

## **RAPPAHANNOCK EMS COUNCIL BOARD OF DIRECTORS MEETING**

Warrenton Volunteer Fire Department and GoToMeeting  
Wednesday, May 18 2022

### **Board Members Present:**

Jack Atkins, Rappahannock County  
John Brandrup, At-Large  
Joseph Cardello, Stafford County  
Scott Davis, City of Fredericksburg  
Susan Dietrich, Caroline County  
Kevin Dillard, At-Large  
Pat Fitzgerald, Westmoreland County  
Mark Garnett, Caroline County  
David Garvin, King George County  
Donald Gore, Rappahannock County  
Mike Grubb, Spotsylvania County  
Phyllis Hurlock, Culpeper County  
Joey King, At-Large  
David Moody, King George County  
Bud Moody, Orange County  
Bill Ooten, Culpeper County  
Dr. Tania White, Regional Medical Director  
Joseph Williams, Fauquier County

### **Board Members Absent:**

William Harrington, Spotsylvania County  
Mary Hart, Fauquier County  
Mike Jones, City of Fredericksburg  
Jeffrey McClure, Stafford County  
Nathan Mort, Orange County  
Louise Rollins, At-Large

### **Board Members Excused:**

Mark Crnarich, At-Large

### **Staff Members Present:**

Vivian Delts, Regional Field Coordinator  
Linda Harris, Regional Education Coord.  
Margot Moser, Office Manager  
Nana Noi, Regional Systems Coordinator  
Wayne Perry, Regional Program Manager  
Kelsey Rideout, Regional PI Specialist

### **Guests Present:**

Patricia Copeland, CISM Team Coordinator  
Debi McGhee, Chief, Fredericksburg Rescue Squad

### **Call to Order:**

The meeting was called to order by President Kevin Dillard at 7 PM at Warrenton Volunteer Fire Company.

### **Approval of minutes:**

Minutes for the February 16, 2022 meeting approved as presented.

### **Public Comments/Presentations from Guests:**

None.

### **President's Report—Kevin Dillard**

Kevin Congratulated Chief Cardello's department, Stafford County Fire and Rescue, for their win of the 2021 Governor's Fire Service Award.

The Council is having an open house on May 25 with the Chamber of Commerce and many guests, board members are encouraged to attend.

The National EMS Memorial Service is going to be held on July 23, at the Hyatt Regency in Crystal City. 72 EMS providers will be recognized.

### **Grant Committee:**

The Spring Cycle closed March 15. FARC is meeting on May 31 to make final recommendations. 93 applications were received totaling \$13.5 million in funding. There was a 9% increase in applications from the fall cycle to the spring.

### **Regional Office of EMS Update:**

The Council went through the redesignation process recently. Kevin thanked those that helped with the process. It has moved through to the EMS Advisory Board and a letter has been sent to the Commissioner of Health recommending redesignation.

### **Vice President's Report—Donald Gore**

### **By-Laws Committee:**

Nothing to report. Don reminded the committee that any suggestions for changes may be sent to him at [Donaldgore59@cs.com](mailto:Donaldgore59@cs.com).

### **Nominating Committee:**

There are two At-Large positions up for re-election: Kevin Dillard and Fred Messing. Don asked for nominations from the floor for the seats and received none. Bud Moody moved to re-elect Kevin and Fred. Seconded by Dr. White. No further discussion from the board – motion carried.

The current officers are up for re-election. Don sought nominations from the board; Bud Moody moved to elect Kevin Dillard as President, Jack Atkins as Vice President, John Brandrup as Treasurer, and Mark Crnarich as Secretary as presented. Seconded by Joe Williams. Motion carried.

**ACTION ITEM—Election of At-Large Seats**

**APPROVED**

**ACTION ITEM—Election of Officers**

**APPROVED**

**Secretary’s Report—Mark Crnarich (absent)**

No report from the secretary.

Performance Improvement Committee: Kelsey Rideout for Mark Crnarich

Kelsey is working to schedule a work session on the triennial review of the Performance Improvement Plan and they anticipate having it finished for the next board of directors meeting.

**Treasurer’s Report—John Brandrup**

Finance Committee:

Locality funding determinations have not been received from any jurisdictions except the City of Fredericksburg. At this time, the Council will not be changing how they approach locality funding because the Council has internal employees that must be paid.

