski, seconded by Andy Holden. Meeting adjourned at 1415. The next meeting is scheduled for 1330 on January 18, 2018 at the Rappahannock EMS Council offices.

**Rappahannock EMS Council
Incident and Threat Mitigation Committee Meeting
Thursday, January 18, 2018 @ 1330
REMS Council Office – Classroom A**

Members Present

William Harrington – Chair
Mark Garnett- via phone
Andy Holden
Victor Podbielski
Phyllis Hurlock
Matt Embrey
Wayne Perry
Kathy Hatter-via phone
Jasmin Johnson
Tom McCoy
Christina Rauch

Staff Support

Margot Moser –REMS

Members Excused

David Farmer

Call to Order

Welcome and Call to Order @ 1336 by William Harrington, Chairperson

Approval of Minutes

Meeting minutes were adopted and approved from the October 19, 2017 meeting

Regional Reports were provided by attendees

Caroline County – (via phone) Regional Armature Radio Drill. Who can talk to who during a complete communications failure? One (1) EOC activation and one (1) shelter activation recently. VOPEX Drill planning with transporting a contaminated patient. Call volume was up 6% from last year.

Culpeper Hospital – Town Police did two (2) MCI table tops, one with each shift. Participating in virtual evacuation drills. ADLS at Winchester ED. Getting non-hospital information out for CMS. Flu patients are high volume, SURGE plan is completed.

Orange County—No Report

Fredericksburg Rescue – Victor promoted and title changed, now Captain rank and title is Deputy Emergency Manager. EOC Drill in November for new employees. Christmas Parade was successful and New Year's event was canceled due to weather. Two (2) more EOC drills planned for April/May. State wide EOC drill May. Preparing for Marine Corps 5k and ½ Marathon. This year the route will move off of Route 1 so the start and finish line will be moved. EOC moved from Fire Station 2 to Police Department. More concerts being scheduled this season. New vendor is planning 16-18 events, past held 6-10. CMS continues to be an issue and no one has a good, solid plan. April they are planning an Active Shooter drill with their Police and Fire/EMS Departments. Contracts being reviewed for the purchase of new ballistic vests. They have two (2) camera trailers that hold two (2) HD 1080P cameras. They are self-contained and can be accessed remotely. They also have lights, microphone, and listening abilities. Plan to host ICS 300 and ICS 400 classes this year.

Richardsville –New Harris radios have been delivered but not installed yet. Radio towers have become an issue due to property owners not wanting them on their property anymore.

RRHD/RAHD—Fredericksburg Health Department had a water main break. Planning to participate in the active shooter drill. Working on business plans.

MWHC – MCI exercise with Stafford Fire & Rescue. Feedback was that they would like to have more patients and really tax the system. Voiceover IP outage exercise went well, real outage occurred shortly after exercise and there was little interruption and things ran smoothly. Upcoming virtual exercise to evacuate INOVA with 400 plus patients. Participating with Fredericksburg’s active shooter drill in April. Participating in Dulles MCI drill in May. Flu SURGE drill with 100 patients planned. Normal Saline shortage still ongoing.

Spotsylvania – EOP re-write and update ongoing, about a three (3) year process. Hosting VDEM on January 31st with some new planning software training. Radiological (nuclear) emergency response plan, shelter drill being planned. School that the shelter was supposed to be at is under construction. VOPEX EOC dress rehearsal May 22 and actual drill will be July 17th.

REMS – Table top on January 13th had eight (8) sign up to participate and ZERO showed. Looking to reschedule soon after researching possibly better times/dates.

Unfinished Business

Triage Tag Program – Little to no participation from region. REMS Memo sent out to remind jurisdictions that it is available. Third Saturday of Each month from 0700-1900 hours.

Review and Approval of MCI and SURGE plans – Both plans approved as they currently are. Margot will place online for people to review and comment on for future editing. Minor changes with personnel names, but contact numbers stayed the same.

Revised Charter- Charter was reviewed, with the following revisions approved: eight (8) members will make a quorum with a majority vote needed. Dates confirmed for 2018 meetings.

Active Shooter – Victor was working on common terminology for the response guide. He had to leave our meeting early to meet with City Manager, so we will work on active shooter via email.

New Business

Hospital Diversion Plan – Hospital Diversion plan was reviewed by all. Margot will be making minor changes and presenting to REMS BOD for approval. Added terminology for “Exceeding hospital resources” which may be due to natural or man-made disasters. Added STEMI/STROKE/TRAUMA as types of diversions. Requested that hospitals contact local dispatch to inform of any unforeseen diversions. Changed the name of Culpeper Hospital to proper new name. New diversion plan approved by the committee for submission to the BOD.

Adjournment

The meeting concluded at 1436 hours. Next committee meeting will be April 19th at 1330 at the REMS Council Office, Classroom A.

**Rappahannock EMS Council
Incident and Threat Mitigation Committee Meeting
Thursday, April 19 – 1:30 PM
REMS Council Office – Classroom A**

Members Present

Christina Skinner
Daniel Stewart

Staff Support

Margot Moser

Members Excused

Matthew Embrey
Mark Garnett
Billy Harrington (Chair)
Andy Holden
Phyllis Hurlock
Jasmin Johnson
Ann Melle
Victor Podbielski

Call to Order

Welcome and Call to Order @ 1336 by Christina Skinner standing in for Billy Harrington, Chairperson.

Approval of Minutes

No quorum; cannot approve minutes from January.

Regional Reports were provided by attendees

MWHC – Several community exercises coming up; MWHC will be participating in the MCI drill in Stafford County on June 9. Several other exercises are upcoming. Mary Washington has hired an Emergency Preparedness Coordinator to support Andy Holden and offices will be moved to the 2300 Fall Hill Ave building.

Spotsylvania Regional Medical Center—Will also be participating in the Stafford drill. There will also be a Dulles Airport paper exercise around the same time.

REMS Council—Attempts for a tabletop drill have been met with little interest and those efforts have been postponed.

Unfinished Business

No quorum; all items tabled for next meeting.

New Business

No quorum; all items tabled for next meeting.

Adjournment

The meeting concluded at 1400 hours.

Next committee meeting will be July 19 at 1330 at the REMS Council Office, Classroom A.