

Rappahannock EMS Council Board of Directors Meeting
Caroline County Fire/Rescue – Station 10
Wednesday, August 21, 2024 — Meeting starts at 7:00 p.m.

MINUTE NOTES

1. **Agency Presentation** – Caroline County Fire/Rescue Department
2. **Call to Order** – Kevin Dillard, President
3. **Public Comments / Presentations from Guests**
 - a. **Virginia Hospital and Healthcare Association – Bryan Hudson:** spoke regarding the drug exchange issue – this is a cost saving way - send a link to set up an account - everything is in writing - it would be an agreement - VHHA would be the middleman – membership is free. Victor Bakken McKesson – spoke about what they offer – and how they can be a “one stop shop”. Their warehouse is in Clearbrook, VA – if you order by 3:00 pm – drugs will be delivered next day – they also handle disposable items as well.
4. **Approval of Minutes – May 15, 2024** **ACTION ITEM #1 (Minutes Approved)**
5. **Officers’ Report**
 - a. **President** – Kevin Dillard
 - OEMS update: Karen Owens - Acting Deputy Director - some diseases of concern - CDC alerts on increase in Hand foot and mouth (HFMD) disease - WHO mpox - elevated – oropouche- rashes fever cough – remember to ask about foreign travel - use good PPE; The OEMS Director position is open - looking for best candidate position closes on 08/29; spoke about Imagetrend; grant cycle is now open until 09/16; the office is changing the office structure to allow for more open communication - Fisk Report has not been released – but there are going to be staff changes
 - Ukraine update: they are still looking for equipment – next shipment will be going out end of September
 - b. **Vice President** – Jack Atkins: No Report
 - c. **Secretary** – Mark Crnarich: Excused
 - d. **Treasurer** – John Brandrup
 - Financial statements / locality budgets update and published
 - FY25 REMS Council budget **ACTION ITEM #2 (Voted Delayed)**

Budget has been recommended for approval - Executive Committee approved; Jacob Purcell would like would more Clarifications on the budget - Wayne Perry explained the spreadsheet - explained where money is pulled from - Cost Center - money when spent is put from a different line - such as fuel - vote delayed until questions answered; David Garin would like a spreadsheet as to what the finances are; Kevin stated they will publish next Finance Committee meeting; there is no VHD budget yet (Karen Owens)

6. Standing Committee Reports and Action Items

Strategic Goal # 1 Expert Clinical Care - Coordinator – Mark Crnarich

Medical Review Committee – next meeting 10/24/24

- Heart and Stroke Workgroup (next meeting 10/16/24) – Joe Williams: Had a meeting – did not have a quorum - would like to get more participation from members - Jack Kelly - get heart stroke education in schools - would like to do more with heart safe program; working on update some of the cellphone and internet on people when they are having heart attacks - sending out pages when someone is having a CPR; child safety seat awareness program - trying to get more participation from counties - thanks to Lara Traylor
- Performance Improvement Workgroup (next meeting 10/17/24) – Mark Crnarich
 - Hospital data exchange - change charter to 7:00 - Motion carries
- PI WG Charter update **ACTION ITEM #3 (Approved)**: minor change in wording
- Pharmacy Workgroup (next meeting 10/10/24) – Bill Ooten: meeting was canceled - REMS sent out a survey regarding REMS Office managing the pharmacy - 10 surveys were sent back – there was no interest in the REMS pharmacy program) - sent out poll; Board of Pharmacy - resubmit on new form by Nov 11; for technical assistance, all of the forms are on their website; MHW sent out an email regarding class 4 medications – CSR’s 1:1 exchange program – there was a question as to whether if you took patient to another hospital could you still be able to exchange – answer is no; expired, DOA medications – yes, you can exchange them at MWH; the Pharmacy does not want dispensing machines on their property

Protocol Workgroup (next meeting 10/08/24)

Strategic Goal # 2 Health and Wellness - Coordinator – Joe Williams

Incident and Threat Mitigation Committee – next meeting 10/17/24

- Health and wellness - meeting and no quorum - doing outreach again - sent a letter to Kevin - need to try and get members involved; have been working on the goals - no action - meeting next month - will update on the calendar
- CISM Team report (next meeting 10/21/24) – Patricia Copeland: Report was sent to REMS; the American Foundation for Suicide Prevention Walk is October 19th at Pratt Park – would like the other localities to participate

Strategic Goal # 3 Cultivating Talent – Coordinator – Ed Bonham

Ed Bonham: Guidelines and Training Committee - next meeting 10/22/24

- a. **Guidelines and Training Committee charter** **ACTION ITEM #4**
 - Change is under Decision making - how decisions are made - virtual votes will be allowed - within 5 days (now needs to be put in the charter) - **Motion Passed**

ALS Preceptor/Release Workgroup (next meeting TBD) – No Report

Cultural Diversity Workgroup (next meeting TBD) – No Report

Strategic Goal # 4 Driving Innovation – Coordinator: Kevin Dillard

Kevin Dillard: Executive Committee – next meeting 10/28/24

- Grant Workgroup - Kevin Dillard
- Regional Awards Workgroup – David Moody: September 17 - MHW Fick Center - Awards - 6-8 - work group meeting this Friday - to review all of the nominations; they have added a new category at the local level: Lifetime Achievement Award
- Personnel Workgroup – David Moody – No Report

Strategic Goal # 5 Healthcare Collaboration – Coordinator: Bill Ooten

- **Bill Ooten: Strategic Planning Committee – next meeting 10/17/24:** there are 5 Committee members – they did have a quorum at their last meeting, they would like to align with OEMS’ Strategic Plan when it comes out; They will get more information at the flagship meeting in April – but members are frustrated – there were 5 milestones for 2024 -but they need more information from REMS Council – they need for focus
- By-Laws Workgroup (Jack Atkins) – No Report
- Nominating Workgroup – (Jack Atkins)
- Finance Workgroup – (John Brandrup)

7. EMS Governor’s Advisory Report – Joe Williams

- Once the Fisk Report comes out, they will have a meeting to hear that is said; the Advisory Board will probably change after the Report; they would like to do a smaller version of the EMS Symposium

8. Staff Report – Wayne Perry, Regional Director

9. Unfinished Business: None

10. New Business: Jacob Parcell feels that the Board has not accomplished anything – does not think that we have a plan for strategy, feels we need to engage the Board more

11. Next Meeting / Adjournment – November 21, 2024 – TBD (Planning District 9)