



Performance Improvement Committee
September 20, 2018—08:30 AM
Rappahannock EMS Council – Regional Training & Simulation Center

Committee Members

Phil Brown
Kevin Dillard

Mark Garnett
Fred Messing

Nathan Mort
Wayne Perry

Agenda

I. Approval of Minutes

June 4, 2018 meeting minutes approved as submitted.

II. Old Business

A. Strategic EMS Plan updates 2020-2023

- a. Wayne has been constructing a table to track deliverable progress and the assignment of responsibilities and approval dates. He hopes to develop a one page sheet to put into the Strategic Plan as a reference.
 - i. Items are divided by committee, board, or staff
 - ii. Items that are in addition to contract requirements or outside of the scope of the Strategic Plan are included, but not numbered. The committee discussed assignment of responsibility for or elimination of some remaining items, including:
 1. 3.2d – provision of training for providers at Paramedic level. After some discussion, the committee decided that the provision of paramedic training should be reworded to monitoring the need for training, to be reevaluated in a year and with the idea that the Council will respond if need is identified.
 2. 3.2g—provision of ALS training sites for each of two planning districts; the committee decided to remove.
 3. 3.2h—promote/develop recruitment and retention programs for EMS Providers; after discussion, the committee decided to retain this portion and have the Council serve in an administrative capacity to assist the localities with general EMS recruitment materials and tracking possible events for agencies to attend. This has been assigned to Guidelines and Training.
 4. 4.2—assigned to the Executive Committee, to encourage appropriate individuals to participate as At Large members of the board.
 5. Inclusion of CISM Team in Strategic Plan –to make stress management and mental health awareness section more specific.

- B. RACI document – Wayne to continue work on incorporating above changes and finalizing assignment of responsibilities prior to the next committee meeting.**

III. New Business

A. Discussion: vision and funding for the future

- a. The Council needs to ensure that mandated requirements under the state contract are funded appropriately. For these services, the per capita ratio used to determine funding requests makes sense. Localities, however, are funding at disparate rates so the Council may want to consider reevaluating how we currently charge for the additional services provided outside of the contract requirements.

IV. Next Meeting

To be determined, most likely early November.

DRAFT



Performance Improvement Committee
December 10, 2018—1:00 PM
Rappahannock EMS Council – Regional Training & Simulation Center

Committee Members

Phil Brown
Kevin Dillard

Mark Garnett
Fred Messing

Nathan Mort
Wayne Perry

Minutes

I. Approval of Minutes

September 20, 2018 meeting minutes approved as submitted.

II. Old Business

- A. Strategic EMS Plan updates 2020-2023: review of changes and committee feedback.
- a. Wayne walked the committee through the structure of the document and the most recent revisions made by the committee (see prior minutes for details regarding those updates)
 - b. The “Environmental Analysis” will be updated after the Annual Report has received final approval as those statistics and verbiage are similar.
 - c. Fred requested the addition of verbiage regarding council involvement with federal agencies / committees
 - d. The wording for the core goals listed in the beginning of the document do not currently match the headings for those respective sections; those are to be updated appropriately.
 - e. Suggested updates:
 - i. Update Spotsylvania Regional Medical Center’s stroke center status
 - ii. Add a definition for Triple Aim
 - iii. Section 4.3 – remove the specific verbiage regarding filling the Regional Systems Coordinator position and stick with providing adequate staffing
- B. RACI document – Wayne continues work on finalizing assignment of responsibilities prior to the next committee meeting.
- a. Mark Garnett suggested the assignment of “primary” and “supporting” labels for committees on those items involving multiple committees.

III. New Business

- A. COOP exercise: Wayne will be having a COOP exercise in the near future and asked for suggestions from the committee – hearing none, he’ll be accepting them via e-mail.

IV. Next Meeting

To be determined.



Performance Improvement Committee
March 14, 2019—11:00 AM
Rappahannock EMS Council – Regional Training & Simulation Center

Committee Members and Staff in Attendance

Phil Brown
Morgan Elkins

Fred Messing
Nathan Mort

Wayne Perry

Minutes

I. Approval of Minutes

No minutes to approve at this time.

II. Old Business

III. New Business

- A. Possible Partnership with OEMS: Central Shenandoah EMS Council has entered into a partnership with the Virginia Office of EMS. The Board of Directors requested that the Strategic Planning Committee look into this arrangement and whether or not it would be beneficial to the REMS Council as a means of securing agency funding and eliminating the need to raise funds from the localities. The state would essentially take over the cost of staffing the Council and its basic operational costs. Fred and Wayne discussed the arrangement with CSEMS's Board Chairman, Gary Critzer, and obtained a copy of the MOU.
- i. The committee discussed the details of CSEMS Council's arrangement with OEMS and the REMS Council's current organizational structure and budget.
 - ii. Conference call with Adam Harrell from OEMS.
 - iii. Report for the board: revisit in three months.

IV. Next Meeting

To be determined.



Performance Improvement Committee
June 27, 2019—11:00 AM
Conference Call

Committee Members

Phil Brown
Kevin Dillard

Mark Garnett
Fred Messing

Nathan Mort
Wayne Perry

Agenda

I. **Approval of Minutes**

N/A

II. **Old Business**

III. **New Business**

- A. Update on Pilot Project Discussion – the committee chair provided an update on the pilot project discussion from the June BOD meeting.

IV. **Next Meeting**

TBD