The 990 is completed and filed.

Guidelines and Training Committee:

The charter for the Guidelines and Training committee has been updated to reflect the move to quarterly meetings. This update is recommended by the committee. With no further discussion from the board, motion carried.

**ACTION ITEM—Guidelines and Training Charter Update**

**APPROVED**

The Preceptor Handbook has been updated to cover new rules and regulations. This is a motion by the committee for approval, no second required. No discussion. Motion carried.

**ACTION ITEM—Preceptor Handbook Update**

**APPROVED**

Cultural Diversity Workgroup: Bud Moody

Bud Moody spoke about the Cultural Diversity Workshop. It will be a roundtable discussion of five people representing different cultural and religious backgrounds that may have unique requirements for patient care. Each participant will be given a brief period to give an overview and then questions will be given from the moderator and then

questions from the audience. This will be held in September, but the group is still looking for a location for the event.

## **Committee Reports**

Awards Committee: Chief David Moody

Chief Moody reminded the board that the Regional EMS Awards are due by May 27. These awards are region-wide, to include ten localities. Chief Moody asked that directors please contact department heads and people they know to submit nominations.

CISM Team: Patricia Copeland

There is currently a large push for localities to get their CISM teams back up and running. Last week, the REMS CISM team taught at the Tidewater EMS conference. In July, Trisha is going to Roanoke to teach a Suicide and GRIN (Groups and Individuals in Crisis) class with them.

The team is holding a GRIN class June 10-12 (this is a combination of group and individual, to make it a three-day class instead of a four-day class).

Incident and Threat Mitigation: Phyllis Hurlock

The Committee met on April 1 and received good news from our hospital partners that COVID numbers are way down. MWHC is participating in a radiological decon drill evaluated by FEMA on July 30. Rapp-Rap Health District is working with Culpeper Community Services board to distribute Narcan kits. Fredericksburg has a full schedule: the Great Train Race, USMC Historic Half, etc. They're coordinating an ICS 300 and ICS 400 course for which information will be distributed as soon as it is available.

Kevin announced that Joe Williams has been appointed as the new chair of the ITM Committee.

Kevin thanked Phyllis for her six years of service and presented Phyllis with a plaque to commemorate her time on the board.

Medical Direction Committee: Dr. Tania White

In April the state Medical Direction Committee met and there was much discussion regarding the "red dots." There will be another meeting in June.

The Regional Committee met in April also discussing "red dots" and "O" positive blood for EMS.

There is still COVID present, although it is less severe.

There are multiple updated or new protocols from the committee. Kelsey gave a summary of these updates which may be found in the DropBox. With no further discussion, motion carried.

**ACTION ITEM—Protocol Additions and Updates**

**APPROVED**

Wayne went into further detail regarding the “red dots” –these are medications and procedures that are going to required further training. The committee went through our protocols, scope of practice, and formulary, and came up with recommended changes to the protocols. This is recommended by the committee and requires no motions. With no further discussion, motion carried.

**ACTION ITEM—“Red Dot” Updates**

**APPROVED**

Personnel Committee: Chief David Moody

In light of the executive order signed by Governor Youngkin to limit telework going into effect on July 5, the Personnel Committee recommends that the Council follows this executive order. John Brandrup moves to follow state guidelines in reference to telework, seconded by Fred Messing. No discussion from the board. Motion carries, with Dr. White opposed.

**ACTION ITEM—Telework Policy**

**APPROVED**

Some of the Councils have been moving to a four-day work week with ten-hour work days. The committee will be continuing discussions about this.

Pharmacy Committee: Joey King

The committee continues to meet regularly with a quorum and work closely with the hospitals. The medication box accountability process is moving forward smoothly with planned quarterly inventories by agencies of the med, narc packs, and BLS kits each agency possesses.

Joey is looking for an ALS Provider to serve on the committee; he hopes to make sure the committee is made up of individuals who deal with the medication boxes.

Wayne added that the pharmacies have been asked to highlight the inventory list attached to the box to indicate that it’s not in its standard preparation (e.g., epi prefilled syringes being replaced by kits).

Strategic Planning Committee: Fred Messing

Fred started by thanking the Council for reelecting him. The committee has more insight into what the State Office of EMS has in mind for the future of the Council and he hopes

to get the committee together in the next six to eight weeks to address the Strategic EMS Plan in light of this information.

Heart and Stroke Committee: Chief Joe Williams

The committee charter has been revised to change the meeting dates to reflect a quarterly schedule. With no further discussion from the board, motion from the committee carried.

**ACTION ITEM—Heart and Stroke Committee Charter Update      APPROVED**

Jack Kelley is meeting with school officials regarding stroke education in the schools. Madison County has also started the process to become a HeartSafe community. The committee is also working to update the Stroke Plan. Joe is also working to get more participation from individuals in Fauquier County, including a newly added dispatcher.

Governor’s Advisory Board: Chief Joe Williams

The state is transitioning to hybrid meetings for the GAB. The meetings will still be entirely public – individuals can register online to observe the meeting.

**Staff Report—Wayne Perry**

The Council has switched from an in-house physical server to NextCloud and this has caused some delays in getting things done. Additional items will be available in the DropBox after the meeting.

The Council applied for funding for community outreach and was denied through Rappahannock United Way but we did get approved for membership from the agency.

The Council was also issued a request by the state with a short turnaround regarding how the state should spend a large amount of funds coming in from the federal government. The Council submitted a list of about 100 projects that could be worthwhile. We are waiting to hear back regarding what will happen and what the final amount will be.

We have been notified by MWHC that there is a national shortage of all pre-filled syringes and saline flushes.

July 1 will be the start date for the Whole Blood Program.

AED Mode LifePak 15 is not FDA approved and is not recommended for use with pediatric patients. This has been a popular RSAF item so there has been some discussion of state support for the replacement of this equipment.

An infectious disease tabletop drill was conducted through one of the Healthcare Coalitions in Northern Virginia and the after action report is available in the Dropbox.

The Council worked up some sign off sheets for the training required for the new Red Dots to show the advanced training. These are in the DropBox and are fully customizable to your needs. Kelsey is also looking to set up some training dates for smaller agencies that may not be equipped to provide the training or individuals who are unable to attend their agency's training for whatever reason.

Bob Page is coming to do a 12-lead class in May and three sessions of his escape room in June. We hope to see increased turnout for the upcoming classes so that we make good use of the state CE Educator. We will also be offering ICISF classes; GRIN will be June 10-12, Adv. Assisting Individuals in Crisis will be September 9-10, and the Advanced Assisting Groups in Crisis will be in October.

To follow up on the Marcus laws, there will be two 40-hour crisis intervention team training programs available at the regional police academy.

The Council is looking into some larger classes to host for the region similar to the PER-211 we offered in conjunction with Stafford County a few years ago.

We are now offering ACLS and PALS classes as well as AMLS, PHTLS and other NAEMT courses on a quarterly basis; all the information regarding registration is available on the website. All of these courses are free for REMS area providers.

Nana spoke about the COPE program and its presentations at The Table. The Council will be launching the branding etc at the Open House on May 25.

The Council received a Sim trailer from the office of EMS and we are working to stock it for the open house. It will be available for agency use after it is stocked.

We were asked to provide a letter of support for RACSB for a grant regarding mental health support in schools and we did provide that.

Luke Parker at OEMS, the Grants Manager; has tendered his resignation. The Division of Emergency Operations has hired Carrie Magner from Hanover County 9-1-1.

The Council has received notice from Tidewater that they have had several incidents where ambulances have had their catalytic converter stolen. The Council is recommending reviewing security measures for vehicles and their contents.

They are about 40% complete transferring archived data from ImageTrend into ESO; Kelsey (our Performance Improvement Specialist) is working to learn about how to pull that data and use it to inform future PI Committee meetings and the board.

The 2021 NAEMT annual report is available and in the dropbox.

NWHCC is having a meeting to discuss hazard and vulnerability assessments on May 27.

There has been news of carfentanil back in circulation in Virginia.

Wayne provided an updated legislative reports in the DropBox as well as the slides from the weekly agency forum meetings.

**Unfinished Business:**

No unfinished business.

**New Business:**

No new business.

**Adjournment:** The meeting adjourned at 8:28 PM.

**Next Meeting:** The next meeting will be held on August 17 in Caroline County at 17202 Richmond Turnpike.